

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

Chairman: Kevin Smith

Action

### 20/275 Present

Cllr Sheila Churchward (SC), Cllr Charles Nuttall (CN), Cllr Kevin Smith (KS),  
Cllr Lorne Smyth (LS)

Clerk: Mrs Jill Daw (JD)

Deputy Clerk: Mrs Helen Hibbins (HH)

Devon County Councillor: Alan Connett (AC)

Teignbridge District Councillor: Charles Nuttall (CN)

Public: 0

### 20/276 Apologies accepted from

Cllr Brian Aird (BA) – personal reasons

Cllr Renata Szewczyk (RS) – personal reasons

Cllr John Ponsford (JP) – no reason given

Cllr Derek Madge (DM) – personal reasons

The Clerk reported that Cllr Walledge had resigned with effect from 30 September. Teignbridge District Council (TDC) had been informed and a Casual Vacancy notice had been published on the notice board and website.

### 20/277 Declaration of interest on Agenda Items

None declared.

### 20/278 Dispensation requests regarding Code of Conduct

None received.

### 20/279 Public open session

No public present.

### 20/280 To approve the Draft Minutes of the EPC Meeting held on 21 September 2020

Resolved.

### 20/281 County Councillors Report on items other than those on the agenda

Devon County Councillor Alan Connett reported:

#### 1. Gissons play park :

- The swings had been removed pending advice from the manufacturer on repairs; this had now been received. It was envisaged that the swings would be reinstated soon and the zip wire would be adjusted.

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

### Action

2. A TDC executive meeting on Tuesday 6 October would consider whether the rural skip service could continue.
3. Signage was in place to advertise that the businesses at Matford were open as usual during the roadworks. No Access signs were in place at either end of Deepway Lane. Concern had been expressed that, despite the signage, there was more traffic than usual using the lane. It was suggested that a traffic count could be put in place, but it was agreed instead to monitor any detrimental reports from Residents.

#### **20/282 District Councillors Reports on items other than those on the agenda**

Teignbridge District Councillor Charles Nuttall reported:

1. There were proposals to tackle prejudice and address inequality among BAME communities in Teignbridge. This was in line with a national initiative.

#### **20/283 Chairman's Report**

1. Cllr Walledge was thanked for her service on the Parish Council over the past 8 years; many of those as Chairman. Her input on financials, commitment to the development of village facilities, contribution to planning debates and general vision for the work of the Council would be missed.

It was agreed that a letter of thanks would be sent from the Parish Council.

JD

#### **20/284 Clerk's Report**

1. The Deepway Centre Trust AGM would take place, remotely, on 14 October.
2. The Deputy Clerk had remotely attended a course entitled "Effective Communication in a Post-Lockdown World".
3. Following the resignation of Cllr Chandler there was a vacancy for Lead Councillor for the Green Spaces Group.
4. Following the resignation of Cllr Walledge there was a vacancy for Lead Councillor for Finance.
5. TDC had confirmed that the vacancy created by Cllr Chandler's resignation could be filled by co-option.

JD

#### **20/285 To confirm the date and arrangements for the next Parish Council meetings**

Monday, 19 October, 7pm, remote.

Monday, 2 November, 7pm, remote.

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

	<b>Action</b>
<b>20/286</b> <u><b>Remembrance Sunday – 8<sup>th</sup> November</b></u>	
<b>1. To agree arrangements to commemorate the day</b>	
An email had been received from Vanessa Pestridge (Connect) offering to assist with arrangements for commemoration in a faith/spiritual capacity. Council welcomed the offer, and it was agreed to set up a meeting with Mrs Pestridge to finalise the details.	JD/KS
The Chairman would lay the wreath on behalf of the Parish Council.	
<b>2. To agree the donation to the British Legion</b>	
It was resolved to donate £50.00.	HH
<b>20/287</b> <u><b>To update Council on a meeting with the Management Team at Glenlyn, a supported living home in Exminster</b></u>	
Cllrs Nuttall and Smith attended the meeting on 30 September.	
Concern had been expressed, by a neighbour of the home, following two incidents requiring police attendance in July.	
The planning permission granted in 2012 required a committee (including members of a local authority) to discuss any incidents; this meeting fulfilled that purpose.	
It was explained that the home could accommodate 8 or 9 adult residents with learning disabilities, autism or mental health issues; provided under contracts. During the day, there were normally three members of staff on duty, with one overnight. Residents were free to leave the home, unaccompanied, but in practice this rarely happened.	
The circumstances surrounding the incidents were outlined at the meeting without compromising the confidentiality of the residents. It was rare that the police were called, but it was necessary if there was the potential of self-harm or the harming of others. The police response on 13 July was, uncharacteristically, out of proportion to the incident.	
Residents had worked at Coffee on the Corner, the Ginger Cat Deli and Westbank. The opportunity to volunteer with the Green Spaces Group was suggested.	
The relationship with neighbours was generally good. An action for the management to contact any new neighbours was agreed.	
<b>PROPERTY &amp; AMENITIES MATTERS</b>	
<b>20/288</b> <u><b>To nominate a Councillor Trustee to the Deepway Centre Trust (DCT)</b></u>	
It was noted that both the DCT and the Victory Hall Trust (VHT) would appreciate the input of supportive Parish Council Trustees and it was an appropriate time to reaffirm commitment to these roles	

