

## Exminster Parish Council Meeting Minutes

Monday 18 June at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

18/288	<b><u>Public open session</u></b> No comments.	
<b>Part I</b>		
18/289	<b><u>Present</u></b> Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Charles Nuttall (CN), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Teignbridge District Councillor: John Goodey (JG) Public: 2	
18/290	<b><u>Apologies accepted from</u></b> Cllr Lorne Smyth (LS) – personal reasons Devon County Councillor Alan Connett	
18/291	<b><u>Declaration of interest on Agenda Items</u></b> Cllr Chandler declared an interest in item 18/299 as a payee. Cllr Smith declared an interest in item 18/304 as an allotment holder.	
18/292	<b><u>Dispensation requests regarding Code of Conduct</u></b> None received.	
18/293	<b><u>To approve the Draft Minutes of the EPC Meeting held on the 4 June 2018</u></b> Resolved.	
18/294	<b><u>Clerk's Report</u></b> <ol style="list-style-type: none"> <li>1. A Tree Preservation Order for all trees on Network Rail land in the Parish had been received from Teignbridge District Council (TDC).</li> <li>2. The latch to the tennis court gate had been broken. The Clerk was arranging repairs, requiring removal of the gate.</li> <li>3. Cllr Chandler asked about the report of an injury caused by the dog bin in Crockwells Meadow (on Facebook). The Clerk confirmed that the bin had been checked by a Councillor, the Clerk and Deputy Clerk, with no problems apparent if the bin was used as intended.</li> </ol> <p>The Clerk reported the following information from Devon County Councillor Alan Connett regarding highways issues:</p> <ol style="list-style-type: none"> <li>4. Following complaints about parking on double yellow lines and other parking obstructions in Milbury Lane, the matter had been reported to the police, and Devon County Council's (DCC) enforcement staff had been requested to increase patrols in Exminster. DCC would shortly be consulting on new proposals to extend the double yellow lines further down Milbury Lane. There would be a statutory period for residents to submit their comments, with a final decision made later this year. Cllr Smith noted a further parking issue at the corner of Reddaway Drive and Farmhouse Rise and parking on both sides of Reddaway Drive causing potential disruption to bus routes. Cllr Nuttall noted his intention to set up a document outlining traffic issues in the village. Input would be requested, by email, from all Councillors.</li> <li>5. The sinking drain cover in Reddaway Drive, at the junction of Farmhouse Rise, had been reported to DCC Highways.</li> <li>6. Confirmation was awaited from DCC regarding the adoption of the roads at Milbury Reach and clarification had been sought from TDC regarding the provision of dog and litter bins.</li> </ol>	

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<b>Planning Matters</b>											
18/295	<p><b><u>Planning Decisions</u></b> Noted as listed below.</p>										
/1	<b>18/00949/FUL, Hill Cottage, Exminster Hill, Single storey extension - GRANTED</b>										
<b>Other Planning Matters</b>											
18/296	<p><b><u>To discuss the monitoring of Sentrys Farm planning conditions</u></b></p> <ol style="list-style-type: none"> <li>1. TDC planning enforcement had contacted Bovis Homes to ask them to re-site the boundary fence as per the planning application.</li> <li>2. The landscaping, attenuation ponds and children's playground had not been completed to date.</li> </ol>										
18/297	<p><b><u>To receive feedback from Teignbridge District Council's Local Plan issues consultation event held on 12 June in the Victory Hall</u></b></p> <p>Several Councillors had attended the presentation, which had been well supported by residents thanks to local publicity via Facebook.</p> <ul style="list-style-type: none"> <li>• Cllr Churchward noted that residents had voiced concerns to TDC about potential additional development of up to 500 houses in the parish.</li> <li>• Cllr Aird had mentioned transport infrastructure to TDC.</li> <li>• Cllr Walledge had commented on an anomaly with the settlement boundary surrounding the Sentry's Farm development.</li> <li>• Cllr Madge had asked about the prospect of a new town being built in Teignbridge and was advised that this was not likely.</li> <li>• Cllr Walledge had questioned the design of housing alongside the inadequate parking ratio of 1.5 vehicles per dwelling. TDC advised a new design guide was being prepared and there would be an opportunity for the Parish Council to comment on the document.</li> </ul>										
<b>Finance Matters</b>											
18/298	<p><b><u>RFO's report</u></b></p> <ol style="list-style-type: none"> <li>1. Delegated authority was used in the sum of £42.70 to purchase a notice board for the bus shelter at the Royal Oak. The original sum approved was £50.00 (18/104).</li> <li>2. Direct Debit Payments during May were reported: <table border="1" style="margin-left: 20px; width: 100%;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>NEST pension scheme contributions</td> <td style="text-align: right;">33.06</td> </tr> <tr> <td>Utilities Warehouse (Electricity)</td> <td style="text-align: right;">92.34</td> </tr> <tr> <td>NW Bankline</td> <td style="text-align: right;">6.40</td> </tr> <tr> <td>Staples</td> <td style="text-align: right;">141.25</td> </tr> </tbody> </table> </li> </ol>		£	NEST pension scheme contributions	33.06	Utilities Warehouse (Electricity)	92.34	NW Bankline	6.40	Staples	141.25
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18/299	<p><b><u>Accounts for Approval</u></b> It was resolved to approve payments in the sum of £8438.58</p>										
18/300	<p><b><u>Draft accounts for May 2018</u></b> A finance training session for Councillors had taken place on Monday 11 June.</p>										
/1	<p><b><u>Budget Comparison Report</u></b> There were no questions on the report. It was resolved to approve the report.</p>										
/2	<p><b><u>Balance Sheet</u></b> There were no questions on the balance sheet. It was resolved to approve the report.</p>										
18/301	<p><b><u>To consider a Community Grant application from Exminster School Association for the sum of £500</u></b></p> <p>The grant was sought for the development of a Lego room to develop children's social skills, language skills and problem-solving skills. The funds would be used to purchase Lego bricks. Cllr Churchward asked whether £500 was sufficient to purchase the bricks. The Clerk clarified that the School Association were only able to apply for a maximum of £500 per financial year. Resolved.</p>										

