

Exminster Parish Council Meeting
Agenda - Annual Council Meeting
Monday 21 May 2018 at 19:30 in the Victory Hall

18/224	Election of Chairman and Declaration of Acceptance of Office
18/225	Election of Vice-Chairman
18/226	Public open session (maximum 10 minutes)
18/227	Present
18/228	Apologies accepted from
18/229	Declaration of interest on Agenda Items
18/230	Dispensation requests regarding Code of Conduct
18/231	To approve the Draft Minutes of the EPC Meeting held on 1 May 2018
18/232	Review of delegation arrangements to committees, sub-committees, employees and other local authorities
18/233	Receipt of nominations to existing committees, advisory committees and working parties
1/	Exminster Neighbourhood Development Plan Implementation Group
2/	S106 Working Party
3/	Green Spaces Working Group
4/	Community Plan Working Party
5/	Community Resilience Working Party
18/234	To appoint Lead Councillors to the following positions
/1	Planning
/2	Finance
/3	Property and Amenities
/4	Media and Communications
/5	Footpath Warden
/6	Data Protection
/7	Green Spaces Working Group
/8	Exminster Neighbourhood Development Plan Working Party
/9	S106 Working Party
/10	Community Plan Working Party
/11	Community Resilience Working Party
18/235	To Review:
/1	Exminster Parish Council Standing Orders
/2	Financial Regulations
/3	To appoint two Internal Controllers
18/236	Review of representation on or work with external bodies and arrangements for reporting back.
/1	Deepway Centre Trust – 1 Trustee
/2	Victory Hall Trust - 3 Trustees
/3	Affirmation of Feoffees Membership and Parish Council representative
/4	TALC Representatives – 2 nominations
18/237	Review of inventory of land and assets including buildings and office equipment.
18/238	Review and confirmation of arrangements for insurance cover in respect of all insured risks.
18/239	Review of the Council's and/or employees' memberships of other bodies.
18/240	Review the Council's complaints procedure
18/241	Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
18/242	Review the Council's policy for dealing with the press/media.
18/243	Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
18/244	Confirmation of Direct Debit Payments
18/245	Clerk's Report

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18/246	To discuss the appointment of an external Data Protection Officer considering recent amendments to the Data Protection Bill
	Planning Matters
18/247	Planning Applications
/1	18/00530/FUL, Spurfield House - Alterations to building and new two storey buildings around a courtyard to form a mental health care facility https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=18/00530/FUL&MN=Y
/2	18/00531/LBC, Spurfield House - Alterations to building and new two storey buildings around a courtyard to form a mental health care facility https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=18/00531/LBC&MN=Y
/3	18/00724/FUL, 1 Milbury Lane - Single storey rear extension and terrace https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=18/00724/FUL&MN=Y
18/248	Planning Decisions
/1	18/00118/FUL, Middle Cottage, Days Pottles Lane - Part single storey, part two storey rear extension - GRANTED
/2	18/00514/FUL, 34 Jupes Close - Single Storey Rear Extension and First Floor Side Extension - GRANTED
	Other Planning Matters
18/249	To discuss the monitoring of Sentrays Farm planning conditions
	Neighbourhood Development Plan
18/250	To update Council on the ENDPIG meeting held on Monday 14 May
18/251	To consider a recommendation from ENDPIG that Westbank Community Health and Care are invited to submit a proposal for CIL funding towards enhancing childcare facilities
	Finance Matters
18/252	RFO's report
18/253	Accounts for Approval
18/254	Draft accounts for April 2018
/1	Budget Comparison Report
/2	Balance Sheet
	Property Matters
18/255	Deepway Centre – update
18/256	To consider retaining Foot Anstey Solicitors to undertake the registration of the deeds relating to Deepway Green at a cost of £1000
18/257	To consider a quote from Hi-Line tree surgeons in the sum of £2020 + vat to remove a large dead pine from Parish Council land
18/258	To consider authorising extra grass cutting on the verges in Exminster in the sum of £200 per cut
18/259	To consider a request from Exminster Allotment Society as per Clause 5.15 of their agreement, to extend the mains water supply across the site.
18/260	Councillors Reports – for information only
18/261	Public Open Session – (Maximum 10 minutes)
Date of next meeting: Monday 4 June 2018 at 19:30 in the Victory Hall	