

## Exminster Parish Council Meeting Minutes

Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster

Chairman: Josie Walledge

16/072	<p><b><u>Public open session</u></b></p> <p>Comments:</p> <ul style="list-style-type: none"> <li>• Re: 16/084 - The acoustics were difficult for the public in the Victory Hall. It would be appreciated if a large scale map of the Parish was displayed during meetings to point out areas under discussion for the benefit of the public and Councillors alike.</li> <li>• Re: 16/086 Planning application for SANGS – The land identified was entirely unsuitable for a SANGS.</li> <li>• Re: 16/094 It was suggested that parking spaces in Hospital Drive could be allocated to Westbank for a fee. This would benefit the Parish Council by contributing to the upkeep of the drive.</li> </ul>	
16/073	<p><b><u>Present</u></b></p> <p>Cllr Peter Chandler (PC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Josie Walledge (JW), Cllr Adrian Wood (AW).</p> <p>Clerk: Mrs Jill Daw (JD)</p> <p>Deputy Clerk: Mrs Helen Hibbins (HH)</p> <p>Devon County Councillor: Alan Connett (AC)</p> <p>Teignbridge District Councillors: John Goodey (JG), Kevin Lake (KL)</p> <p>Public: 3</p>	
16/074	<p><b><u>Apologies accepted from</u></b></p> <p>Cllr Chris Maynard (CM) – work commitment</p> <p>Cllr Richard Morgan (RM) – personal commitment</p> <p>Cllr Lorne Smyth (LS) - illness</p>	
16/075	<p><b><u>Declaration of interest on Agenda Items</u></b></p> <p>None declared.</p>	
16/076	<p><b><u>Dispensation requests regarding Code of Conduct</u></b></p> <p>None received.</p>	
16/077	<p><b><u>To approve the Draft Minutes of the EPC Meeting held on 15 February 2016</u></b></p> <p>Resolved.</p>	
16/078	<p><b><u>County Councillors Report on items other than those on the agenda</u></b></p> <p>Devon County Councillor Alan Connett reported:</p> <ol style="list-style-type: none"> <li>1. It was likely that the proposed funding cut for school crossing patrols would be overturned at a Devon County Council (DCC) meeting on 9 March.</li> <li>2. DCC Highways had revisited the signage throughout the Bridge Road roadworks, following concerns over safety highlighted by Parishioners. No overtaking signs had been installed on the approach to the Glasshouse lane junction.</li> </ol>	
15/079	<p><b><u>District Councillors Reports on items other than those on the agenda</u></b></p> <p>Teignbridge District Councillor Kevin Lake reported:</p> <ol style="list-style-type: none"> <li>1. The Give Way lines outside the Limes Surgery had been repainted.</li> <li>2. A resident's concern about flooding issues near her property had been referred to DCC Highways.</li> <li>3. DCC Highways had been contacted about the condition of the slabs holding up the bank near the footpath to Townfield.</li> <li>4. Complaints had been received regarding litter between the Motorway Bridge and Sannerville Way. Cllrs Goodey and Lake had undertaken a litter pick of the area. There appeared to be a particular problem with dog fouling and a number of bags had been discarded in the hedge or on the grass verge. It was suggested that litter bins were signed appropriately (indicating that dog waste could be put in the litter bins) and that the Dog Warden should be approached to provide signage on the pavement.</li> </ol>	KL/ JG

