

## Exminster Parish Council Meeting Minutes

Monday 17 February 2020 at 19:30 in the Victory Hall, Main Road, Exminster

Chairman: Brian Aird

20/79	<p><b><u>Present</u></b>            Cllr Brian Aird (BA), Cllr Peter Chandler (PC), Cllr Sheila Churchward (SC), Cllr Derek Madge (DM), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Renata Szewczyk (RS), Cllr Rebecca Watts (RW).            Deputy Clerk: Mrs Helen Hibbins (HH)            Teignbridge District Councillor: Andrew Swain (AS)            Public: 2</p>	
20/80	<p><b><u>Apologies accepted from</u></b>            Cllr Charles Nuttall (CN) – Personal reasons            Cllr John Ponsford (JP) – Personal reasons            Cllr Josie Walledge (JW) - Illness</p>	
20/81	<p><b><u>Declaration of interest on Agenda Items</u></b>            Cllr Chandler declared an interest in item 20/92 as a payee.</p>	
20/82	<p><b><u>Dispensation requests regarding Code of Conduct</u></b>            None received.</p>	
20/83	<p><b><u>Public open session</u></b>            Comments:            1. Regarding item 20/87/4: There had been scaffolding at the property for some time. Was this a retrospective planning application?            2. A resident explained that he would be resubmitting a planning application that the Parish Council had objected to citing concern about traffic impact and non-compliance with the Neighbourhood Development Plan. The application was withdrawn prior to a decision. The resident gave context to the application and offered to carry out a traffic survey to address the Parish Council's concerns.</p>	
20/84	<p><b><u>To approve the Draft Minutes of the EPC Meeting held on the 3 February 2020</u></b>            Resolved.</p>	
20/85	<p><b><u>Clerk's Report</u></b>            1. Delegated authority was used in the sum of £200.00 to remove a fallen tree at the Bowling Green. The tree fell and broke the perimeter fence; Mr Fowler had been advised.</p>	
20/86	<p><b><u>To update Council on the closed bridge accessing the canal path at Topsham Lock</u></b>            Cllr Madge reported that information on the use of the bridge as a right of way was being gathered. Users could complete a form that would be presented as evidence that the bridge had been used for many years to access the canal path from the public footpath over the marshes, despite it not being recorded as a public footpath itself.            It had been determined that the bridge was the responsibility of Exeter City Council. Due to budget constraints, it was unlikely that the bridge would be repaired in the near future but there were plans to survey it once water levels had subsided. It was likely that the bridge (originally deemed to be a vehicular bridge) would be replaced with a footbridge.            It was suggested that the Parish Council could consider making a contribution towards the replacement bridge. Cllr Madge offered to continue to publicise the availability of the form via Facebook.</p>	DM
<b>Planning Matters</b>		
20/87	<p><b><u>Planning Applications</u></b></p>	
/1	<p><b>20/00130/TPO, Land at Matford Home Park South Of A379, Matford - Works to trees itemised in submitted tree report</b>            A decision notice had already been received for this application. The Arboricultural Officer had no objection to the works.  <b>GRANTED</b></p>	

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/2	<p><b>19/01130/MAJ, Land Off Chudleigh Road, Alphington - Approval of details for the construction of 162 dwellings, public open space, landscape planting, ecological mitigation measures, pedestrian, cycle and vehicular links and associated infrastructure (approval sought for appearance, layout, landscaping and scale)</b></p> <p>The Matford Working Party had considered the application and a paper containing recommendations had been circulated.</p> <p>The comments were in line with those submitted for other South West Exeter applications. It was resolved to comment on the application as circulated.</p>	HH
/3	<p><b>20/00200/MOD, Victoria Heights, Chudleigh Road - Application for modification of section 106 agreement on planning permission 15/01331/MAJ</b></p> <p>The modification related to a minor change of wording on a legal matter. It was resolved not to comment on the application.</p>	HH
/4	<p><b>20/00191/FUL, 44 Crockwells Road - Single storey rear extension and enlarge existing patio area</b></p> <p>The east elevation of the extension would be rendered and was considered to be out of keeping with other properties on Crockwells Road; a red brick finish would be more appropriate. Discussion ensued about maintaining the style and consistency of property finishes within each estate. This related to Neighbourhood Development Plan Policy EXM03 (NDPEXM03) – Quality of Design.</p> <p>It was resolved to object to the application on the basis that the rendered finish would be out of keeping with neighbouring properties and was therefore not in accordance with NDPEXM03.</p> <p>It was agreed to comment that, in order to meet biodiversity expectations, inclusion of a bee brick and sparrow terrace should be considered.</p> <p>It was agreed to request that, during the course of the work, trade and delivery vehicles did not disrupt traffic flow and should park considerately.</p>	HH
20/88	<p><b><u>Planning Decisions</u></b></p> <p>Noted as listed beneath.</p>	
/1	<p><b>19/00691/REM - Land At South West Exeter NGR 291652 89142 - Details of layout, scale, landscaping and appearance, in respect of a proposal for road infrastructure pursuant to the grant of outline planning permission (15/00708/MAJ dated 2nd November 2018) on Land at South West Exeter, Matford - GRANTED</b></p>	
/2	<p><b>20/00107/FUL - 106 Berrybrook Meadow, Single Storey rear extension and replacement of windows to the north with UPVC Grey Windows - GRANTED</b></p>	
<b>Other Planning Matters</b>		
20/89	<p><b><u>To note any planning matters regarding the Matford development</u></b></p> <p>No update.</p>	
<b>Exminster Neighbourhood Development Plan Implementation Group</b>		
20/90	<p><b><u>Notes of the ENDPIG meeting held on the 11 February</u></b></p> <p>The meeting notes had been circulated. The following points were drawn to the attention of Council:</p> <ul style="list-style-type: none"> <li>• The requirement to repeat the needs analysis was considered. Due to the lack of confirmed information on the facilities that the school would provide it was recommended that this was not commissioned immediately.</li> <li>• A discussion had taken place about how best to ensure a cohesive community at South West Exeter. There had been suggestions of a temporary community “centre” for the first residents. Cllr Watts agreed to investigate whether provision of this may be possible at Parrs Farm retail area.</li> <li>• Questions were raised about how the refreshed Community Plan and Environment Plan would feed into the Neighbourhood Development Plan when it was due for updating.</li> </ul>	RW

