

Exminster Parish Council Meeting Minutes

Monday 2 October at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

17/447	<p><u>Public open session</u> Comments:</p> <ol style="list-style-type: none"> 1. The electronic road sign on Sannerville Way had not been working for some time. Cllr Connett noted the issue. 2. The Parish Council were thanked for arranging for the faulty street lamp to be rectified on Crockwells Road. 	
17/448	<p><u>Present</u> Cllr Peter Chandler (PC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Chris Maynard (CM), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: John Goodey (JG), Kevin Lake (KL) Public: 2</p>	
17/449	<p><u>Apologies accepted from</u> None received.</p>	
17/450	<p><u>Declaration of interest on Agenda Items</u> Cllr Smith declared an interest in item 17/463 as he was listed as a payee.</p>	
17/451	<p><u>Dispensation requests regarding Code of Conduct</u> None received.</p>	
17/452	<p><u>To approve the Draft Minutes of the EPC Meeting held on 18 September 2017</u> Resolved.</p>	
17/453	<p><u>County Councillors Report on items other than those on the agenda</u> Devon County Councillor Alan Connett had no matters to report.</p>	
17/454	<p><u>District Councillors Reports on items other than those on the agenda</u> Teignbridge District Councillor Kevin Lake reported:</p> <ol style="list-style-type: none"> 1. Two fly tipping incidents had occurred on Deepway Lane and Station Road. Teignbridge District Council (TDC) had recently prosecuted for fly tipping and if residents observed fly tipping in progress, or had information regarding a perpetrator, it should be reported to TDC. 2. Asbestos had been reported in the WW1 hut on Station Road near the Lions Rest Estate. Devon County Council (DCC) had been informed, Cllr Lake is monitoring the situation. <p>Teignbridge District Councillor John Goodey had no matters to report.</p>	
17/455	<p><u>Chairman's Report</u> The Chairman reported:</p> <ol style="list-style-type: none"> 1. The weekend of 29/30 September saw many community activities taking place within the village, including a successful open morning at the Community Orchard hosted by the Green Spaces Group. 2. Staff appraisals had taken place and would be discussed in a part II at the meeting on 16 October. 	JD
17/456	<p><u>Clerk's Report</u> The Clerk Reported:</p> <ol style="list-style-type: none"> 1. It was confirmed that responsibility for the footpath between the Stowey Arms and Milbury Reach lay with the publican, even if they were temporary ones. 2. Exminster Recreational Trust had agreed to pay the cost of registering the new lease between the Trust and the Parish Council. 3. DCC had cleared the Longhouse Community site. Consideration was being given to felling surrounding trees to make the area visible from the road and reduce the chances of re-occupation. 	

Exminster Parish Council Meeting Minutes

Monday 2 October at 19:30 in the Victory Hall, Main Road, Exminster

	<p>4. Plans and specifications for the connection of the Deepway Centre to mains drainage had been drawn up. Requests for quotations would be sent to suitable companies. The Clerk recommended retaining the expert who had produced the plans to assist with making a decision on the quotations received. The item would be on the next agenda to confirm the next steps and any associated financial authority required.</p> <p>5. A letter had been received from Mr David Nappin regarding the closure of the Bus Station in Exeter and asking whether the Parish Council could persuade Exeter City Council to reconsider the closure, given that the land would not be redeveloped in the immediate future. Council considered it had insufficient influence over Exeter City Council. Cllr Goodey noted that the bus station site may be cleared ahead of development.</p> <p>6. The Police continued to investigate the recent spate of car thefts in the village centre and hoped to have some positive information in the near future.</p> <p>7. The Parish Council's insurance company had confirmed that the Community Orchard was covered by Public Liability Insurance. The Green Spaces Group were undertaking a risk assessment and considering the necessity of erecting signage.</p> <p>8. St Martin's Church had been contacted regarding the grave in need of attention in the Church Yard. The work involved in rectifying the grave would run into thousands of pounds and funds were not available. Councillors suggested that the foliage around the grave could be tidied up at minimal cost.</p> <p>9. Delegated Authority was used in the sum of £20 (plus VAT if applicable) to book a training course for Cllr Smith.</p> <p>10. Delegated Authority was used in the sum of £10 (plus VAT if applicable) to increase the sum approved (£350) by the Parish Council for the drawing up of plans for the Deepway Centre's connection to mains drainage.</p> <p>11. Delegated Authority was used in the sum of £12.50 (plus VAT if applicable) to increase the sum approved (£500) by the Parish Council for the attendance of Highway's Consultant Jon Pearson at the TDC planning committee meeting.</p>	<p>JD</p> <p>JD</p> <p>JD</p>
17/457	<p><u>To consider the viability of providing insurance cover to the volunteer litter picking group that operate twice a year in Exminster</u></p> <p>TDC officer Anna Lang had informed the Clerk that TDC's insurance would not cover events where there was not a TDC officer present and therefore they would be unable to cover the Exminster Litter Picks.</p> <p>The Clerk had sent a copy of the draft Risk Assessment for the Litter Picks to TDC who confirmed that they would still be able to lend the group suitable equipment and remove the rubbish afterwards.</p> <p>Cllr Smith suggested some amendments to the draft Risk Assessment that had been circulated.</p> <p>The Parish Council's insurance company had confirmed that the existing insurance would cover the Litter Picks subject to a risk assessment and register of names and addresses of volunteers being completed for each event.</p>	JD
Planning Matters		
17/458	<u>Planning Applications</u>	
/1	<p>17/02293/VAR, 1 River View Terrace - Removal of condition 5 on planning permission 05/00835/FUL to allow conversion of garage to accommodation</p> <p>Cllr Smith explained that the application for an extension lodged in 2005 included a condition that the garage could not be converted into accommodation. At the time, the applicants believed that this was due to concerns about car parking and the TDC officer's report confirmed this. Since 2005 the applicants had installed a large paved drive and no longer used the garage for parking and wished to convert it into accommodation. Pre-application advice had been sought.</p> <p>There were no comments on the TDC planning portal.</p>	

