

## Exminster Parish Council Meeting Minutes

Monday 4 December at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

17/551	<p><b><u>Public open session</u></b> Comments:</p> <ol style="list-style-type: none"> <li>Cars parked on the junction of Dryfield and the Main Road obscured visibility for drivers exiting the junction. It was noted that there was a white line painted on the Main road to deter drivers from parking against the dropped kerb leading onto it, but this was not universally observed. The Clerk would contact Devon County Council (DCC) Highways Officer Jamie Hewitt regarding this.</li> </ol>	JD
17/552	<p><b><u>Present</u></b> Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Chris Maynard (CM), Cllr John Ponsford (JP), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Teignbridge District Councillors: John Goodey (JG), Kevin Lake (KL) Public: 4</p>	
17/553	<p><b><u>Apologies accepted from</u></b> Cllr Kevin Smith (KS) – personal reasons Devon County Councillor Alan Connett</p>	
17/554	<p><b><u>Declaration of interest on Agenda Items</u></b> Cllr Chandler declared an interest in item 17/567 as a payee and 17/571 as a trustee of the Deepway Centre.</p>	
17/555	<p><b><u>Dispensation requests regarding Code of Conduct</u></b> None received.</p>	
17/556	<p><b><u>To approve the Draft Minutes of the EPC Meeting held on 20 November 2017</u></b> Resolved.</p>	
17/557	<p><b><u>County Councillors Report on items other than those on the agenda</u></b> Devon County Councillor Alan Connett was not present.</p>	
17/558	<p><b><u>District Councillors Reports on items other than those on the agenda</u></b> Teignbridge District Councillor John Goodey reported:</p> <ol style="list-style-type: none"> <li>An email had been sent to DCC Highways to report a near miss between a lorry, car and a pedestrian on Sentrys Orchard. A meeting with Cllr Connett and DCC Highways officer Jamie Hewitt had been requested to discuss whether installation of traffic calming measures would be appropriate.</li> <li>An email of complaint had been received from a resident regarding a food van parking on the Dryfield Car Park. This had been forwarded to officers at Teignbridge District Council (TDC).</li> </ol> <p>Teignbridge District Councillor Kevin Lake reported:</p> <ol style="list-style-type: none"> <li>The Chip Van that visited the village weekly and parked on Dryfield car park was well supported and welcomed by residents and an email to that effect had been sent to officers at TDC.</li> <li>The litter prevention publicity material, recently ordered by the Parish Council, had produced positive results in Newton Abbot. Additional material for display on petrol pumps was available and Cllr Lake offered to approach the owners of the BP station to ask whether it could be displayed there.</li> </ol>	
17/559	<p><b><u>Chairman's Report</u></b> The Chairman reported:</p> <ol style="list-style-type: none"> <li>Cllr Maynard would be leaving the Parish Council at the end of the year. Cllr Maynard was thanked for his service on the Parish Council.</li> <li>A social event for Parish Councillors, staff and partners would take place on Tuesday 12 December at the Royal Oak.</li> </ol>	

