

## Exminster Parish Council Meeting Minutes

Monday 20 June 2016 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

16/276	<b>Public open session</b> During heavy rain, flooding was reported on the main road running into Glebelands due to blocked storm water sumps.	JD
16/277	<b>Present</b> Cllr Peter Chandler (PC), Cllr Gordon Evans (GE), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Richard Morgan (RM), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Teignbridge District Councillor: John Goodey (JG) Public: 2	
16/278	<b>Apologies accepted from</b> Cllr Chris Maynard (CM) – work commitment Cllr Adrian Wood (AW) – work commitment Devon County Councillor Alan Connett (AC) – work commitment	
16/279	<b>Declaration of interest on Agenda Items</b> None declared.	
16/280	<b>Dispensation requests regarding Code of Conduct</b> None received.	
16/281	<b>To approve the Draft Minutes of the EPC Meeting held on 6 June 2016</b> Resolved.	
<b>Planning Matters</b>		
16/282	<b>Planning Applications</b>	
/1	<b>16/01503/VAR, Down Hills, Milbury Lane - Variation of condition 2 on planning permission 12/02197/FUL to remove chimney, raise roof line of extension, change dormer window to a standard window, alterations to number and location of windows, addition of sun tunnel, alterations to and addition of sky lights and remove window and replace with bi-folding door</b> Cllr Morgan was satisfied that the materials from which the extension would be built would match the existing property and would therefore accord with the Quality of Design Policy in the Neighbourhood Plan. It was resolved to support the application.	HH
/2	<b>16/01598/FUL, 20 Crockwells Road - Single storey side extension</b> Cllr Morgan had visited the site. The location of the proposed extension was screened from the road by trees and shrubs. There were no objections to the application lodged on the Teignbridge District Council's (TDC) planning portal. It was resolved to support the application.	HH
/3	<b>16/01186/FUL, Silver Ridge, Little Silver Lane - Two storey rear extension, dormer to side elevation including balcony and raising garage roof</b> The property was outside the village settlement boundary. There were alterations proposed to all elevations of the existing property, and the materials to be used would not match with the existing materials; however they would blend with the rural surroundings. It was resolved to support this application although the materials used were not a match with the original property as it was believed that there would be minimal visual impact, due to the relatively isolated location of the property.	HH
16/283	<b>Planning Decisions</b> Noted as listed below.	
/1	<b>Appeal A Ref: APP/P1133/C/15/3136759-60 - Westfield Cacti Nurseries, Kennford - Summary of Decision: The appeal is dismissed and the notice is upheld with corrections.</b>	



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	Multi Use Games Area (MUGA) 3. Online Banking – Research in to the Unity Trust bank had taken place and a cost comparison between Unity Trust and Nat West Bankline was outlined. Further clarification had been received regarding dual authorisation and dual administration. Councillors were satisfied with the arrangements and the resolution necessary for the implementation of Bankline would be on a future agenda.	HH/ JD
16/288	<b><u>Accounts for Approval</u></b> It was resolved to approve payments in the sum of £5953.39.	HH
16/289	<b><u>Draft accounts for May 2016</u></b>	
/1	<b><u>Budget Comparison Report</u></b> It was resolved to approve the report.	
/2	<b><u>Balance Sheet</u></b> Cllr Wood had asked (via email) for a line to be added to the balance sheet from June onwards for the Community Plan Projects Sinking Fund. It was agreed to move the West Exe Cluster Fund into Designated Account Balances as the funds were not restricted. It was resolved to approve the report.	HH
16/290	<b><u>To discuss upgrading EPC software to facilitate cloud storage</u></b> The Deputy Clerk explained the benefits of a cloud based system and suggested Microsoft Office 365 for Business as a solution. Costs were outlined. A three month free trial was offered. It was agreed that this should be taken up in the Autumn and, if successful, the item would be on the agenda to consider taking up a subscription before the free trial ended.	HH
16/291	<b><u>To authorise the purchase of the updated publication of Local Council Administration 10th Edition by Charles Arnold Baker in the sum of £75.00 plus delivery</u></b> Resolved.	HH
16/292	<b><u>Councillors' Reports – for information only</u></b> 1. Cllr Morgan reported on a meeting with representatives from the Victory Hall Trust. Cllr Madge was also present. The Trustees were asked to supply the Parish Council with costings for projects as it was unlikely that the Victory Hall Trust would have sufficient capital to undertake the work and the Parish Council may need to forward plan for additional expenditure on the building. Once the costings were received there would be an agenda item for further discussion. 2. Cllr Walledge noted that there had been a road traffic incident on Main Road near the footpath to Townfield. 3. Cllr Evans asked for further information on Defibrillators. The Clerk agreed to supply this. 4. Cllr Evans asked for the latest information regarding an Exminster railway halt and the continuation of the B Bus service once the subsidy from the Milbury Reach development had expired. Cllr Goodey agreed to advise on the railway station and The Clerk would email Stagecoach and Cllr Connett regarding the B bus service.	JD  JG/ JD
16/293	<b><u>Public Open Session</u></b> No comments.	
The meeting closed at 20:34 Date of next meeting: 4 July 2016 at 19:30 in the Victory Hall		

Signed:....Chris Maynard..... Date:.....4 July 2016.....