Exminster Parish Council Meeting Minutes

Monday 2 October at 19:30 in the Victory Hall, Main Road, Exminster

	<p>It was noted that there was no detail about the intentions of the applicants regarding the garage, although there was a drawing on the plan suggesting that it would be converted.</p> <p>It was resolved to support the application subject to the applicant's attention being drawn to the quality of design policy in the Exminster Neighbourhood Development Plan.</p>	HH
/2	<p>17/02265/TPO, 5 Brunel View - Fell one Monterey pine (marked T1 on the submitted plan) and fell one suppressed oak tree (marked T2 on the submitted plan)</p> <p>There were no comments on the TDC planning portal to date.</p> <p>There was no information available as to why the applicant wished to fell the trees.</p> <p>It was resolved that the Parish Council had no comment to make on this application.</p>	HH
17/459	<u>Planning Decisions</u>	
Other Planning Matters		
17/460	<p><u>Planning Application 16/03251/MAJ, West Exe Park, Alphington</u></p> <p><u>To inform Council of the results of the Planning Committee meeting held on 26 September to consider the above application</u></p> <p>The Chairman reported that the application had been refused and thanked the County and District Councillors for their persuasive representations at the committee meeting.</p> <p>The grounds for refusal were development in the countryside in an area of great landscape value, contrary to policies in the TDC local plan, and highways impacts in the villages of Exminster and Kennford.</p> <p>Disappointment was expressed in the process leading to the decision on the grounds for refusal at the planning committee meeting. It was felt that officers should have provided more guidance to Councillors.</p> <p>It was thought likely that the applicant would resubmit their application or appeal against the decision. It was agreed that the Working Party of Councillors Chandler, Goodey, Smith and Walledge would convene a meeting to discuss next steps and form a recommendation to be heard in part II of a future meeting. A report from Highways Consultant, Jon Pearson, received after the meeting would form the basis for discussion.</p> <p>The Clerk had ascertained that a traffic count could be commissioned at a cost of £1500.</p>	PC/ JG/ KS/ JW
Neighbourhood Development Plan		
17/461	<p><u>Notes of the ENDPIG meeting held on 26 September 2017</u></p> <p>Cllr Ponsford invited questions and comments on the draft notes that had been circulated.</p> <ul style="list-style-type: none"> • Cllr Madge stated that he no longer had access to the Feoffees land, but that he may be able to request access if required. • The Clerk had received a response regarding the land at Eager Way. TDC did not wish to transfer the land to the Parish Council or any other party. • The Clerk had recently had contact with the owner of Spurfield regarding a different matter and thought that it was unlikely that a meeting would be possible in the near future. However, it was agreed that a meeting would be pursued, albeit not urgently. • It was agreed that an agenda item was required to consider the possibility of the acquisition of a portion of land at Hillcrest. 	JD
17/462	<p><u>Update on South West Exeter</u></p> <p>The Deputy Clerk reported:</p> <ol style="list-style-type: none"> 1. An extension to the determination of the Bovis Homes planning application until January 2018 had been agreed at the TDC planning committee meeting. 2. The solicitor was awaiting sight of the draft S106 agreement. 3. A land valuation from the District Valuer was expected within the next week. 4. NHS England had confirmed that they had received one expression of interest to operate primary care facilities at Matford. 5. A meeting was scheduled with representatives from TDC on Friday 6 October. 	

