

Exminster Parish Council Meeting Minutes

Monday 21 November at 19:30 in the Deepway Centre, Deepway Lane, Exminster

Chairman: Josie Walledge

16/486	Public open session No comments.	
Part 1		
16/487	Present Cllr Peter Chandler (PC), Cllr Gordon Evans (GE), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Chris Maynard (CM), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW), Cllr Adrian Wood (AW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: John Goodey (JG) Public: 2	
16/488	Apologies accepted from Teignbridge District Councillor Kevin Lake - illness	
16/489	Declaration of interest on Agenda Items 1. Cllr Wood declared an interest in item 16/499 and would abstain from voting. 2. Cllrs Smith and Walledge declared an interest in item 16/506 regarding the Victory Hall, as Trustees, and would abstain from voting.	
16/490	Dispensation requests regarding Code of Conduct None received.	
16/491	To approve the Draft Minutes of the EPC Meeting held on 7 November 2016	
16/492	Clerk's Report The Clerk reported as follows: 1. Confirmation was sought from Teignbridge District Council (TDC) as to whether the area proposed for development at Peamore was designated employment land in the Local Plan. Senior Planning Officer, Kelly Grunnill confirmed that the land to the east of the existing Peamore business estate was not currently allocated in the Local Plan. Further advice from Senior Planning Officer, Donna Crabtree, explained that the Screening Opinion on the site would conclude whether the proposed development would be classed as Environmental Impact Assessment Development, thereby requiring further consideration. Although the land was not designated employment land, a developer could still apply under section 22 of the Countryside Policy. It was resolved that this matter required further discussion due to the extent of the development and potential implications on other rural locations not defined in the TDC Local Plan. An item would be on the agenda for the meeting on 5 December. It was suggested that a paper was prepared ahead of the discussion, but it was agreed that a response would be collated from points made during the item at the meeting. The Clerk would circulate emails received on the matter to all Councillors. 2. Devon County Council (DCC) had advised of a Control of Waiting Amendment Order affecting three locations in Exminster (Brownlees/Reddaway Drive, Main Road near the Exminster Hill turning and Miller Way). It was agreed to put the item on the agenda for the meeting on 5 December to allow the Council to formally respond. 3. The Deepway Trust had advised the Parish Council of drainage problems which were being rectified. Cllr Chandler, as Deepway Centre Trustee, would report on the progress of the remedial work. 4. The drain at the corner of Deepway Lane and Main Road would always require unblocking following heavy rain due to the configuration of the gulleys associated with it.	JD JD JD
16/493	To consider a road safety assessment completed by Devon County Council with regards to pedestrian access to Exminster Primary School via Townfield	

Exminster Parish Council Meeting Minutes

Monday 21 November at 19:30 in the Deepway Centre, Deepway Lane, Exminster

	<p>Cllr Connett had requested the Safety Audit to be carried out. PC Croft had also visited the site and observed the crossing. The report stated that no crossings were deemed to be unsafe and that there was no need for a formal crossing near Townfield as there was the alternative of using the school crossing patrol. It recommended that parents walking their children to school used the crossing patrol.</p> <p>The school had received a copy of the report and its comments were awaited.</p> <p>The report acknowledged that traffic leaving the village, having passed the last of the traffic calming scheme, may be accelerating towards the 30mph speed limit, starting near the Reddaway Drive Junction. Councillors suggested that the 20mph speed limit should be extended as far as the Milbury Reach Junction, or beyond as far as the Motorway bridge. Councillors noted that the 20mph speed limit signs on the road were worn and needed repainting and it would be advantageous for further "Children Crossing" signs to be installed to slow traffic.</p> <p>It was resolved to write to DCC to request additional signage, an extension of the 20mph speed limit up to the Motorway bridge and repainting of the speed limit signs on the road in the village.</p>	JD
Planning Matters		
16/494	<p>Planning Decisions Noted as listed below.</p>	
/1	<p>16/02356/FUL, Coombe Cottage, Days-Pottles Lane - Replacement detached garage with room above - GRANTED</p>	
/2	<p>16/02821/FUL, Brookside, Dawlish Road - Detached Garage - GRANTED</p>	
Other Planning Matters		
16/495	<p>To discuss the monitoring of Sentrays Farm planning conditions</p> <p>Clarification had been received, from Senior Planning Officer Donna Crabtree, on the use of the land designated as SANGS. The Planning Inspector's report stated, "<i>it is intended that this area of land would be used to provide an area of open space for use by residents of the proposed development.</i>" However, the inspector had not set out that the land would be solely used by residents of the development; it being publicly accessible.</p>	
Community Plan		
16/496	<p>Community Plan Steering Group update No update.</p>	
Neighbourhood Development Plan		
16/497	<p>To consider and if appropriate approve the amended draft Parish Council's Exminster Neighbourhood Development Plan (ENDP) 2016 Annual Report to Residents, a request to print 3,000 copies at a cost of £315 (plus VAT if applicable) and request to spend up to £500 (plus VAT if applicable) to deliver copies to Residents</p> <p>The amended draft version of the leaflet had been circulated by email to both Parish Councillors and members of the Implementation Group for comment.</p> <p>Cllr Smith explained the amendments and reasoning behind them.</p> <p>Cllr Maynard thanked those who had been involved in the production of the leaflet. Further minor amendments were suggested.</p> <p>It was resolved to approve the report, with the amendments suggested at the meeting and the printing and delivery of the leaflets as proposed above.</p> <p>The Clerk thanked those who had responded regarding delivering the leaflets. Once the leaflets were printed, they would be distributed to the Councillors who had volunteered.</p>	KS/ HH
Finance Matters		
16/498	<p>RFO's report</p> <ol style="list-style-type: none"> 1. Direct Debit payments during October: <ul style="list-style-type: none"> • Electricity for Deepway Green £41.46 including VAT • NEST pension scheme contributions £5.14 	