## Exminster Parish Council Meeting Minutes

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	<p>3. There would be no Parish Council meeting on Monday 18 December.</p> <p>4. Best wishes for Christmas and the New Year were extended to all parishioners.</p>	
17/560	<p><b><u>Clerk's Report</u></b> The Clerk reported:</p> <ol style="list-style-type: none"> <li>1. Councillors were reminded to bring their Register of Interests up to date if required.</li> <li>2. Delegated Authority was used in the sum of £96.00 to book the Clerk and RFO on a training course on the General Data Protection Regulations. [S111 LGA 1972]</li> <li>3. Delegated Authority was used in the sum of £30.00 to book Cllr Churchward on a New Councillors' course. [S111 LGA 1972]</li> <li>4. The course that the Chairman and Deputy Clerk were due to attend on 28 November (Effective Partnership Working) had been postponed. A refund had been requested.</li> </ol>	
17/561	<p><b><u>To set a date for the Annual Parish Meeting (APM) in 2018</u></b> A provisional date of 12 March was suggested. It was noted that this was the date of the Victory Hall Trust meeting and the Chairman agreed to ask whether this could be moved to accommodate the Annual Parish Meeting.</p>	JW
<b>Planning Matters</b>		
17/562	<p><b><u>Planning Decisions</u></b> Noted as listed below:</p>	
/1	<b>17/02658/FUL, 14 Crockwells Road - Two rear extensions to dwelling and garage - GRANTED</b>	
<b>Other Planning Matters</b>		
17/563	<p><b><u>Planning Application 16/03251/MAJ, West Exe Park, Alphington – update</u></b> Cllr Goodey reported that Exeter Estates were likely to re-submit the application in the new year as a variation to the original application. It was expected that the application would be determined at either the February or March TDC planning committee meeting. It was noted that an appeal against the refusal of the original application had been lodged but not validated.</p>	
<b>Neighbourhood Development Plan</b>		
17/564	<p><b><u>Notes of the ENDPIG meeting held on the 27 November</u></b> Notes from the meeting had been circulated to all Councillors. The purpose of the meeting was to identify actions resulting from the up-coming review of the TDC Local Plan. Clarification was given on points relating to the Greater Exeter Strategic Plan (GESP), the designation of the village/parish as a key rural settlement and village boundary changes.</p>	
17/565	<p><b><u>Update from a meeting with Anna Gorton, Teignbridge District Council regarding Gissons Field</u></b> Cllrs Goodey, Ponsford and the Deputy Clerk met with TDC officer Anna Gorton on site at Gissons Field on 30 November. Ms Gorton was receptive to the installation of a footpath across the field and would advise the Parish Council of an appropriate surface to meet with current legislation. The offer of a transfer of the land to the Parish Council was discussed. Ms Gorton would put together a proposal to include phasing out TDC maintenance of the land over a period of time. The Parish Council would consider the offer in due course, taking into account the appetite for a refurbishment of the play area to be determined through the Community Plan.</p>	
17/566	<p><b><u>Matford Development</u></b></p>	
/1	<p><b><u>To update on a meeting with Church representatives held on the 21 November</u></b> The Chairman and Deputy Clerk attended the meeting. At the meeting, Cllr Walledge described the vision for Matford as a self-sustaining community and the policy in the Exminster Neighbourhood Development Plan relating to provision of community facilities. Representatives from the Anglican and Methodist Churches in Alphington and Exminster set out their vision for faith and community provision in the Matford development. The vision</p>	

