

Exminster Parish Council Meeting Minutes

Monday 7 October 2019 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Brian Aird

19/447	<p><u>Present</u> Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr Derek Madge (DM), Cllr Charles Nuttall (CN), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Renata Szewczyk (RS), Cllr Josie Walledge (JW) Clerk: Mrs Jill Daw (JD) Deputy Clerk: Mrs Helen Hibbins (HH) Devon County Councillor: Alan Connett (AC) Teignbridge District Councillors: Charles Nuttall (CN) Public: 3</p>	
19/448	<p><u>Apologies accepted from</u> Cllr John Ponsford (JP) – work commitment Cllr Rebecca Watts (RW) – work commitment</p>	
19/449	<p><u>Declaration of interest on Agenda Items</u> Cllr Walledge declared an interest in item 19/472 as Group Scout Leader for 2nd Exminster Scouts. Cllrs Walledge and Aird declared an interest in item 19/469 as spouses of trustees of the Deepway Centre.</p>	
19/450	<p><u>Dispensation requests regarding Code of Conduct</u> None received.</p>	
19/451	<p><u>Public open session</u> No comments.</p>	
19/452	<p><u>To approve the Draft Minutes of the EPC Meeting held on 16 September 2019</u> Resolved.</p>	
19/453	<p><u>County Councillors Report on items other than those on the agenda</u> Devon County Councillor Alan Connett reported:</p> <ol style="list-style-type: none"> 1. The A379 resurfacing works south of the Swan's Nest roundabout would be completed later this month. 2. The streetlamps near Milbury Reach were still not working, even though work had been completed to try and find the problem. Cllr Connett would continue to pursue the matter. 3. The double yellow lines proposed for Milbury Reach would need to be considered by the Highways Committee, as comments had been received on the Road Traffic Order. 	
19/454	<p><u>District Councillors Reports on items other than those on the agenda</u> Teignbridge District Councillor Charles Nuttall reported:</p> <ol style="list-style-type: none"> 1. A meeting with Connecting Devon and Somerset would take place on Tuesday 8 October regarding the provision of superfast broadband to areas in the village that were not yet connected. Cllr Nuttall would report back on the outcome at a future meeting. 	
19/455	<p><u>Chairman's Report</u> The Chairman had no matters to report. The Vice Chairman reported that he had enjoyed the Orchard Apple Morning, organised by the Green Spaces Group, that took place in the Community Orchard on Saturday 5 October.</p>	
19/456	<p><u>Clerk's Report</u></p> <ol style="list-style-type: none"> 1. To brief Council on topics discussed at the Society of Local Council Clerks (SLCC) branch meeting: <ol style="list-style-type: none"> a. Elections – some parish councils were becoming political. 	

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	<p>b. Environment – few councils had formal groups for considering environmental matters and were working without a strategy. A number of ad-hoc suggestions from other Parish Councils were outlined.</p> <p>c. Operation London Bridge – a protocol and policy for the death of the Monarch or senior royal figure should be adopted. This would be on a future agenda.</p> <p>d. GDPR – although some information was in the public domain, it did not mean that council could quote it as it may still be in breach of GDPR.</p> <p>e. Safeguarding – no other councils represented at the meeting had a full safeguarding policy. Exminster Parish Council’s draft safeguarding policy would be considered at the next meeting.</p> <p>2. Delegated authority was used to</p> <ul style="list-style-type: none"> • purchase 3 replacement cradle seats for the toddler swings at Deepway in the sum of £238.56 (including VAT). • book a manual handling course for the Litter picker/Caretaker in the sum of £66.00 (including VAT). <p>3. The annual review for the Litter picker/Caretaker had taken place.</p> <p>4. The final submission on planning application 19/01619/MAJ - Land at West Exe Park, had been sent following agreement with Cllrs Smith and Walledge.</p> <p>5. A resident of Glebelands had copied the Parish Council in on a letter sent to Teignbridge District Council (TDC) regarding possible planning infringements.</p> <p>6. An email had been received from a resident of Sentry’s Orchard concerned about lack of signage and appropriate barriers to the children’s play area and enhancements to the open space. Cllr Connett had taken the matter up with TDC.</p> <p>7. An email had been received from TDC regarding an alleged planning infringement relating to a property in Sentry’s Orchard. TDC advised that a variation would be submitted within the next two months and that the Parish Council would be consulted as usual.</p> <p>8. Hi-Line had advised that work on the power lines would be taking place over the next few weeks as part of the Storm Resilience programme. Light pruning of trees in the immediate vicinity of the lines would be necessary.</p> <p>9. Correspondence had been received from a resident regarding Devon County Council’s (DCC) report containing recommendations to the Cabinet relating to Housing Infrastructure Funding (HIF), including the proposal for a park and ride at Peamore. The resident asked for the Parish Council’s view on the matter. [The matter would be discussed under item 19/467].</p> <p>10. The Scape agreement, necessary to consider the development of the Deepway Centre, had been signed. A meeting would take place with the Deepway Trust on Wednesday 9 October.</p> <p>11. The annual Christmas Tree Festival would take place at the Methodist Hall between 30 November and 2 December. Cllr Smyth volunteered to arrange and decorate a tree on behalf of the Parish Council.</p>	LS
19/457	<p>To agree the date of the Council meeting in December</p> <p>It was resolved to hold one meeting in December on Monday 2 December. However, if the need arose an additional meeting could take place on Monday 16 December.</p>	HH/ JD/ BA
19/458	<p>Remembrance Sunday – 10 November 2019</p> <p>To agree the following:</p> <p>1. Roles of Parish Councillors</p> <p>Cllr Nuttall would read from the Bible. Cllr Chandler would lay the wreath. Cllr Aird would read the roll of honour.</p>	CN/ PC/ BA

