

Exminster Parish Council Meeting Minutes

Monday 6 November at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

17/497	<u>Public open session</u> No comments.	
Part 1		
17/498	<u>Present</u> Cllr Peter Chandler (PC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Chris Maynard (CM), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: John Goodey (JG), Kevin Lake (KL) Public: 5	
17/499	<u>Apologies accepted from</u> None offered.	
17/500	<u>Declaration of interest on Agenda Items</u> Regarding item 17/514, Cllr Madge noted that he had worked with Alison Marshall who had submitted a quotation.	
17/501	<u>Dispensation requests regarding Code of Conduct</u> None received.	
17/502	<u>To approve the Draft Minutes of the EPC Meeting held on 16 October 2017</u> Resolved.	
17/503	<u>County Councillors Report on items other than those on the agenda</u> Devon County Councillor Alan Connett reported: <ol style="list-style-type: none"> 1. The overgrown gullies in Milbury Lane had been inspected by a Highways officer and would be cleared in due course. 2. The cycle racks for the Deepway Centre were scheduled for installation in mid-December. 3. The electronic matrix sign opposite the BP Garage on Sannerville Way was not working due to its susceptibility to cyber-attacks. Devon County Council (DCC) were working with an alternative provider to rectify this and it was hoped that the sign would be working by Christmas. 	
17/504	<u>District Councillors Reports on items other than those on the agenda</u> Teignbridge District Councillor John Goodey reported: <ol style="list-style-type: none"> 1. The Suitable Alternative Natural Green Space (SANGS) at Sentry's Orchard was not currently accessible as the developers had dug a trench across the entrance. The Planning Officer at Teignbridge District Council (TDC) would be informed. Teignbridge District Councillor Kevin Lake reported: <ol style="list-style-type: none"> 2. TDC had received reports of fly tipping on Station Road. Following investigation, it was determined that it had occurred on Network Rail land. Network Rail operatives would monitor for further instances. 3. An enforcement notice had been served on Bovis Homes as planting in the SANGS at Sentry's Orchard had not taken place as scheduled. 	
17/505	<u>Chairman's Report</u> The Chairman reported: <ol style="list-style-type: none"> 1. The Scouts' Fireworks display on 3 November had been a well-supported and successful community event. 2. Councillors and members of the public were reminded that the annual civic Remembrance Day service would be taking place at 10:30 on Sunday 12 November in the Victory Hall, followed by a service at St Martin's Church. 	
17/506	<u>Clerk's Report</u>	

Exminster Parish Council Meeting Minutes

Monday 6 November at 19:30 in the Victory Hall, Main Road, Exminster

	<p>The Clerk reported:</p> <ol style="list-style-type: none"> 1. The Delegated Authority for the Deputy Clerk and Chairman’s attendance at a Partnership Working Course was under-reported by £50 at the meeting on 16 October. 2. A meeting had taken place with a representative from the Devington Management Board regarding the placement of a bus shelter at the entrance to Hospital Drive. 3. All Councillors were invited to a meeting regarding the Local Plan Review on Wednesday 8 November at 19:30 in the Victory Hall Annexe. <p>Cllr Chandler asked whether it was likely that the Milestone gates (near the entrance to Jupes Close) would be painted. It was agreed that the Clerk would contact the resident who had been researching their ownership for an update.</p>	JD
17/507	<p><u>To consider a report published by the South-East Devon Habitat Regulations Executive Committee regarding proposed changes to the car park facilities and charges at Dawlish Warren</u></p> <p>Cllr Connett summarised the recommendations in the report that had been circulated to all Councillors and explained that it would be considered by TDC at a meeting on an undetermined date (thought to be later this year or early in the new year). The report’s intention was to protect the environment by decreasing activity on the Warren during the winter months by the reduction of car parking spaces, scrapping of “low” season parking charges and introduction of Sunday parking charges during the winter. Cllr Goodey noted that TDC’s car park strategy did not include any of the recommendations in the report.</p> <p>Parish Councils were encouraged to respond to the report by making their views known to TDC by writing to Deputy Chief Executive, Phil Shears.</p> <p>Discussion on the report yielded the following:</p> <ul style="list-style-type: none"> • There was no public consultation proposed on the recommendations • A 10% reduction in car parking spaces during the winter would only make a difference if the car park was at full occupancy; this was considered unlikely. • If charging on Sundays during the winter months was introduced how would it be enforced? There would be an increased workload for TDC’s enforcement officers that may not be compensated for by the revenue generated. • There may be an impact on businesses at Dawlish Warren and Dawlish if increased low season charges and Sunday parking charges deterred visitors. • There were many other ways to safeguard the environment. <p>It was resolved to write to TDC highlighting the concerns of the Parish Council as listed above.</p>	JD/ HH
Planning Matters		
17/508	<u>Planning Applications</u>	
/1	<p>17/02623/FUL, 5 Spurfield Cottages, Main Road - Retention of 2 metre high front boundary fence for a 12 month period</p> <p>Cllr Smith reminded Council that it had objected to this application at the meeting on 21 August, due to it being out of keeping with neighbouring properties and not in accordance with the Quality of Design Policy in the Neighbourhood Development Plan. TDC had refused the application as it was contrary to several policies in the Local Plan and the National Planning Policy Framework.</p> <p>The applicant had submitted a further application to retain a section of the fence under permitted development and reduce the height of the hedge bordering the pavement once a hedge had grown to a suitable size.</p> <p>It was noted that the plans were difficult to interpret and that the application did not appear to have sought pre-application advice.</p> <p>There were no comments lodged on the planning portal to date.</p>	

