

## Exminster Parish Council Meeting Minutes

**Monday 18 March at 19:30 in the Victory Hall, Main Road, Exminster**

Chairman: Josie Walledge

19/117	<p><b><u>Public open session</u></b> Comments:</p> <ol style="list-style-type: none"> <li>A resident inquired whether, if a Parishioner lost their life in a conflict whilst serving in the armed forces, their name could be added to the war memorial in the Victory Hall.</li> </ol>	
19/118	<p><b><u>Present</u></b> Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr John Goodey (JG), Cllr Derek Madge (DM), Cllr Charles Nuttall (CN), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Josie Walledge (JW). Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: John Goodey (JG) Public: 1</p>	
19/119	<p><b><u>Apologies accepted from</u></b> None offered.</p>	
19/120	<p><b><u>Declaration of interest on Agenda Items</u></b> Cllr Walledge declared an interest in item 19/132 as a payee.</p>	
19/121	<p><b><u>Dispensation requests regarding Code of Conduct</u></b> None received.</p>	
19/122	<p><b><u>To approve the Draft Minutes of the EPC Meeting held on 4 March 2019</u></b> Resolved.</p>	
19/123	<p><b><u>Clerk's Report</u></b> The Clerk reported:</p> <ol style="list-style-type: none"> <li>The Parish Council PO Box address was now fully functioning. Due to the late start of a satisfactory service, the contract had been extended for two months, free of charge.</li> <li>Details of the Rural Aid Grant criteria had been sent to the Victory Hall Trust, Exminster Recreational Trust, the Deepway Trust, Coffee on the Corner and the Methodist Church Hall.</li> <li>Correspondence had been received requesting pull-up and dip bars to extend the range of outdoor gym equipment at Deepway. It was agreed to consider costs and feasibility.</li> <li>Correspondence had been received noting the lack of dropped kerb at the footpath entrance to Milbury Reach from Milbury Close. Devon County Council (DCC) were responsible for the pavement. The Clerk would contact DCC for further information, feasibility and potential cost.</li> <li>The official notice of election had been posted on the Parish Council notice board and purdah had started.</li> <li>Delegated authority in the sum of £236.97 was used to allow the Green Spaces Group to purchase a strimmer and a wheelbarrow.</li> <li>Delegated authority was used to retain the Parish Council's solicitor to write to Teignbridge District Council (TDC) regarding the Matford Home Farm S106 agreement.</li> </ol>	HH JD
19/124	<p><b><u>To approve amendments to Exminster Parish Council's Model Standing Orders</u></b> The National Association of Local Councils (NALC) had issued updated model Standing Orders in July 2018. Amendments had been made to Exminster Parish Council's Standing Orders in line with the updates and circulated prior to the meeting. The following additional amendments were suggested at the meeting:</p>	