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	<ul style="list-style-type: none"> • Justification of environmental impacts for lowering the speed limit. • Noise pollution and the increase in traffic over the last two years should be highlighted. <p>It was resolved that Cllr Nuttall would update the letter and that the Clerk had delegated authority to submit it to DCC Highways.</p>	CN/JD
19/462	<p><u>To update Council on the Parish & Town Council Conferences 2019 held on the 4 October</u> Cllrs Nuttall and Churchward had attended the conference. Ash dieback, verge maintenance and the Road Warden Scheme had been discussed, amongst other matters. In summary, the meeting illustrated that DCC intended to pass some responsibilities on to town and parish councils.</p>	
Planning Matters		
19/463	<u>Planning Applications</u>	
/1	<p><u>19/01612/FUL, The Dental Surgery, Seaton House - Change of use of former dental surgery (Use Class D1) to retail (Use Class A1) for use in conjunction with existing A1 retail unit and installation of external fridge/freezer unit</u> Cllr Madge explained that there had been two objections to the application from nearby residents noting the lack of detail on the extraction systems and potential noise pollution. It was resolved to ask for an extension on the application in order that the Parish Council could consider the application with additional information on the extraction system and noise levels.</p>	JD
19/464	<u>Planning Decisions</u> Noted as listed below.	
/1	<u>19/01308/FUL, 139 Old Quarry Drive - Part Conversion of attached garage to additional accommodation - GRANTED</u>	
Other Planning Matters		
19/465	<p><u>To consider submitting comments on: E2/42/13, Marsh Row Cottages - The District of Teignbridge (Marsh Row) Tree Preservation Order (TPO) 2019</u> The TPO related to trees adjacent to the A379, on a stretch of road to the south of the Swans' Nest Roundabout. Several trees had already been felled, possibly in order to provide a second access to the cottages. It was resolved to support the TPO.</p>	HH
19/466	<p><u>To consider a report from Teignbridge District Council relating to the Government's proposals for new Garden Communities.</u> It was resolved to suspend Standing Orders to allow Cllr Connett to explain the proposals to Council and the potential impact. There were many benefits to the designation of a development as a Garden Community in placemaking. Within Teignbridge, Newton Abbot had been designated a Garden Community and TDC was supportive of the Exeter and East Devon's (EED) Garden Communities status. EED's bid included an area on the outskirts of Exeter, but it was unknown which local authority it would border. It was agreed the Parish Council should be mindful that areas within the Parish may be considered, and on that basis write to Simon Thornley noting Exminster Parish Council's awareness of Garden Communities and its interest in engagement at an early stage, should any plans develop affecting this area and referencing the Neighbourhood Development Plan; Standing orders were re-instated.</p>	JD
19/467	<p><u>To update the Parish Council on progress at Matford and the Housing Infrastructure Fund (HIF) following a meeting held on the 18th September</u> Notes from the meeting had been circulated.</p>	

