

**Exminster Parish Council Meeting**  
**Agenda - Annual Council Meeting**  
**Monday 13 May 2019 at 19:30 in the Victory Hall**

19/209	Election of Chairman and Declaration of Acceptance of Office
19/210	Election of Vice-Chairman
19/211	Public open session (maximum 10 minutes)
19/212	Present
19/213	Apologies accepted from
19/214	Declaration of interest on Agenda Items
19/215	Dispensation requests regarding Code of Conduct
19/216	To approve the Draft Minutes of the EPC Meeting held on 29 <sup>th</sup> April 2019
19/217	Review of delegation arrangements to committees, sub-committees, employees and other local authorities
19/218	Receipt of nominations to existing committees, advisory committees and working parties
1/	Exminster Neighbourhood Development Plan Implementation Group
2/	Green Spaces Working Group
3/	Community Plan Working Party
4/	Community Resilience Working Party
/5	Parish Asset Management Steering Group
19/219	To appoint Lead Councillors to the following positions
/1	Planning
/2	Finance
/3	Property and Amenities
/4	Media and Communications
/5	Footpath Warden
/6	Data Protection
/7	Green Spaces Working Group
/8	Exminster Neighbourhood Development Plan Working Party
/9	Community Plan Working Party
/10	Community Resilience Working Party
/11	Highways
19/220	To Review:
/1	Exminster Parish Council Standing Orders
/2	Financial Regulations
/3	To appoint two Internal Controllers
/4	To confirm bank signatories
19/221	Review of representation on or work with external bodies and arrangements for reporting back.
/1	Deepway Centre Trust – 1 Trustee
/2	Victory Hall Trust - 3 Trustees
/3	Affirmation of Feoffees Membership and Parish Council representatives
/4	TALC Representatives – 2 nominations
19/222	Review of inventory of land and assets including buildings and office equipment.
19/223	Review and confirmation of arrangements for insurance cover in respect of all insured risks.
19/224	Review of the Council's and/or employees' memberships of other bodies.
19/225	Review the Council's complaints procedure
19/226	Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
19/227	Review the Council's policy for dealing with the press/media.
19/228	Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
19/229	Confirmation of Direct Debit Payments
19/230	County Councillors Report on items other than those on the agenda

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19/231	District Councillors Reports on items other than those on the agenda
19/232	Chairman's Report
19/233	Clerk's Report
19/234	To comment on the Highway Management Traffic Order Annual Waiting Restriction Review relating to sites in in Milbury Farm Meadow and Old Quarry Drive
	<b>Planning Matters</b>
19/235	Planning Applications
/1	19/00819/FUL, 23 The Buntings - Conversion of garage into additional accommodation <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/00819/FUL&amp;MN=Y">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/00819/FUL&amp;MN=Y</a>
/2	19/00845/FUL, 106 Berrybrook Meadow - Single storey rear extension and replacement of windows to the north, south and east with upvc grey windows <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/00845/FUL&amp;MN=Y">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/00845/FUL&amp;MN=Y</a>
19/236	Planning Decisions
	Other Planning Matters
19/237	To review the presentation made by Cavannah Homes to the Parish Council at its meeting on 29 <sup>th</sup> April - Cllr Smith
19/238	Update on a meeting that took place with Barratt Homes on the 10 <sup>th</sup> May relating to land off Chudleigh Rd and Waybrook Lane, Exeter
	<b>Neighbourhood Development Plan</b>
19/239	To discuss the response from Teignbridge District Council and advice from the Council's Solicitor, in respect of the s106 agreement for Matford Home Farm
19/240	Councillors Reports – for information only
19/241	It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from item 19/243 (part II) having due regard to the confidential nature of the business to be transacted.
19/242	Public Open Session – (Maximum 10 minutes)
Part II	
19/243	Contracts
Date of next meeting: Monday 20 May 2019 at 19:30 in the Victory Hall	