Exminster Parish Council Meeting Minutes

Monday 6 November at 19:30 in the Victory Hall, Main Road, Exminster

	It was resolved to object to this application on the same grounds as the original application.	HH
17/509	<u>Planning Decisions</u> Noted as listed below:	
/1	17/02265/TPO, 5 Brunel View - Fell one Monterey pine (marked T1 on the submitted plan) by removing first spiral of eight low branches and fell one suppressed oak tree (marked T2 on the submitted plan) - GRANTED	
/2	17/02377/ADV, Tesco Stores - One illuminated fascia sign, one illuminated projecting sign, three window vinyls and one non-illuminated fascia sign - GRANTED	
/3	17/02097/VAR, 5 Brunel View - Variation of condition 2 on planning permission 17/00805/VAR (Single storey rear extension) to change roof finish to fibreglass, change roof lantern to aluminium and increase height of window - GRANTED	
17/510	<u>Other Planning Matters</u>	
/1	16/03251/MAJ, West Exe Park, Peamore, Alphington <ol style="list-style-type: none"> 1. The license for the traffic count on Days Pottles Lane had been approved and a date agreed for the count to take place. 2. Cllrs Smith and Walledge would meet with a representative from the Campaign to Protect Rural England (CPRE) on Tuesday 8 November to consider the impact on the landscape of the proposed development. 	
Neighbourhood Development Plan		
17/511	<u>Matford Development: To update Council on a meeting held on Friday 3 November with representatives from Teignbridge District Council</u> The meeting had not taken place and had been rescheduled for early December.	
Finance Matters		
17/512	<u>Accounts for Approval</u> It was resolved to approve payments in the sum of £3594.74.	HH
17/513	<u>To review the Internal Control Procedures</u> The Deputy Clerk explained that the Procedures had undergone extensive revision due to the introduction of internet banking. A new appendix had been added outlining the procedure for making payments electronically. Discussion of minor amendments to the revision took place. It was resolved to approve the reviewed Internal Control Procedures with the amendments discussed.	HH
17/514	<u>To consider quotations received and appoint an Internal Auditor for the 2017/18 Financial Year</u> Three quotations had been requested, received and circulated. The Parish Council had had the same Internal Auditor for a number of years and in the interests of transparency and accountability it was considered that it would be healthy to appoint a different Internal Auditor. It was resolved to appoint Alison Marshall as the Internal Auditor for the 2017/18 Financial Year. [S5 Accounts and Audit regulations 2015]	HH
17/515	<u>To approve the membership fee of £36 to join Campaign to Protect Rural England (CPRE)</u> Resolved. [S137 LGA 1972]	HH
17/516	<u>To consider potential applicants for the 2017/18 Elector Fund</u> The grant available was £3671.80 and the deadline for applications was 3 February 2018. The Deepway Trust had expressed an interest in applying for the grant to enhance the kitchen facilities at the Deepway Centre. However, it was agreed that there was insufficient information to progress an application at this point in time.	

Exminster Parish Council Meeting Minutes

Monday 6 November at 19:30 in the Victory Hall, Main Road, Exminster

	It was resolved that the PC was keen for the Deepway Trust to apply for the Elector Fund grant in due course. It was agreed that the Clerk would request further information on the Trust's intentions. Cllr Chandler abstained from voting as a member of the Deepway Trust.	JD
17/517	<u>To consider the process for dealing with the 2018 Rural Aid Grant Scheme</u> It was agreed that the scheme would be publicised in Scene, on Facebook and by email to local organisations. Expressions of interest would be sought by the beginning of February, to be discussed at the Parish Council meeting in March. Cllr Chandler suggested that the Bowling Green could be developed into a sensory garden, following comments made at the Community Plan open morning. It was agreed that this project may be considered as a Community Plan Project rather than a Rural Aid grant project.	DM/ JD/ HH
Property & Amenities Matters		
17/518	<u>To review the Public entrance, near the Skate Park, to Spurfield – minute reference 17/268 refers</u> The Clerk had received no further complaints or comments about the entrance. It was resolved that no alteration to the entrance was required. Cllr Chandler noted that the new gate to Spurfield (opposite the Deepway Centre) required adjustment as small dogs were able to get through the gap and run out into the road.	JD
17/519	<u>To agree a maximum budget of £400 for the purchase of and lighting of the village Christmas tree</u> Resolved. [S137 LGA 1972]	JD
17/520	<u>Councillors' Reports</u> None offered.	
17/521	<u>It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 17/523 and 17/524 (part II) having due regard to the confidential nature of the business to be transacted.</u> Resolved.	
17/522	<u>Public Open Session</u> No comments.	
Part II		
17/523	<u>To agree the notes of the Part II meeting held on the 16 October 2017</u>	
17/524	<u>Leases – Exminster Recreational Trust (ERT)</u>	
The meeting closed at 21:00 Date of next meeting: Monday 20 November 2017 at 19:30 in the Victory Hall		

Signed:....Josie Walledge..... Date:....20 November 2017.....