JD/  
HH

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<b>Property &amp; Amenities Matters</b>	
18/302	<p><b>To note the updated cost of the extra cuts to the verges in Exminster as £260 per cut</b> Noted.</p>
18/303	<p><b>To update Council on matters relating to the Deepway Centre</b> The Clerk reported that an updated quotation had been sought from the second contractor which now included the cost of the removal of the septic tank. Mr Gedge had analysed the quotations and suggested that there was currently insufficient information, particularly with respect to the depth of the sewer pipe in the manhole. Although South West Water (SWW) had records of the depth, they may not be reliable and further investigation was required for accuracy. Unfortunately, the manhole had been tarmacked over and confirmation of the depths may have to be made once the job was in progress. The manhole would have to re-instated to its correct level after any works and the question had been raised as to who would be liable for the cost. The view was that SWW should cover this cost and had been asked about this. A service mapping report was required. Mr Gedge had been asked to arrange this. It was noted that the part II item 18/311 was not required at this stage.</p>
18/304	<p><b>To consider a request from Exminster Parish Allotment Society (EPAS) Committee to hold a one off, supervised community bonfire on 21st June</b> The Clerk had circulated a report with guidelines for bonfires taking advice from the National Allotment Society and other Parish Councils. It was recommended that the Allotment Society be allowed to have the bonfire as requested, subject to it being organised by the committee and designating a main contact who would follow the guidelines in the report. It was noted that there were properties in the vicinity and the notice period was rather short. It was asked that EPAS were made aware that they were responsible for informing neighbours. Resolved.</p>
18/305	<p><b>To consider repainting the front door of the Victory Hall at a cost of £80</b> The Victory Hall Trust were keen to ensure that the hall was in good order for the commemorations to mark the centenary of the end of the First World War in November. Questions were raised about whether other external doors should be painted at the same time and it was resolved that a budget of £200 should be allowed to repaint the main door and others if required. The front door would be painted forest green to match Parish Council street furniture.</p>
18/306	<p><b>Councillors' Reports – for information only</b></p> <ol style="list-style-type: none"> <li>1. Cllr Churchward thanked the RFO for the Finance Training session.</li> <li>2. Cllr Aird explained how the new Parish Council Facebook page worked and encouraged Councillors to like the page.</li> <li>3. Cllr Aird mentioned that following publication regarding the felling of the tree at the top of Hospital Drive on Facebook, residents had asked whether it would be replaced. Cllr Chandler advised that it would be replaced by a sapling when appropriate.</li> <li>4. Cllr Aird suggested that pen portraits of Councillors and staff were included in Scene articles.</li> <li>5. Cllr Ponsford asked whether the Parish Council meeting tables could be replaced as they were in a poor state and had undergone many repairs. The Deputy Clerk would research suitable alternatives.</li> <li>6. Cllr Goodey reported that he had attended a Community Resilience Forum meeting. The Devon Air Ambulance Trust were still seeking landing sites near Exeter, and it was likely that they may revisit Deepway Green as a possible site. An interesting presentation on the Kennford floods had also featured in the meeting.</li> <li>7. Cllr Smith reported that a meeting with Exeter Estates would take place on Thursday 28 June.</li> </ol>

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18/307	<p><b><u>It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 18/309 to 18/311 (part II) having due regard to the confidential nature of the business to be transacted.</u></b></p> <p>Resolved.</p>	
18/308	<p><b><u>Public Open Session</u></b></p> <p>Comments:</p> <ol style="list-style-type: none"> <li>1. Regarding traffic enforcement: There were many vehicles parked on pavements adjacent to boundary walls. This had been reported to the Police who had passed the information onto DCC traffic enforcement. It was recommended that this was added to the list of traffic issues.</li> </ol>	
<b>Part II</b>		
18/309	<b><u>To agree the notes of the Part II meeting held on the 4 June 2018</u></b>	
18/310	<b><u>To consider the routing of a cycle path and land ownership</u></b>	
18/311	<b><u>Deepway Centre – contracts</u></b>	
<p>The meeting closed at 20:49 Date of next meeting: Monday 2 July 2018 at 19:30 in the Victory Hall</p>		

Signed:....Josie Walledge..... Date:....2 July 2018.....