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Finance Matters										
20/91	<p><b><u>RFO's report</u></b></p> <p>1. Direct Debit payments during January:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 90%;"></td> <td style="width: 10%; text-align: right;">£</td> </tr> <tr> <td>NEST pension scheme contributions</td> <td style="text-align: right;">100.39</td> </tr> <tr> <td>Utility Warehouse (Electricity)</td> <td style="text-align: right;">38.38</td> </tr> <tr> <td>NW Bankline</td> <td style="text-align: right;">8.00</td> </tr> </table> <p>2. Cllr Chandler carried out an Internal Control inspection on 20 January for quarter ended 30 December 2019. For the minutes, Cllr Smyth also carried out an inspection for the quarter ended 30 September on 16 October 2019. This was not reported at the time. Neither inspection identified any anomalies.</p> <p>3. Teignbridge District Council had acknowledged receipt of the Parish Council's precept request for the 2020-21 Financial Year in the sum of £145,410.</p>		£	NEST pension scheme contributions	100.39	Utility Warehouse (Electricity)	38.38	NW Bankline	8.00	
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20/92	<p><b><u>Accounts for Approval</u></b></p> <p>It was resolved to approve payments in the sum of £4820.35</p>	HH								
20/93	<b><u>Draft accounts for January 2020</u></b>									
/1	<p><b><u>Budget Comparison Report</u></b></p> <p>Noted.</p>									
/2	<p><b><u>Balance Sheet</u></b></p> <p>Noted.</p>									
Property & Amenities Matters										
20/94	<p><b><u>To consider a quotation for repair or replacement of the gate to the Under 8's area at Deepway Green</u></b></p> <p>Two quotations had been circulated; one for the replacement of the closure spring and another for the replacement of the gate.</p> <p>It was agreed that replacement of the gate would be beneficial and it was noted that there were ring-fenced funds available for maintenance and replacement of play equipment at Deepway.</p> <p>It was resolved to obtain further quotations for a replacement gate.</p>	HH								
20/95	<p><b><u>To agree the notes of the Part II meeting held on the 3 February 2020</u></b></p> <p>Resolved.</p>									
20/96	<p><b><u>Councillors' Reports – for information only</u></b></p> <p>1. Cllr Watts reported that she was expecting a baby in August.</p> <p>2. Cllr Churchward reported on a recent Climate Change Forum meeting. A figure for the carbon footprint of the village had been calculated based on domestic emissions. The footprint was average compared to other villages. No measures to address this had been discussed at the Forum but Cllr Chandler highlighted some potential mitigation measures. There was nothing learned at the Forum that would necessitate changing the emerging Environment Plan.</p> <p>3. Cllr Churchward reported that Jeremy Pyne from the Environment Working Party was meeting with the Chair of the Community Plan Working Party to ensure that the actions from both plans were complimentary.</p>									
20/97	<p><b><u>Public Open Session</u></b></p> <p>No comments.</p>									
<p>The meeting closed at 20:25</p> <p>Date of next meeting: Monday 2 March 2020 at 19:30 in the Victory Hall</p>										

Signed:...Brian Aird..... Date:...2 March 2020.....