## Exminster Parish Council Meeting Minutes

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	<p>was focussed on investing in people to support the community rather than providing a place of worship.</p> <p>It was suggested that the group contact the Ted Wragg Trust (Through School provider for Matford) to discuss the trust's community offering and the possibility of hiring rooms for church services and community group meetings.</p> <p>The new Rector in Alphington had experience of community outreach in the Cranbrook development and noted the benefits of having a dedicated community development worker in place from the first phase of housing.</p> <p>The group were encouraged to contact their local councillors to make them aware of their vision.</p> <p>A further meeting was scheduled for late spring.</p>	
/2	<p><b>To update on a meeting with representatives from Teignbridge District Council held on the 1 December</b></p> <p>Representatives from the S106 Working Party and the Deputy Clerk attended the meeting with Mark Felgate, Project Manager for South West Exeter (SWE).</p> <p>An update on the SWE planning applications was given:</p> <ul style="list-style-type: none"> <li>• Bovis Homes – awaiting completion of the legal agreements, with a deadline mid-January.</li> <li>• Westcountry Land – awaiting completion of the legal agreements. (Likely to follow shortly after Bovis Homes).</li> <li>• Waddeton Park – land currently on the market awaiting a developer.</li> <li>• Parr's Farm – in discussion with TDC regarding various matters.</li> </ul> <p>The Parish Council's involvement in the draft S106 agreements was discussed. Concern was expressed about the Parish Council (and the solicitor) having sufficient time to consider the agreement before the deadline. The solicitor had not received the draft agreement to date. Following the meeting, S106 Working Party representatives submitted a list of comments on sections of the draft involving the Parish Council to TDC.</p>	
<b>Finance Matters</b>		
17/567	<p><b><u>Accounts for Approval</u></b></p> <p>It was resolved to approve payments in the sum of £5447.52.</p>	
17/568	<p><b><u>To agree to pay staff wages for the month of December on receipt of details from payroll.</u></b></p> <p>Agenda item not required.</p>	
17/569	<p><b><u>To consider the draft budget for 2018/19</u></b></p> <p>The RFO had circulated a draft budget prior to the meeting.</p> <p>The draft contained a line by line breakdown of income and expenditure without differentiating between expenditure incurred as a result of the Community Plan projects located at Deepway.</p> <p>There were no amendments to the draft figures suggested at the meeting.</p> <p>A further draft would be presented at the January meeting, including illustrations of the impact of increasing the precept by 1%, 2% and 3%.</p>	HH
17/570	<p><b><u>To consider payment of the electricity bill for external lighting to the tower of St Martin's Church in the sum of £56.78 and the maintenance bill for the Church clock in the sum of £140 (vat not applicable) for financial year 2017/18</u></b></p> <p>Resolved. [S2 PCA 1957]</p>	JD/ HH
17/571	<p><b><u>To agree this year's applicant for the 2017/18 Elector Fund</u></b></p> <p>Correspondence received from the Deepway Trust outlined its intention to upgrade the ladies' toilets in the Deepway Centre. The Elector Fund grant would be put towards this project.</p>	JD/ HH

## Exminster Parish Council Meeting Minutes

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	It was resolved to approve an application to the Elector Fund for the purpose outlined, however the mechanism of the submission required further investigation and would be brought back to the Parish Council in January.	
<b>Property &amp; Amenities Matters</b>		
17/572	<p><b><u>To agree the purchase of a replacement dog litter bin for Crockwells Meadow in the sum of £361 plus VAT</u></b></p> <p>Teignbridge District Councillors Goodey and Lake offered to purchase the bin for Crockwells Meadow with their locality budget.</p> <p>The offer was accepted and the Councillors were thanked by the Chairman.</p> <p>It was noted that there was not a dog litter bin at the temporary Suitable Alternative Natural Green Space (SANGS) at Sentrys Orchard. It was agreed to contact TDC and ask for a bin to be installed.</p>	HH JD
17/573	<p><b><u>Councillors' Reports</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr Churchward thanked Councillors for welcoming her onto the Parish Council and was looking forward to the New Councillors' course in March.</li> <li>2. Cllr Ponsford reported the resolution of an issue with a locked gate on the public footpath between Deepway Lane and Matford Roundabout.</li> <li>3. Cllr Madge reported that the Royal Oak were offering free Christmas lunches for the elderly on 13 December at 13:00. Pre-booking was required.</li> <li>4. Cllr Chandler circulated a photograph of the Christmas Tree prepared on behalf of the Parish Council for the Christmas Tree Festival. The tree was made entirely from materials sourced from the Wilderness. Cllr Chandler was thanked for the lovely exhibit.</li> <li>5. Cllr Maynard explained that his new work commitment involved more travelling and was not compatible with Monday evening meetings.</li> </ol>	
17/574	<p><b><u>Public Open Session</u></b></p> <p>Comments:</p> <ol style="list-style-type: none"> <li>1. County, District and Parish Councillors were thanked for their work over the last year.</li> <li>2. The Parish Council was thanked for its contribution towards the electricity and maintenance for the clock on the Church tower and lighting for the footpath.</li> <li>3. Regarding the issues with parking at Dryfield, it was recommended that the Parish Council revisited correspondence from 2012 regarding the turnover in the car park and waiting times.</li> </ol>	JD
<p>Date of next meeting: Tuesday 2 January 2018 at 19:30 in the Victory Hall The meeting closed at 20:30</p>		

Signed: ...Derek Madge..... Date: ...2 January 2018.....