

## Exminster Parish Council Meeting Minutes

Monday 21 October 2019 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Brian Aird

19/477	<p><b><u>Present</u></b>            Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr Charles Nuttall (CN), Cllr John Ponsford (JP), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Renata Szewczyk (RS), Cllr Josie Walledge (JW), Cllr Rebecca Watts (RW)            Clerk: Mrs Jill Daw (JD)            Deputy Clerk: Mrs Helen Hibbins (HH)            Teignbridge District Councillor: Charles Nuttall (CN)            Public: 1</p>	
19/478	<p><b><u>Apologies accepted from</u></b>            Cllr Derek Madge – personal reasons            Teignbridge District Councillors Alison Foden and Andrew Swain</p>	
19/479	<p><b><u>Declaration of interest on Agenda Items</u></b>            None declared</p>	
19/480	<p><b><u>Dispensation requests regarding Code of Conduct</u></b>            None received.</p>	
19/481	<p><b><u>Public open session</u></b>            No comments.</p>	
19/482	<p><b><u>To approve the Draft Minutes of the EPC Meeting held on 7 October 2019</u></b>            Resolved.</p>	
19/483	<p><b><u>Clerk's Report</u></b></p> <ol style="list-style-type: none"> <li>1. An email sent to Simon Thornley, Teignbridge District Council (TDC) Strategic Place manager, regarding Garden Communities had been acknowledged and circulated to all Councillors.</li> <li>2. An email sent to Dave Black, Devon County Council (DCC) Head of Planning, Transportation and Environment, regarding Housing Infrastructure Funding and the proposed Park and Ride at Peamore, had been acknowledged. The project had been assigned to Stephen Boundy who had also noted the Parish Council's comments about Days Pottles Lane and the cycle path and would respond in detail in due course. Cllr Ponsford had a further question regarding the recovery of funding and would advise the Clerk who would pursue it with DCC.</li> <li>3. Ex-Act had requested use of the Parish Council room during the Pantomime. The Clerk had agreed to this.</li> <li>4. The dropped kerb from Milbury Close onto Old Quarry Drive had been completed.</li> <li>5. Delegated Authority was used in the sum of £89.00 plus VAT to purchase a safety sign for the Wilderness.</li> </ol>	JP/ JD  JD
19/484	<p><b><u>To consider Items 19/485 and 486 deferred from Monday 7 October and agree the first part of the meeting will end by 9.15pm to enable time for the Part II item also deferred on the 7 October</u></b>            Resolved.</p>	
19/485	<p><b><u>To update Council on a meeting held on the 27<sup>th</sup> September with the Exminster Recreation Trust (ERT)</u></b>            Cllr Smith reported:</p> <ul style="list-style-type: none"> <li>• Pitch lighting – ERT had sought pre-application advice from TDC. Due to the proximity to the RSPB reserve it was unlikely that planning permission would be granted.</li> <li>• All-weather pitch - The lighting issue would affect the provision of a pitch as it would limit evening usage.</li> <li>• Devon Air Ambulance (DAA) helicopter landing site – ERT were in discussions with DAA. A floodlight would be required to facilitate the helicopter landing, but it would only be used in that event.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Potential training facilities at Matford – ERT had been advised of the proposed facilities. The contact details for the Ted Wragg Trust would be shared.</li> <li>• Parking – A 20 space car park was proposed on a parcel of land adjacent to the pavilion. This could be used by Westbank during the daytime; thereby alleviating pressure on Farm House Rise and Reddaway Drive.</li> <li>• Improvements – ERT outlined its aspirations to make the Pavilion more attractive to hirers during the week. It was suggested that a grant application was made to the Parish Council for the cost of the materials. ERT was reminded that it would need to ask permission from the Parish Council for any alterations. Externally, dug outs and a covered stand for spectators were proposed.</li> <li>• St Martin’s Fun Day – The event had proved successful and would be run again.</li> <li>• Safeguarding – The Parish Council’s safeguarding requirements were outlined. ERT already complied with Football Association guidelines.</li> <li>• Grounds - The boundary of the pitch was untidy in places. The Clerk would ask Mr Fowler to attend to it.</li> </ul>	<p style="text-align: center;">HH</p> <p style="text-align: center;">JD</p>
19/486	<p><b><u>To update Council on ideas to tackle the graffiti issue at the Deepway skate park</u></b> Cllr Smyth reported:</p> <ul style="list-style-type: none"> <li>• Contact had been made with a graffiti artist in Bristol who specialised in engaging local young people to assist with creating suitable artwork for skate parks and other spaces where graffiti was an issue. This would encourage the users to take ownership of the space and minimise further vandalism.</li> <li>• The artist charged £250 per day, plus the cost of specialist paints.</li> <li>• The project would take place at weekends and would need to be advertised to ascertain interest.</li> <li>• It was noted that the Headteacher of Exminster Primary School may be interested in the school becoming involved in the project.</li> </ul> <p>It was agreed that Cllr Smyth would advertise the project on Facebook to gauge interest before a proposal with costings was put together for approval by the Parish Council.</p>	<p style="text-align: center;">LS</p>
19/487	<p><b><u>To approve the draft Protocol marking the death of a Senior National Figure</u></b> The draft protocol had been circulated. It was noted that an amendment was required to include the Duke and Duchess of Sussex. It was agreed that the preferred location for flowers to be left was the area where the Christmas Tree was usually sited. It was agreed that black armbands would be purchased for Councillors and staff to wear should a Parish Council meeting be scheduled during the time of mourning. It was agreed to obtain a quotation from the website designer to provide a suitable “dark” front page to be invoked in the event of a death. It was resolved to approve the protocol.</p>	<p style="text-align: center;">JD</p> <p style="text-align: center;">HH HH</p>
19/488	<p><b><u>To approve Exminster Parish Council’s draft Safeguarding Policy</u></b> The draft policy had been circulated. In the Policy Procedures section, it was suggested that the implications of GDPR were investigated referring to the fifth bullet point (regarding photography at events) and the final bullet point should be removed. It was resolved to approve the policy with the aforementioned amendments. It was noted that other documents would need to be revised due to this new policy; for example, the user agreement for Deepway Green. It was agreed to ask Mr Snell for appropriate safeguarding signage.</p>	<p style="text-align: center;">BA</p>
<b>Planning Matters</b>		
19/489	<b><u>Planning Applications</u></b>	
/1	<b>19/01813/FUL, Matford Home Farm, Matford - Extension to previously approved access to the highway</b>	