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

		<b>Action</b>
	There were no nominations. The DCT would be informed and the item would be on a future agenda.	JD
<b>20/289</b>	<b><u>To nominate Councillor Trustees to the Victory Hall Trust</u></b>	
	Following the resignation of Cllr Walledge, there was a vacancy for a Councillor on the VHT.	KS
	Cllr Smith confirmed that he would be happy to stand as a Parish Council representative on the VHT and was reappointed.	JD
	Cllr Szewczyk was not present to re-affirm her position.	
	There were no nominations for the vacant position. The VHT would be informed and the item would be on a future agenda.	
<b>20/290</b>	<b><u>To consider Peter Chandler for co-option to the Environment Working Party (EWP) as a community member</u></b>	
	It was resolved to co-opt Mr Chandler.	
	Cllr Churchward noted that there was no longer a Lead Councillor for the EWP and that she would be happy to take on this role.	
	Due to the recent Councillor resignations and the fact that the Annual Council Meeting had not taken place this year, due to Covid restrictions, it was agreed that Lead Councillor appointments needed to be an item on a future agenda.	JD
	<b>FINANCE MATTERS</b>	
<b>20/291</b>	<b><u>Accounts for Approval</u></b>	
	It was resolved to approve payments in the sum of £1564.99	HH
<b>20/292</b>	<b><u>To appoint an Internal Controller</u></b>	
	An Internal Controller could not be a bank signatory. Cllr Smyth was already an Internal Controller.	HH
	It was resolved to appoint Cllr Nuttall as Internal Controller.	
	<b>PLANNING MATTERS</b>	
<b>20/293</b>	<b><u>Planning Decisions</u></b>	
	Noted as listed beneath:	
	<b>/1 20/01550/AGR, Land At NGR 293924 86918, Exminster - Creation Of A Hard Standing - PRIOR APPROVAL NOT REQUIRED (permitted development)</b>	
	<b>/2 20/01318/HOU, 50 Jupes Close – conversion of garage to additional accommodation - GRANTED</b>	

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

Action

/3 20/01380/HOU, 40 Milbury Farm Meadow, Exminster - Conversion of the rear half of the existing garage to additional accommodation including changes to the windows and doors on the rear elevation - GRANTED

/4 20/01454/TPO, 35 Eager Way – Fell one sycamore - APPROVED

### OTHER PLANNING MATTERS

#### 20/294 To note any planning matters regarding the Matford development

1. The reserved matters application for the All Through School had been received and would be on the agenda for the next meeting for resolution. The Matford Working Party would consider the application and make a recommendation. Shillingford Parish Council had expressed interest in the Parish Council's response to the application.
2. DCC had, informally, invited comments on proposals for the pedestrian/cycle bridge across the A379. Members of the Matford Working Party had looked through the proposals and made comments that would form part of the recommendation when the formal application was received.

MWP

#### 20/295 To update Council following attendance at the Local Plan Working Group of Teignbridge District Council

Cllr Nuttall reported that the Greater Exeter Strategic Plan had been disbanded as East Devon District Council confirmed that they no longer wished to participate. The alternative was for non-statutory plans to exist alongside the Local Plans for each district.

Cllr Nuttall outlined the six themes in the planning reform (plan making, design, affordable housing, infrastructure and delivery, development management and housing numbers) and their impact on the emerging Local Plan. Slides from the presentation would be circulated to Councillors explaining each theme in detail.

Cllr Nuttall emphasised that the Parish Council would need to keep a close eye on the proposals; it was a major shake-up in planning with many unknowns.

#### 20/296 To consider comments to be included in planning applications for:

##### 1. Trees and Hedges

It was resolved to approve the wording: *“The Parish Council is guided by the Teignbridge Arboricultural Officer on the necessity of [these works]. However, Teignbridge District Council are asked to again note Exminster Parish Council's dismay that any healthy trees be felled before their natural time because planning permission allowed homes to be built too close. All forms of flora and fauna contribute to the health and wellbeing within Exminster Parish and the Council seeks reassurance that future*

# Exminster Parish Council Meeting

## Minutes

Monday 5 October 2020 at 19:00 – Remote meeting via internet

Action

*planning applications prioritise biodiversity and other long-term environmental issues.”*

This wording would form part of the response to the application alongside further application specific comments.

### 2. Offroad parking

It was resolved to approve the wording: *“The Parish Council is guided by the comments from the various experts invited by Teignbridge District Council to contribute to this type of application, however we ask again that Teignbridge District Council notes Exminster Parish Council’s dismay at any removal of off-road parking facilities. Any loss of off-road parking on our narrow roads pushes more vehicles to park on pavements which is detrimental to the health and wellbeing of the community within Exminster Parish and the Council seeks reassurance that all planning applications prioritise the safety of pedestrians.”*

This wording would form part of the response to the application alongside further application specific comments.

### 20/297 Councillors’ Reports – for information only

1. Councillors were reminded that the EWP would meet on Wednesday. Some recycling initiatives were either emerging or in place already. Cllr Nuttall suggested that the EWP contact TDC Cllr Alistair Dewhirst (Executive Member for Recycling, Household Waste and Environmental Health) with a view to taking part in pilot recycling schemes.
2. Cllr Smith commented on the impact of the potential discontinuation of the Rural Skip Service.

EP

### 20/298 Public Open Session

No public present.

### 20/299 It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from item 20/300 (part II) having due regard to the confidential nature of the business to be transacted.

Resolved.

### Part II

### 20/300 Personnel – Contracts

The meeting closed at 20:15

Date of next meeting: Monday 19 October, remote

Signed:...Kevin Smith..... Date:...10 October 2020.....