## Exminster Parish Council Meeting Minutes

Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster

16/080	<p><b>Chairman's Report</b></p> <p>The Chairman reported that there had been a series of short power cuts in the village over the last couple of months. Western Power had been contacted and believed that the problem, due to debris in overhead power lines, had now been resolved.</p>	
16/081	<p><b>Clerk's Report</b></p> <ol style="list-style-type: none"> <li>1. Councillors were reminded to bring their Register of Interests up to date if necessary.</li> <li>2. Following the disbanding of the West Exe cluster, the Parish Council has received £465.67 from Kenton Parish Council relating to the balance of the Kenn Valley Project and £323.70 from Starcross Parish Council, being one fifth of the surplus funds.</li> <li>3. A response to the letter written by the Parish Council to Nicola Bulbeck, Chief Executive Officer for Teignbridge District Council has been received stating that the comments about the cessation of paper planning applications being sent to Parish Councils would be taken into account by Nick Davies who would respond further in due course.</li> <li>4. The Parish Council wrote to Sir David Carter, National School's Commissioner, regarding education provision for the Matford Development. The response received suggested that the Parish Council should continue its dialogue with Devon County Council and potential Free School providers. A further acknowledgement has been received from the Department for Communities and Local Government.</li> <li>5. A letter has been received from a resident raising awareness of teenage cancer and fundraising for the Teenage Cancer Trust, asking for the Parish Council's assistance. It was agreed to acknowledge the letter and forward it to all Councillors.</li> <li>6. An invitation had been extended to Parish Council representatives to meet with TDC representatives regarding the Matford Facilities, and other issues pertaining to the development.</li> <li>7. TDC confirmed that a revised drainage scheme was awaiting consideration by engineers before discharging planning condition 15 for Sentry's Orchard.</li> <li>8. Delegated authority used in the sum of £35.00 to pay the Data Protection Act subscription as the invoice was received between meetings and required payment to keep the subscription live.</li> <li>9. A local resident had requested that the opening hours of the Public toilet be extended by 2 hours at each end of the day to provide a better service to the Community. It was agreed to agenda this item for further discussion.</li> <li>10. The Clerk from Kenn Parish Council had asked whether Exminster Parish Council had considered employing a lengthsman, as they would be interested in buying into the service to assist with keeping flood-ways clear. It was agreed to agenda this item for further discussion.</li> <li>11. A complaint has been received from the Chairman of the board of Coffee on the Corner that the contractor who secured the interpretation board to the Wall of the Victory Hall damaged 2 Coffee Shop tables in the process of the work. The contractor had been approached and stated that they had not used stain on the board, although the tables were used to rest the board on during the work. Discussion took place, and it was agreed that the Parish Council, as a good will gesture, would replace the tables at a cost of approximately £50.00 each plus VAT. It was agreed to write to the contractor requesting that they contribute half of the cost as they should have provided their own workbench and should not have used the tables.</li> <li>12. Cllr Madge would be attending the Garden Party at Buckingham Palace having secured a place in the Devon Association of Local Councils ballot.</li> <li>13. The Stowey Arms Footpath will not be adopted by DCC because Enterprise Inns wanted</li> </ol>	<p style="text-align: right;">JD</p> <p style="text-align: right;">JD</p> <p style="text-align: right;">JD</p> <p style="text-align: right;">JD</p>

## Exminster Parish Council Meeting Minutes

**Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster**

	to retain the ownership of the land and had not put it forward for adoption, thereby retaining responsibility for its upkeep. Cllr Connett stated that the path was currently a permissive path and permission for its use could be retracted at any time.	
16/082	<p><b><u>To accept nominations for the Councillor vacancies on the Victory Hall Trust</u></b>            There was currently only one Parish Council representative on the Victory Hall Trust, leaving two vacancies. It was noted that there was some ongoing work between the Parish Council and the Trust regarding legal aspects of the relationship.            Cllr Smith agreed to become a Parish Council representative on the Victory Hall Trust.</p>	JD
16/083	<p><b><u>To further discuss the purchase, siting and operation of two defibrillators for the village</u></b>            The Methodist Church had raised £452.26 towards the Defibrillator through a shrove Tuesday event in conjunction with St Martin's Church. It was agreed to write to both churches to thank them for their efforts and to advise that the total required had now been secured through grants.            The following locations were suggested as possibilities for siting the Defibrillator:</p> <ul style="list-style-type: none"> <li>• Outside the Victory Hall, near the Public Toilet</li> <li>• Deepway Centre</li> <li>• Royal Oak</li> <li>• Stowey Arms</li> <li>• Berrybrook Motors</li> <li>• Exminster Garage</li> </ul> <p>It was agreed to write to the owners/proprietors to ask whether they would consider siting a defibrillator on their property and supplying the electricity.            It was suggested that a list of all Defibrillators in the village was compiled for public information.            Cllr Madge agreed to write an article for Scene asking for volunteers to check the Defibrillators on a weekly basis. The Clerk would provide additional information for the article.</p>	JD  JD DM/ JD
16/084	<p><b><u>To discuss and consider actions related to:</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Acoustics during Parish Council meetings in the Victory Hall</b></li> <li>2. <b>Suitable equipment to display planning applications, if required</b></li> </ol> <p>The Clerk had sought information on alternative venues but there were no suitable venues with a vacancy on Monday evenings.            During discussion, the following comments were noted:</p> <ul style="list-style-type: none"> <li>• The Victory Hall felt the natural home of the Parish Council, due to its central location.</li> <li>• There would be cost implications of using an alternative venue.</li> <li>• A conference microphone system could be purchased.</li> <li>• Acoustic panels could be installed in the Victory Hall.</li> <li>• There would be advantages in having a permanently installed projector to display planning information at meetings.</li> </ul> <p>It was agreed to explore the potential of installation of audio visual equipment and/or acoustic panels in the Victory Hall. The Victory Hall Trust should be approached in the first instance with the intention of obtaining specialist advice.</p>	JD
16/085	<p><b><u>Highways Issues</u></b></p>	
/1	<p><b>Impact of Bridge Road roadworks</b>            Although there was congestion when the contraflow was initially installed, the traffic had settled down since.            Cllr Connett reported that although there had been problems in Deepway Lane and at the Matford Roundabout, DCC did not feel that changes to traffic priorities were warranted at either location.            Questions were raised about how the A379 would cope with the additional traffic generated by the festival at Powderham. Cllr Connett advised that DCC were considering various traffic</p>	

