

Exminster Parish Council Meeting Minutes

Monday 18 February 2019 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Josie Walledge

19/74	<u>Public open session</u> No comments.	
19/75	<u>Present</u> Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr Charles Nuttall (CN), Cllr John Ponsford (JP), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Public: 2	
19/76	<u>Apologies accepted from</u> Cllr John Goodey (JG) – District Council commitment Cllr Derek Madge (DM) – personal reasons Cllr Kevin Smith (KS) – work commitment	
19/77	<u>Declaration of interest on Agenda Items</u> Cllr Chandler declared an interest in item 19/89 as a payee.	
19/78	<u>Dispensation requests regarding Code of Conduct</u> None received.	
19/79	<u>To approve the Draft Minutes of the Parish Council Meeting on 4 February 2019</u> Resolved.	
19/80	<u>Clerk's Report</u> <ol style="list-style-type: none"> 1. Feedback had been received from the Neighbourhood Development Plan (NDP) update leaflet that had been recently distributed: "There were no shops planned for the new development, would this not put a strain on our current local shops and parking?" 2. Cllr Churchward had reported water flowing across Main Road at the junction of Deepway Lane. Devon County Council (DCC) Highways had responded to the report stating that there was a broken pipe underneath the road that required replacement and would be attended to. 3. Sarah Ratnage, Special Projects and School Infrastructure Development Officer at DCC, had confirmed that DCC had been successful with its Housing Infrastructure Fund (HIF) bid. 4. A response to Exeter City Council's Exeter Transport Strategy Consultation, by Cllrs Aird, Nuttall, Smyth and Goodey, had been submitted by the Clerk. 5. A copy of Kenton Parish Council's pre-submission draft Neighbourhood Development Plan had been received and circulated. The consultation would close on 31 March. 6. Delegated authority was used in the sum of £180 to unblock the drains in the public toilet. 	
19/81	<u>To update Council following a meeting held on 29 January to discuss environmental issues</u> Notes from the meeting had been circulated. Cllr Chandler reported: <ul style="list-style-type: none"> • Climate change would have a severe impact on the population in 100 years' time and immediate action was necessary to address this. • Consideration should be given to installing solar panels on the Victory Hall roof, subject to it being structurally sound. Questions were raised as to how the panels could be funded. It was noted that although the initial costs were high, there was potential for ongoing income generation; however, feed-in tariffs had recently been cut meaning that pay-back times would be quite long. It was suggested that solar panels should be factored into any future re-development of the Deepway Centre. • A solar farm within the parish could be considered. The Parish Council could either purchase land or enter a partnership with an existing land owner. Potential sites were discussed. Cllr Connett recommended that TDC's solar farm planning guidance was consulted. • It was suggested that environmental policies could be included when the NDP was reviewed. • Questions were raised as to how the Parish Council could lead by example. Would it be 	

Exminster Parish Council Meeting Minutes

Monday 18 February 2019 at 19:30 in the Victory Hall, Main Road, Exminster

	<p>possible to ensure that new build houses in the Parish were energy efficient? Did other Town or Parish Councils have environmental policies?</p> <ul style="list-style-type: none"> It was noted that there was an opportunity to ascertain residents' appetite for addressing environmental issues through the Community Plan questionnaire. A question regarding vehicle charging points had already been included. <p>It was resolved to action the following:</p> <ol style="list-style-type: none"> Obtain a free estimate/ascertain feasibility for the installation of solar panels on the Victory Hall roof. Research Town/Parish Council environmental policies and circulate findings to all councillors. Consider TDC's solar farm planning guidance (on the TDC website). Suggest suitable questions regarding the environment for the Community Plan questionnaire. 	<p>JD SC PC All</p>
19/82	<p><u>To update Council on Highways matters</u></p> <p>1. Meeting with representatives from DCC Highways and Cllr Connett on 13 February Four issues had been raised at the meeting:</p> <ol style="list-style-type: none"> The principle of extending the 20mph zone in Exminster In order to extend the 20mph zone, 7 criteria needed to be fulfilled (although it was noted that these were subject to amendment). Cllr Nuttall was drafting a report outlining evidence for each criterion. DCC had suggested that signs could be installed, including artwork by local children, to raise drivers' awareness of their speed. It was resolved to approach the school to suggest a competition to design the signs. DCC would provide guidance on design. Vehicle Activated Signs (VAS) DCC had a policy for the installation of VAS. Cllr Connett agreed to email the policy that would need to be considered when choosing potential locations for the signs. It was envisaged that the signs would be mobile. Community Speedwatch This was a matter for the police and not DCC Highways. Provision of a controlled crossing underneath the motorway bridge DCC advised that this was currently being progressed. <p>2. Submission of the Parish Council's response to the Exeter Transport Strategy Consultation Cllr Nuttall reported that the Parish Council had provided substantive comments for each of the 3 sections in the consultation. The responses were briefly summarised.</p>	<p>JD/ AC AC</p>
19/83	<p><u>To update Council on a meeting with the Devon County Councillor and Exeter City Councillors for Alphington regarding the Matford Development on 18 February</u> Cllr Walledge reported on the meeting:</p> <ul style="list-style-type: none"> The intention of the meeting was to provide a forum to share information and updates regarding the development. The planning applications, education, health and community provision, travel and transport, the Suitable Alternative Natural Green Space and community needs and engagement (particularly those north of the A379) were discussed. It was agreed that a South West Exeter forum should be convened to include representatives and officers from all local authorities involved. The aim would be to facilitate information sharing and ensure that lessons were learned from other recent developments such as Cranbrook and Sherford. Cllrs Atkinson and Connett would arrange this through DCC. The next meeting of this local group would take place after the elections in June, or sooner should the need arise. 	<p>AC HH</p>
Planning Matters		
19/84	<u>Planning Applications</u>	
/1	19/00125/FUL, Land Adjacent To 14 Milbury Lane, Exminster - Erection of a dwelling	