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	Cllr Walledge explained the purpose of this minor amendment to an approved application; showing a connecting road between the Cavanna site and the Matford Home Farm site. This was a positive step in ensuring connectivity and access. It was resolved to support the application.	HH						
/2	<b>19/01875/DEM, Land at Matford Home Park South of A379, Matford - Demolition of existing agricultural barn</b> The dilapidated and unused barn was in the path of the access road to the site. Agreeable site working hours were outlined in the application, there were no biodiversity issues and trees in the vicinity were protected. It was resolved to support the application.	HH						
/3	<b>19/01612/FUL, The Dental Surgery, Seaton House - Change of use of former dental surgery (Use Class D1) to retail (Use Class A1) for use in conjunction with existing A1 retail unit and installation of external fridge/freezer unit</b> The application had been withdrawn.							
19/490	<b>Planning Decisions</b> Noted as listed below.							
/1	<b>19/00902/FUL, Plot 19, 74 Sentry's Farm – Conversion and change of use of barn from ancillary accommodation in to two dwellings - GRANTED</b>							
<b>Other Planning Matters</b>								
19/491	<b><u>To note any planning matters regarding the Matford development</u></b> An outline application for the All Through School site had been received, today, from DCC who required a response within 14 days, but preferably by the end of this week. The application would be heard by Committee in November. Several councillors had looked at the application. The plan outlined the position of the primary school, secondary school and the Artificial Turf Pitch (ATP). The following points were noted: <ul style="list-style-type: none"> <li>• There appeared to be no means of direct access to the ATP as it would require access through the school site.</li> <li>• There were no changing rooms or facilities indicated near the ATP.</li> <li>• There was no provision for parking near the ATP.</li> <li>• To date, there was no formal/legal contract in place securing community access (as per the requirement in the S106 agreement)</li> <li>• There were no floodlights indicated on the plan. The Parish Council had been advised by TDC that floodlighting should be installed at the earliest opportunity, before the development of housing.</li> <li>• It was noted that Sport England had objected to the application due to the finish of the ATP and had further requirements that were not being met by the current application.</li> </ul> It was understood that finer details of the application would come forward under Reserved Matters in due course. It was resolved to object to the application. Authority was delegated to the Clerks to submit a response to be agreed with Cllr Ponsford. DCC had advised that it would be possible to submit additional comments up until the 14-day consultation had expired, although they would not be included in the officer's report.	JD/ HH						
<b>Finance Matters</b>								
19/492	<b><u>RFO's report</u></b> 1. Direct Debits for September were noted: <table border="1" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>NEST pension scheme contributions</td> <td style="text-align: right;">95.20</td> </tr> <tr> <td>Utility Warehouse (Electricity)</td> <td style="text-align: right;">-134.56</td> </tr> </table>		£	NEST pension scheme contributions	95.20	Utility Warehouse (Electricity)	-134.56	
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