

Exminster Parish Council Meeting Minutes

Monday 20 February 2017 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

17/89	<p><u>Public open session</u> A member of the public updated the Council on the unmaintained strip of land at Milbury Reach. Although the Council had been informed that planting on the strip would take place by 12 February, the work had not taken place to date. The Clerk would email Teignbridge District Council (TDC) to report this.</p>	JD
Part 1		
17/90	<p><u>Present</u> Cllr Peter Chandler (PC), Cllr Gordon Evans (GE), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Chris Maynard (CM), Cllr Kevin Smith (KS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: John Goodey (JG) Public: 3</p>	
17/91	<p><u>Apologies accepted from</u> Cllr Lorne Smyth (LS) – work commitment Cllr John Ponsford (JP) – work commitment Teignbridge District Councillor Kevin Lake – attending another meeting</p>	
17/92	<p><u>Declaration of interest on Agenda Items</u> Cllr Smith declared an interest in item 17/108 as he had assisted with the application.</p>	
17/93	<p><u>Dispensation requests regarding Code of Conduct</u> None received.</p>	
17/94	<p><u>To approve the Draft Minutes of the EPC Meeting held on 6 February 2017</u> Resolved.</p>	
17/95	<p><u>Clerk's Report</u></p> <ol style="list-style-type: none"> 1. Delegated Authority in the sum of £120 plus VAT was used to purchase a replacement inner casing for the defibrillator located outside the Victory Hall. 2. Delegated Authority in the sum of £292.50 was used to refurbish the Community notice board outside the Victory Hall. 3. The Abbotskerswell Neighbourhood Development Plan had been submitted to Teignbridge District Council for its Submission Consultation (Regulation 16). It was agreed that there was no requirement for input from the Parish Council but to pass on congratulations to them on their work to date 	JD
17/96	<p><u>To discuss the options regarding the future of the Exminster Signal Box sign</u> It was agreed to ask residents for suggestions of potential locations for the sign in the village, through Scene and Facebook. In the meantime, the Clerk would speak to the Railway Museum in Newton Abbot to ask whether they would accept it for display if a suitable local location could not be found.</p>	HH /DM JD
Planning Matters		
17/97	<p><u>Planning Applications</u></p>	
/1	<p>17/00042/FUL, Garden Cottage - Conversion of outbuilding to en-suite bedroom There were no objections to the application on the TDC portal to date. It was resolved to support the application.</p>	HH
/2	<p>17/00194/FUL, 96 Berrybrook Meadow - Construction of a new front porch and a rear single storey extension The proposed works were in keeping with the existing property. It was resolved to support the application.</p>	HH
/3	<p>16/03251/MAJ, EXMINSTER/SHILLINGFORD ST GEORGE - West Exe Park, Alphington - Outline application for employment development (Use Classes B1, B2 and B8) up to 47,112</p>	

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	<p>square metres (gross floor area) together with associated infrastructure including new vehicular access, an internal road layout, car parking, landscaping, services and all other associated development (approval sought for access)</p> <p>Councillors Evans and Smith had produced a document outlining the application. There were no public responses on the TDC portal to date.</p> <p>Standing Orders were suspended to allow Cllr Alan Connett to speak and explain the position of Devon County Council (DCC) regarding highways issues.</p> <p>A response to the application would be decided by the DCC Planning Committee at a meeting on 5 April, due to several issues including the strategic nature of the development and its impact on Days Pottles Lane.</p> <p>Matters that the Parish Council wanted to raise should be sent to Sarah Ratnage by mid-March for inclusion in the Officer's Report.</p> <p>Standing Orders were reinstated.</p> <p>Cllrs Chandler, Evans, Goodey and Smith agreed to formulate a detailed response to the application and to meet with representatives from neighbouring Parish Councils if appropriate.</p> <p>It was agreed that the Parish Council's formal response to the application would be confirmed at the meeting on 18 April. TDC would be asked for a further extension of time.</p>	PC/GE /JG/KS JD
17/98	<p>Planning Decisions</p> <p>Noted as listed below:</p>	
/1	<p>17/00092/FUL, 6 Glebelands, Exminster – single storey rear extension and enlargement of rear dormer - GRANTED</p>	
Other Planning Matters		
17/99	<p><u>To discuss the monitoring of Sentrys Farm planning conditions</u></p> <p>Cllr Goodey had spoken with the TDC Officer overseeing the development and a list of the planning conditions discharged would be circulated to Councillors by email.</p> <p>The ownership of the Devon Bank and adjacent strip of land had been determined as a complicated arrangement between Bovis Homes and the homeowners.</p> <p>The end of the Devon Bank was subsiding into the road and a remedy had been suggested involving reinforcement of the bank with logging. This was perceived to be inadequate.</p> <p>Cllr Goodey would continue to pursue the matter with TDC officers.</p>	JG/JD JG
17/100	<p><u>To update Council on a meeting held with Councillors from Exminster, Alphington and Councillor Connett regarding the Matford Development</u></p> <p>The meeting had brought the Alphington Councillors up to date with the aspiration of the Parish Council for the development and the work that had been carried out to date in meeting these aims.</p> <p>Health provision, education, the Artificial Turf Pitch, transport and the Matford Facility were discussed.</p> <p>A further meeting was scheduled for Tuesday 18 April at 18:00.</p>	
Community Plan		
17/101	<p><u>Community Plan Steering Group update</u></p> <p>No update.</p>	
Finance Matters		
17/102	<p><u>RFO's report</u></p> <ol style="list-style-type: none"> 1. Direct debit payments during January Electricity for Deepway £278.69 NEST pension scheme contributions £10.73 2. Internal Control An internal control inspection was carried out by Cllr Chandler on 25 January. There was one matter to report: One of the randomly selected invoices had only been initialled by one Councillor instead of two. 	