Exminster Parish Council Meeting Minutes

Monday 18 February 2019 at 19:30 in the Victory Hall, Main Road, Exminster

	<p>There were a number of boundaries for the plot identified on the plans. Of concern was that the plot appeared to extend onto Milbury Lane.</p> <p>The dwelling would be constructed on an area of land that was currently used for 2 car parking spaces. The design of the house was in keeping with neighbouring properties and therefore in accordance with the Quality of Design policy in the NDP.</p> <p>It was noted that there was one objection lodged on the TDC planning portal.</p> <p>It was resolved to comment on the application:</p> <ul style="list-style-type: none"> • The Parish Council had concerns about the safety of pedestrians and vehicles using Milbury Lane and sought assurance that these would not be compromised and that the plot boundary would not advance into Milbury Lane. • The proposed dwelling appeared to be overbearing, considering the plot size. 	HH								
/2	<p>19/00171/FUL, 6 Miller Way, Exminster - Replacement conservatory roof</p> <p>The proposed materials for the replacement roof were in harmony with the existing property and would compliment neighbouring properties. Therefore, it was in accordance with the Quality of Design Policy in the NDP.</p> <p>It was resolved to support the application.</p>	HH								
19/85	<p>Planning Decisions</p> <p>Noted as listed below:</p>									
/1	<p>18/02286/LBC, Blackalls Farm, Days-Pottles Lane - Provision of external door - GRANTED</p>									
19/86	<p>Other Planning Matters</p>									
/1	<p>To note any planning matters regarding the Matford development</p> <p>The Deputy Clerk reported:</p> <ol style="list-style-type: none"> 1. Communication from Estelle Skinner, Green Infrastructure Officer at TDC, confirmed that a planning application would be forthcoming for a change of use of the alternative parcel of land identified as Suitable Alternative Natural Green Space (SANGS). The land was currently agricultural land and would be managed as species rich grassland and had existing Public Right of Way links. 2. Angharad Williams, lead planning officer for South West Exeter at TDC, had confirmed that Bovis Homes had applied for a partial discharge of planning condition 6 relating to the design and framework plan. This had been uploaded onto the TDC planning portal. Cavanna Homes had submitted an outline application for 20 units to redefine the red-line on the application. This had not appeared on the portal to date. 									
<p>Community Plan Working Party</p>										
19/87	<p>To update Council on a meeting of the Community Plan Working Party on 16 February</p> <p>The chairman reported:</p> <ul style="list-style-type: none"> • The new CPWP administrator, Julie Coke, was introduced to members. • A draft questionnaire was considered, incorporating comments from Catalyst Consultancy). It was agreed that an updated draft would be circulated for review and feedback prior to the next meeting of the Working Party, scheduled for mid-March. • Individuals to distribute and collect the questionnaires were sought. • A final draft questionnaire would be brought to the Parish Council for approval, with a target date of 1 April. Once approved, the questionnaires would be printed, and an online version prepared. It was envisaged that the questionnaires would be distributed in late May or early June. 	JD								
<p>Finance Matters</p>										
19/88	<p>RFO's report</p> <ol style="list-style-type: none"> 1. Direct debit payments during January <table border="1" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>NEST pension scheme contributions</td> <td style="text-align: right;">30.33</td> </tr> <tr> <td>Utility Warehouse (Electricity)</td> <td style="text-align: right;">146.77</td> </tr> <tr> <td>NW Bankline</td> <td style="text-align: right;">3.60</td> </tr> </table>		£	NEST pension scheme contributions	30.33	Utility Warehouse (Electricity)	146.77	NW Bankline	3.60	
	£									
NEST pension scheme contributions	30.33									
Utility Warehouse (Electricity)	146.77									
NW Bankline	3.60									

Exminster Parish Council Meeting Minutes

Monday 18 February 2019 at 19:30 in the Victory Hall, Main Road, Exminster

	Staples	162.46	
	2. An Internal Control inspection took place on 24 January. There were no matters to report to Council. 3. The Internal Auditor would be visiting on 7 March.		
19/89	<u>Accounts for Approval</u> It was resolved to approve payments in the sum of £5931.03		HH
19/90	<u>Draft accounts for January 2019</u>		
/1	Budget Comparison Report There were no questions on the report. It was resolved to approve the report.		
/2	Balance Sheet There were no questions on the report. It was resolved to approve the report.		
19/91	<u>Councillors' Reports</u> There were no matters to report.		
19/92	<u>Public Open Session</u> No comments.		
The meeting ended at 20:32 Date of next meeting: Monday 4 March 2019 at 19:30 in the Victory Hall			

Signed:....Josie Walledge..... Date:....4th March 2019.....