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	<ul style="list-style-type: none"> <li>• Alter the wording in section 21 to reflect current practice regarding sending formal correspondence to TDC or DCC and the copying in of the District or County Councillors.</li> <li>• Numbering in section 3 required alteration.</li> <li>• In section 5 xvii, remove references to GDPR and update the Data Protection Act to 2018.</li> </ul> <p>It was resolved to approve the amendments as circulated and the additional amendments proposed above.</p>	JD
19/125	<p><b><u>To consider the crossing assessment survey from the Transportation Officer, Devon County Council conducted at the northern end of the village</u></b></p> <p>The report concluded that the pedestrian count data did not provide a sound basis for DCC to consider siting a new crossing facility near the motorway bridge. Whilst not objecting to a new crossing at this site it would not be recommended for funding through the annual transport programme, as the figures were only 10% of the threshold required to demonstrate evidence of need. However, the average approach speeds were suitable for considering the provision of a Toucan or Tiger crossing.</p> <p>Discussion on the Parish Council's original intent for the northern junction ensued. It was noted that DCC had already provide estimates for the provision of the crossings, ranging from £40,000 to £60,000.</p> <p>An alternative of a pedestrian/cyclist refuge was suggested.</p> <p>It was resolved to obtain costings for the design work for a Tiger Crossing and a pedestrian/cycle refuge from DCC for further consideration.</p>	JD
19/126	<p><b><u>To consider and agree the Notice of Proposals for The District of Teignbridge (Off-Street Parking Places) Order 2019 that relate to Exminster</u></b></p> <p>There were no proposed changes to Dryfield Car Park.</p> <p>It was resolved that Council had no comment to make on the Notice of Proposals.</p>	JD
<b>Planning Matters</b>		
19/127	<b><u>Planning Applications</u></b>	
/1	<p><b>19/00267/FUL, 7 Brunel View - Single storey rear extension</b></p> <p>The materials for the proposed extension would match the existing property. Issues of overlooking and drainage concerns had been raised by a neighbour that had been addressed with amended plans.</p> <p>The application was in accordance with Exminster Neighbourhood Development Plan's Quality of Design Policy (EXM03).</p> <p>It was resolved to support the application subject to installation of a land drain, additional fencing and a retaining wall with membrane (as per the amended plans).</p>	HH
/2	<p><b>19/00294/MAJ, Land at Matford Home Park, South Of A379 - Outline application for up to 20 dwellings with associated access, landscaping, and public open space including equipped play (all matters reserved for future consideration)</b></p> <p>Cllrs Smith, Walledge and Churchward would consider the application for resolution at the Parish Council meeting on 1 April.</p>	JW/SC /KS
/3	<p><b>19/00321/MAJ, RSPB Exe Estuary Reserves Office, Station Road - Extension of the existing lagoon and the creation of three new scrapes</b></p> <p>The application would allow the RSPB to enhance habitat, improve the climate change resilience of the marshes and provide hydraulic controls for the scheme. It was noted that the effect on the flood relief plain would be negligible.</p> <p>The application was in accordance with Exminster Neighbourhood Development Plan's Open Countryside Policy (EXM02).</p> <p>It was resolved to support the application.</p>	HH
19/128	<p><b><u>Planning Decisions</u></b></p> <p>Noted as listed below:</p>	

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	<b>18/00957/FUL - Spurway Farm, Days Pottles Lane - Erection of a barn - GRANTED</b>													
	<b>19/00307/FUL - 77 Brownlees - First floor extension over existing garage – GRANTED</b>													
<b>Other Planning Matters</b>														
19/129	<p><b><u>To update Council on matters discussed at the recent Planning cafes designed to provide information on the Teignbridge Local Plan refresh process that is currently underway</u></b></p> <p>Cllr Churchward circulated notes on the event that she attended on Friday 15 March. Cllr Aird reported on the meeting he attended on Wednesday 13 March. The data and statistics used to inform the refresh was outlined. Of note:</p> <ul style="list-style-type: none"> <li>• The new standard formula required TDC to deliver 777 new properties per annum. Currently TDC were falling short of the target.</li> <li>• The affordability ratio in Teignbridge was the worst in the South West due to a low wage economy in the area.</li> <li>• There appeared to be few changes to the draft local plan from the version released at the Roadshows last summer.</li> <li>• The Greater Exeter Strategic Plan (GESP) had been discussed alongside the local plan and this had caused some confusion during the events. Unfortunately, at the event that Cllr Churchward attended the meeting never progressed beyond agenda item 4 (of 12) due to constant diversion.</li> </ul> <p>TDC would circulate the slides from the event. Cllr Aird offered to run a session from them to update other Councillors. Cllr Goodey agreed to feedback the comments regarding the timing of the agenda and confusion between GESP and the Local Plan to the organisers of the events.</p>	BA JG												
19/130	<p><b><u>To note any planning matters regarding the Matford development</u></b></p> <ol style="list-style-type: none"> <li>1. There had been no response to the query raised with TDC regarding the terms of the S106 agreement for Matford Home Farm. The matter was now in the hands of the Parish Council's solicitor. The letter would be sent to the TDC legal department and copied to Phil Shears, Managing Director of TDC</li> <li>2. Cllr Connett reported on the outcome of the application to the Highways Committee for Devon County Council, to revoke the highways order of 1936 thereby removing the site lines along the A379 and potentially allowing development of South West Exeter to be closer to the main road than currently allowed. Decision was deferred to the next meeting on 4 July. In the meantime, Cllr Connett would investigate the potential impact of any decision on the development.</li> </ol>													
<b>Finance Matters</b>														
19/131	<p><b><u>RFO's report</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Direct debit payments during February</b> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>NEST pension scheme contributions</td> <td style="text-align: right;">30.33</td> </tr> <tr> <td>Utility Warehouse (Electricity)</td> <td style="text-align: right;">63.26</td> </tr> <tr> <td>NW Bankline</td> <td style="text-align: right;">7.60</td> </tr> <tr> <td>Information Commissioner</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td>Royal Mail</td> <td style="text-align: right;">330.00</td> </tr> </tbody> </table> </li> <li>2. <b>Internal Audit</b> Alison Marshall carried out the Internal Audit on Thursday 7 March. A written report to the Council would follow.</li> </ol>		£	NEST pension scheme contributions	30.33	Utility Warehouse (Electricity)	63.26	NW Bankline	7.60	Information Commissioner	35.00	Royal Mail	330.00	
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19/132	<p><b><u>Accounts for Approval</u></b></p> <p>It was resolved to approve payments in the sum of £7383.25.</p>	HH												
19/133	<p><b><u>Draft accounts for February 2019</u></b></p>													
/1	<p><b><u>Budget Comparison Report</u></b></p> <p>It was resolved to approve the report.</p>													