## Exminster Parish Council Meeting Minutes

Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster

	management plans.	
/2	<p><b>Deliveries to Tesco</b> Cllr Maynard had photographed a lorry delivering to Tesco parked dangerously near the school crossing patrol during the morning school run. Cllr Connett had taken up the issue with the Chief Executive Officer of Tesco. An interim response confirmed that Tesco would take up the matter with their suppliers and a resolution was awaited. Once received Cllr Connett would report back to the Parish Council.</p>	AC
<b>Planning Matters</b>		
16/086	<b><u>Planning Applications</u></b>	
/1	<p><b>16/00316/MAJ, Land Off Deepway Lane, Alphington - Change of use from agricultural land to use as SANGS (Suitable Alternative Natural Green Space)</b> Cllr Goodey had examined the plans for the SANGS and explained its location and purpose to the Council. A paper on the application had been prepared highlighting that there was no vehicular access, no provision for parking and no details of landscaping. There was no proposal for toilets, shelter or litter disposal. The land was dominated by the telecommunication masts and was subject to considerable traffic noise. A sheer drop down to the Motorway would make the land dangerous for recreation. For the reasons outlined above, the Parish Council resolved not to support the application, and to comment further in their response that there was no information provided regarding the ongoing responsibility for the land either financially or in terms of maintenance. It was also unclear how this portion of land fitted in with the total SANGS provision for the development.</p>	HH
16/087	<p><b><u>Planning Decisions</u></b> None to report.</p>	
16/088	<p><b><u>Other Planning Matters</u></b> None to report.</p>	
<b>Community Plan</b>		
16/089	<p><b><u>Community Plan Projects</u></b> No update necessary.</p>	
16/090	<p><b><u>Community Plan Steering Group</u></b> No update necessary.</p>	
<b>Neighbourhood Development Plan</b>		
16/091 /1	<p><b>Notes of the Implementation Group meeting on 17 February 2016.</b> A hard copy of the draft notes from the meeting had been circulated with the paperwork for this meeting. The Deputy Clerk reported that confirmation had been received from the Diocese that their Free School bid had been submitted on time and an invitation to interview was awaited. The Ted Wragg Trust (Exeter Creative School) had also submitted a bid. Cllr Wood drew Councillors attention to item 8 on page 3, highlighting concerns about encouraging bids for Community Infrastructure Levy (CIL).</p>	
/2	<p><b>Implementation Group's report on outstanding Community Plan Projects and identified projects for Community Infrastructure Levy (CIL) - Update on potential CIL uses / complexities and training session on 25 April 2016.</b> The report had been provided for the Parish Council to note. Cllr Wood explained that the Implementation Group were not proposing any changes to the priorities. The top priority remained the Sports and Community Centre facility at Matford.</p>	
/3	<p><b>Request for authority to go ahead with a feasibility study for changes to the Northern Junction to Exminster Village.</b> An estimate had been received from DCC for the preliminary design work associated with the installation of traffic lights at the northern junction with Sannerville Way. DCC had already covered the costs of a feasibility study and determined that it would be safe.</p>	