Exminster Parish Council Meeting Minutes

Monday 2 October at 19:30 in the Victory Hall, Main Road, Exminster

Finance Matters		
17/463	<p><u>Accounts for Approval</u> It was resolved to approve payments in the sum of £632.62</p>	HH
17/464	<p><u>To consider a Community grant application from Exminster Recreational Trust in the sum of £500</u> The Trust were seeking funds towards maintaining their tractor in order to ensure that they were able to maintain the standard of the pitch and surrounding areas. Resolved. [Public Health Act 1875 s164]</p>	HH/ JD
Property & Amenities Matters		
17/465	<p><u>To update Council on matters relating to the boundary of 52 Crockwells Rd with Crockwells Meadow</u> The terms as outlined at the Parish Council meeting on the 6 March 2017 – to reinstate and maintain a boundary fence, maintain the land in good order and relinquish any right of access from the property to Crockwells Meadow - had been accepted by the owner who had also agreed to bear any legal costs. It was noted that there was a possibility that a change of use of the land was required prior to any transfer. The Clerk had received a quotation of £750 plus VAT from Foot Anstey to carry out the work. It was resolved that, subject to the owner bearing all costs relating to the transaction, the land could be transferred.</p>	JD
17/466	<p><u>Milbury Reach Bus Shelter</u></p> <ol style="list-style-type: none"> 1. <u>To agree the siting of a bus shelter opposite the junction to the Milbury Reach Development at a net cost of £1906 to the Parish Council (after receipt of grant funds from Devon County Council in the sum of £4260).</u> Resolved. 2. <u>To authorise expenditure of £40 being the cost to submit a S171 application to use an area of the Public Highway</u> Resolved. <p>[Parish Councils Act 1957 s1]</p>	JD/ HH
17/467	<p><u>Remembrance Sunday – 12 November 2017</u> <u>To agree the following:</u></p> <ol style="list-style-type: none"> 1. <u>Roles of Parish Councillors</u> <ul style="list-style-type: none"> • Roll of Honour to be read by Cllr Goodey. • Wreath to be laid by Cllr Chandler. • Reading to be read by Cllr Walledge. 2. <u>Donation to the Royal British Legion for a Poppy wreath</u> It was resolved to donate £35.00. [Local Government Act 1972 s137] 	HH
17/468	<p><u>To agree the notes of the Part II meeting held on the 18 September 2017</u> Resolved.</p>	
17/469	<p><u>Councillors' Reports – for information only</u></p> <ol style="list-style-type: none"> 1. Cllr Goodey reported that following a visit to the village from an Automatic Number Plate Recognition vehicle, several vehicles had been clamped for not being correctly taxed. 2. Cllr Ponsford reported that the northbound signs on Sannerville Way were overgrown with foliage. 3. Cllr Chandler reported that a local builder had been parking on the grass opposite Higher Aboveaway; an area on which the Green Spaces Group had planted bulbs. The Clerk commented that the verge was owned by DCC. It was agreed that the Clerk would write to the builder. 4. Cllr Madge reported litter around the benches near the oak trees in Crockwells Meadow. 	JD JD

Exminster Parish Council Meeting Minutes

Monday 2 October at 19:30 in the Victory Hall, Main Road, Exminster

	<ol style="list-style-type: none"> 5. Cllr Walledge invited Councillors to attend the Cubs session at the Deepway Centre on Thursday 5 October when the Cubs would be learning about public service. 6. Cllr Smith noted that there was a website that could be used to find out whether a vehicle was taxed or insured. 7. Cllr Smith asked whether meeting papers could be shared in a cloud folder. 8. Cllr Maynard reported that the sign on Bridge Road (in a dangerous position for cyclists) had now been moved. 9. Cllr Maynard would continue to investigate the General Data Protection Regulation and its relevance to the Parish Council. Cllr Walledge noted that this had been discussed at staff appraisals and it was hoped that Devon Association of Local Councils would be putting together a training course for the officers to attend. 10. Cllr Madge reported that the Signal Box sign had been installed in the window of the Victory Hall. 	<p style="text-align: center;">All</p> <p style="text-align: center;">HH</p> <p style="text-align: center;">CM</p>
17/470	<p><u>Public Open Session</u></p> <p>Comments:</p> <ol style="list-style-type: none"> 1. Councillor Lake reported that there would be a presentation at the next Teignbridge Association of Local Councils (TALC) meeting regarding the new legislation regarding litter picking and its impact on town and parish councils. 	
<p>The meeting closed at 21:00</p> <p>Date of next meeting: Monday 16 October 2017 at 19:30 in the Victory Hall</p>		

Signed: ...Josie Walledge..... Date: ...16 October 2017.....