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	<p>Cllr Smith highlighted key points:</p> <ul style="list-style-type: none"> • Heads of terms for the HIF bid had been agreed with Homes England and it was envisaged that contracts would be signed at the end of this year. • Critical infrastructure would be delivered first; key junctions, utilities and drainage. • Timescales for delivery of the school were outlined. • As the HIF monies would be received by DCC, the Community Building would be delivered by DCC. NPS would be responsible for the design and extensive co-operation between DCC/NPS and Exminster Parish Council would be required to ensure that the correct balance of facilities was developed. A new needs analysis would be required to support this. • A meeting with NHS England, Westbank Surgery and Exminster Parish Council was planned. <p>Cllr Churchward expressed disappointment at the Parish Council's objection to a car park at the top of Old Matford Lane as it would render the SANGS inaccessible to users who were unable to walk from the car parks situated at the bottom of the hill.</p> <p>It was noted that there was no mention of the proposed Park and Ride at Peamore at the meeting.</p> <p>It was suggested that a meeting of the Neighbourhood Development Plan Implementation Group was convened to discuss the provision of the Community Facility and the engagement of consultants to repeat the needs analysis.</p> <p>Additionally, legal representation would be required to ensure that the Parish Council's interests were protected.</p> <p>It was resolved to suspend Standing Orders to allow Cllr Connett to speak on the subject of the proposed Park and Ride at Peamore.</p> <p>The Parish Council had received a copy of a report that would be considered by DCC cabinet on 9 October outlining expenditure of HIF. The paper was unclear about the cash position relating to the land transaction for the proposed Park and Ride. Cllr Connett would question this at the Cabinet meeting and report back to the Clerk, who would then pursue the question via email.</p> <p>Concern was expressed about the potential traffic impact on Days Pottles Lane and through Exminster Village.</p> <p>It was asked why HIF was being used for a Park and Ride, appearing to benefit Exeter, when the money was intended for the South West Exeter development? It was suggested that the origin of the traffic should be considered alongside the question. The status of the cycle path linked to the original Peamore application was also questioned.</p> <p>The matter would be discussed further at the next Parish Council meeting.</p> <p>Standing Orders were reinstated.</p>	<p style="text-align: center;">BA/JD</p> <p style="text-align: center;">JD</p>
Finance Matters		
19/468	<p><u>Accounts for Approval</u> It was resolved to approve payments in the sum of £616.56.</p>	HH
Property & Amenities Matters		
19/469	<p><u>To approve retaining a solicitor at a cost no more than £500, to provide advice and produce a clear statement of the current legal position of the ownership and responsibilities EPC has relating to the Deepway Centre</u></p> <p>The Clerk explained the historical position regarding information that needed to be confirmed between the Deepway Centre Trust and the Parish Council.</p> <p>A verbal meeting with a solicitor was required in order to clearly explain the position and for the Parish Council to take advice on the next steps if required.</p> <p>It was resolved to approve the proposal.</p>	JD
19/470	<p><u>To update Council on a meeting held on the 27th September with the Exminster Recreation Trust</u></p>	

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	Deferred.	JD
19/471	<u>To update Council on ideas to tackle the graffiti issue at the Deepway skate park</u> Deferred.	JD
19/472	<u>To consider a request from the 2nd Exminster Scout Group to hold their annual firework display on the 8th November at Deepway Green</u> Resolved.	JD
19/473	<u>Councillors' Reports – for information only</u> 1. Cllr Chandler reported that a fourth member of the Green Spaces Group had undertaken a strimmer course.	
19/474	<u>Public Open Session</u> Comments: 1. The sign advertising the Scout's firework display had been at the entrance to the village since the beginning of October; thought to be premature, particularly as the Parish Council had not approved the use of Deepway Green for the display until this meeting.	
19/475	<u>It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 19/476 (part II) having due regard to the confidential nature of the business to be transacted.</u> Not required.	
Part II		
19/476	<u>Personnel – Contracts</u> Deferred.	JD
<p>The meeting closed at 19:30 Date of next meeting: Monday 21 October 2019 at 19:30 in the Victory Hall</p>		

Signed:....Brian Aird..... Date:....21 October 2019.....