## Exminster Parish Council Meeting Minutes

**Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster**

	<p>It was clarified that the pedestrian crossing could be moved to the other side of the junction and incorporated within the traffic light controls.</p> <p>It was noted that DCC had been reluctant to pay for the work themselves when meetings took place in 2014 (as part of the Neighbourhood Development Plan consultation), and at the time a costing of £270,000 had been estimated.</p> <p>At the most recent meetings it was suggested that the costs would be in the region of £200,000.</p> <p>Questions were raised about where the funding for the work would come from. It was suggested that, as with all Community Plan projects, grants were sought. Cllr Goodey suggested that there were funds available through the cycling community.</p> <p>Discussion took place about whether a traffic light controlled junction would be beneficial and was actually desirable and why the proposal to move the crossing appeared to have been rejected in earlier reports commissioned by DCC.</p> <p>It was proposed that the Feasibility Study should be commissioned at a cost of £7000, funded from the Community Plan Budget, and that clarification should be sought as to why the suggestion to move the pedestrian crossing to the south of the northern junction with Sannerville way had been rejected.</p> <p>A vote took place and with 4 for and 3 against it was resolved to commission the study as above.</p>	JD/ HH
/4	<p><b>Update on meetings held by the Implementation Group with various Matford Development Stakeholders.</b></p> <ul style="list-style-type: none"> <li>• Cllr Wood reported on a meeting with Ide Lane Practice that had taken place on 18 February. The response to the consultation regarding a change to their practice area had been favourable. The practice required a larger surgery than that warranted by 2000 houses, with the intention that an extended range of services was offered. The practice was happy with a 500 square metre footprint (as proposed by developers Bovis) as the expansion could be upstairs. NHS England would be approached for additional funding.</li> <li>• A meeting with Alphington Village forum had taken place. The forum, in common with the Parish Council, was keen to see a green space break between Matford and Alphington.</li> <li>• Meetings would be taking place with Bovis on 10 March and TDC on 15 March.</li> </ul>	
/5	<p><b>A question - Does the Parish Council consider the Matford development an urban extension of Exeter or Village in its own right?</b></p> <p>A map of the proposed new development taken from the Masterplan was circulated. The map showed that, in the early days, the development was an urban extension of Exeter. However, as plans moved forward and the location of the schools and Park and Ride were moved, the settlement of Matford was formed with a central hub around community facilities. Although there was a clear green space break between Exminster and Matford, there was still no defined break between Matford and Alphington.</p> <p>Cllr Wood recommended that during the meeting with Bovis it was suggested that a green space break between Matford and Alphington was maintained.</p>	
<b>Finance Matters</b>		
16/092	<p><b>Payments for approval</b></p> <p>It was resolved to approve payments in the sum of £2913.69, withholding the cheque to Freeline Graphics pending resolution of the issue identified in 16/081/11.</p>	HH/ JD
16/093	<p><b>To review cemetery fees</b></p> <p>Deferred.</p>	
<b>Property &amp; Amenities Matters</b>		
16/094	<p><b>To report on a meeting that took place between representatives from Westbank Healthy Living Centre and Exminster Parish Council and to consider the following request to revisit the</b></p>	

## Exminster Parish Council Meeting Minutes

Monday 7 March 2016 at 19:30 in the Victory Hall, Exminster

	<b><u>planning application for a grasscrete car park on land off Reddaway Drive.</u></b> Deferred.	
16/095	<b><u>To consider plans for improvements to the Deepway Centre</u></b> Deferred.	
16/096	<b><u>To review the potential of installation of CCTV at Deepway Green (minute 15/446.2 refers)</u></b> Deferred.	
16/097	<b><u>Councillors' Reports – for information only</u></b> Cllr Chandler reported: <ul style="list-style-type: none"> <li>1. An open morning and planting session on the Community Orchard would be taking place on Saturday 12 March, to which all Councillors were invited.</li> <li>2. There had been reports of vandalism on the land at Reddaway drive. Men with dogs had been seen chasing rabbits and many of the daffodils had been picked.</li> <li>3. Trees had been planted near the Bowling Green and on Crockwells Meadow. Further investigation was to take place and the matter would be discussed at a future Parish Council meeting.</li> </ul>	JD
16/098	<b><u>Public Open Session</u></b> No comments.	
Date of next meeting: Monday 21 March 2016 at 19:30 in the Victory Hall The meeting closed at 21:30		

Signed:....Josie Walledge..... Date:....21March 2016.....