Exminster Parish Council Meeting Minutes

Monday 21 November at 19:30 in the Deepway Centre, Deepway Lane, Exminster

Property & Amenities Matters		
16/505	<p><u>To authorise expenditure of £175 + VAT on the Annual Playground/Equipment Inspection at Deepway Green</u> Resolved.</p>	HH
16/506	<p><u>To consider the paper on funding arrangements for the Victory Hall, submitted by the Victory Hall Trust, and, if appropriate, to consider the following proposals:</u> <u>a) To include a capital contribution of up to £50,000 in the 2017-18 budget to refurbish the Victory Hall.</u> <u>b) To commit to an ongoing annual contribution of £5,000 - £8,000 per annum for ongoing hall maintenance costs, starting in the 2018-19 financial year.</u></p> <p>The Chairman, having declared an interest, handed over to the Vice Chairman, Cllr Madge, to Chair this item.</p> <p>A paper from the Victory Hall Trustees had been circulated prior to the meeting. Councillor Walledge reminded Councillors that they had previously expressed support for the hall at the Parish Council meeting on 18th July.</p> <p>Cllr Madge explained the history of the running of the hall and the trusteeship. Cllr Wood thanked the trustees for their work over the last few years and suggested that further information on the capital and ongoing expenditure was needed before the Council could make a decision on such a major commitment; clarity was needed on the total capital outlay and ongoing revenue gap. The impression that the paper gave was that the Parish Council were being asked to underwrite the Victory Hall Trust finances. It was asked whether the trustees had considered the option of selling the Hall and building a new hall supported by Community Infrastructure Levy.</p> <p>Standing Orders were suspended to hear from the Victory Hall Trustees in the public gallery. It was confirmed that the Trustees had not considered selling the Hall and were keen to hear where the hall fitted into the Parish Council's long term strategy.</p> <p>Financial reports from the Victory Hall Trust meetings could be sent to the Parish Council to provide additional information.</p> <p>There was reluctance to obtain quotations for work which may or may not be carried out. In the immediate future, the boiler and heating required attention and that would use all the Victory Hall Trust's reserves.</p> <p>Standing Orders were reinstated.</p> <p>It was clarified that the £5,000 to £8,000 per annum requested in the report was needed to build up sinking funds and address ongoing maintenance demands to prevent further decline. Discussion took place regarding the estimates for maintenance and repair and their priorities included in the spreadsheet on the report.</p> <p>It was suggested that Community Plan funds or the Milbury Reach S106 funds could be used towards the capital cost of repairs.</p> <p>It was proposed to support the Victory Hall Trust in principle; supplying them with a capital contribution and ongoing maintenance costs subject to receipt and analysis of detailed costings.</p> <p>A vote was taken; 6 for, 1 against, 1 abstention Resolved. Cllrs Smith and Walledge refrained from voting as per their declaration of interest.</p> <p>It was agreed that a meeting would take place with Councillors Madge, Evans and Victory Hall Trustees to progress the matter. Cllr Madge would arrange the meeting and the item would be on a future agenda.</p>	DM
16/507	<p><u>Councillors' Reports – for information only</u> No reports.</p>	
16/508	<p><u>It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 16/510 and 16/511 (part II) having due regard to the confidential nature of the business to be transacted.</u> Resolved.</p>	

Exminster Parish Council Meeting Minutes

Monday 21 November at 19:30 in the Deepway Centre, Deepway Lane, Exminster

16/509	Public Open Session Comments: <ol style="list-style-type: none">1. The 20mph speed limit in through the village used to extend to the Hospital Drive junction before the Milbury Reach development.2. Caroline Aird had been in contact with PC Jon Croft regarding a Community Speedwatch Campaign. Residents needed to make a case for the scheme to be implemented.	
Part II		
16/510	Highways – Contractual matters	
16/511	Staff Matters – job evaluations	
The meeting closed at 21:40 Date of next meeting: Monday 5 December 2016 at 19:30 in the Victory Hall		

Signed:....Derek Mdage..... Date:.....5 December 2016.....