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/2	<p><b>Balance Sheet</b> It was resolved to approve the report. Projects for the remaining Milbury Reach S106 funds would be on the agenda for discussion at the Parish Council meeting on 1 April.</p>	JD
<b>Property &amp; Amenities Matters</b>		
19/134	<p><b><u>To report on the results of the annual Deepway play inspection</u></b></p> <p><b>1. Under 8's play area report</b> There were no issues rated above Low Risk</p> <p><b>2. Skate Park and Outdoor Gym report</b> There were no issues rated above Low Risk</p> <p>Mr Fowler would be asked to attend to small maintenance items raised in due course.</p>	HH/JD
19/135	<p><b><u>To accept the quote of £175 plus VAT from the Play Inspection Company to complete next year's annual inspection of all play equipment at Deepway Green and thereby holding this year's price</u></b> Resolved.</p>	HH
19/136	<p><b><u>Councillors' Reports</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr Churchward would attend the seminar on <b>Devon's New Housing Need: A Government &amp; Local Authority Perspective</b>. Cllr Goodey reported that the Minister for Housing was scheduled to visit the South West Exeter site on Friday 22 March. The Chairman was invited to attend.</li> <li>2. Cllr Ponsford noted that the footpath between the Sentry's Farm development link and the Swans Nest Roundabout had now been cleared. However, Bovis had not satisfactorily reinstated and reseeded the area of land where the temporary entrance to the site emerged onto the roundabout. It was suggested that this was raised with TDC.</li> <li>3. Cllr Madge said that he would be standing for re-election.</li> <li>4. Cllr Walledge thanked Councillors for attending the Annual Parish Meeting (APM).</li> <li>5. Cllr Smith had attended the Green Spaces Walk and found it well supported and interesting.</li> <li>6. Cllr Smith reported that a Community Plan Working Party meeting would take place on Saturday 23 March.</li> <li>7. Cllr Aird reported that a summary of the APM would form part of the Parish Council's next Scene article and that due to Purdah, staff profiles would be included rather than Councillor profiles.</li> <li>8. Cllr Nuttall commended the Green Spaces Group for their work in the village.</li> </ol>	JD
19/137	<p><b><u>Public Open Session</u></b> Comments:</p> <ol style="list-style-type: none"> <li>1. The Green Spaces Group were complimented on their walk.</li> </ol>	
<p>The meeting closed at 20:55 Date of next meeting: Monday 1 April 2019 at 19:30 in the Victory Hall</p>		

Signed:.....Josie Walledge..... Date:.....01/04/2019.....