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17/103	<u>To approve a new domain name for the Parish Council - exminsterparishcouncil.gov.uk – at a cost of £140.00 plus VAT for a 2 year initial registration.</u> Resolved. It was resolved to delegate authority of up to £200 to the Deputy Clerk for any additional costs incurred during the migration.	
17/104	<u>Accounts for Approval</u> It was resolved to approve payments in the sum of £3474.01.	HH
17/105	<u>Draft accounts for January 2017</u>	
/1	<u>Budget Comparison Report</u> It was resolved to approve the report.	
/2	<u>Balance Sheet</u> The following were noted: <ol style="list-style-type: none"> 1. A transfer of £6,250 from the General Fund to the Other Assets Sinking Fund would show on February's Balance Sheet. 2. In accordance with the Risk Assessment in the Investment Strategy, the RFO recommended a transfer of £33,193.52 from the Nat West Business Reserve Account into the Lloyds Treasurer's account to take full advantage of the £75,000 Financial Services Compensation Scheme. Resolved. It was resolved to approve the balance sheet.	HH
17/106	<u>To review the Council's Investment Strategy</u> A tracked changes version of the Investment Strategy had been circulated, indicating amendments recommended by the RFO. It was resolved to approve the amendments.	JD
17/107	<u>To consider a request from Exminster Parochial Church Council to fund repairs to the Tower in the area around the Church clock</u> A letter from the Treasurer of the Parochial Church Council (PCC) had been circulated, outlining the necessity of the work in protecting the clock face and mechanism from ingress of water. It was resolved to approve the request in the sum of £655; 50% of the total cost of the work.	JD/HH
17/108	<u>To consider a Community Small Grant application from the Exminster Twinning Association in the sum of £75</u> Grant aid was sought to pay for the reframing of the Charter document to enable it to be hung in the Victory Hall; to be seen and appreciated by all residents. Resolved.	JD/HH
Property & Amenities Matters		
17/109	<u>To approve the supply and fitting of a new time clock linked to the lights at Deepway Green with auto adjustment for daylight saving time in the sum of £138.00 plus VAT</u> Resolved.	HH
17/110	<u>To approve the replacement of the Community notice board in the sum of £250</u> Reported as delegated authority in the Clerk's report.	
17/111	<u>Councillors' Reports – for information only</u> <ol style="list-style-type: none"> 1. Cllr Maynard reported that there was a vacancy for the Exminster School crossing patrol. 2. Cllr Chandler reported a further incident of fly tipping in the Wilderness despite a letter being sent to residents bordering the land. 	
17/112	<u>It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 17/114 (part II) having due regard to the confidential nature of the business to be transacted.</u> Resolved.	
17/113	<u>Public Open Session</u> <ul style="list-style-type: none"> • The Council were thanked for their contribution towards the repairs to safeguard the 	

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	<p>tower clock.</p> <ul style="list-style-type: none"> • Regarding the bank at the Sentry’s Farm development – boundary issues were not adequately considered at the planning stage. • A meeting with the Police Community Support Officer had taken place regarding speeding traffic in the village. The most recent speed checks would be sent to an independent body for evaluation. If the results deemed that there was a significant problem with traffic speeds, a Speedwatch scheme may be implemented. 	
Part II		
17/114	<u>To consider the Exminster Recreational Trust lease</u>	
<p>The meeting closed at 21:02 Date of next meeting: Monday 6 March 2017 at 19:30 in the Victory Hall</p>		

Signed:....Josie Walledge..... Date:..6 March 2017.....