

Exminster Parish Council Meeting
Agenda - Annual Council Meeting
Monday 16 November 2020 at 19:00 – to be held remotely

20/347	Election of Chairman and Declaration of Acceptance of Office
20/348	Election of Vice-Chairman
20/349	Public open session (maximum 10 minutes)
20/350	Present
20/351	Apologies accepted from
20/352	Declaration of interest on Agenda Items
20/343	Dispensation requests regarding Code of Conduct
20/354	To approve the Draft Minutes of the EPC Meeting held on 2 November 2020
20/355	Review of delegation arrangements to committees, sub-committees, employees and other local authorities
20/356	To note that the review of Terms of Reference for committees, advisory committees, and working parties were carried out in June
20/357	Receipt of nominations to existing committees, advisory committees and working parties
1/	Exminster Neighbourhood Development Plan Implementation Group <ul style="list-style-type: none"> i. Council members ii. Community members
2/	Green Spaces Working Group <ul style="list-style-type: none"> i. Council members ii. Community members
3/	Community Plan Working Party <ul style="list-style-type: none"> i. Council member
4/	Community Resilience Working Party <ul style="list-style-type: none"> i. Council members ii. Community members
/5	Environment Working Party <ul style="list-style-type: none"> i. Council members ii. Community members
/6	Matford Planning Working Party <ul style="list-style-type: none"> i. Council members ii. Community members
/7	Parish Asset Management Steering Group <ul style="list-style-type: none"> i. Council members
/8	Budget Working Party
20/358	To appoint Lead Councillors to the following positions
/1	Planning
/2	Finance
/3	Property and Amenities
/4	Media and Communications
/5	Footpath Warden
/6	Highways
/7	Data Protection
/8	Green Spaces Working Group
/9	Exminster Neighbourhood Development Plan Working Party
/10	Community Plan Working Party
/11	Community Resilience Working Party
20/359	To appoint two Internal Controllers
20/360	To Review:
/1	Exminster Parish Council Standing Orders
/2	Financial Regulations
/3	To confirm bank signatories
20/361	Review of representation on or work with external bodies and arrangements for reporting back.

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/1	Deepway Centre Trust – 1 Trustee
/2	Victory Hall Trust - 3 Trustees
/3	Affirmation of Feoffees Membership and Parish Council representatives
/4	TALC Representatives – 2 nominations
20/362	Review of inventory of land and assets including buildings and office equipment.
20/363	Review and confirmation of arrangements for insurance cover in respect of all insured risks.
20/364	Review of the Council's and/or employees' memberships of other bodies.
20/365	Review the Council's complaints procedure
20/366	Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
20/367	Review the Council's policy for dealing with the press/media.
20/368	Review of the Councils employment policies and procedures
20/369	Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
20/370	Determining the dates, times and place of ordinary meetings of the full Council for the year ahead.
20/371	Confirmation of Direct Debit Payments
20/372	County Councillors Report on items other than those on the agenda
20/373	District Councillors Reports on items other than those on the agenda
20/374	Chairman's Report
20/375	Clerk's Report
	Property & Amenity Matters
20/376	To agree a maximum budget of £400 for the purchase of and lighting of the village Christmas tree
	Finance Matters
20/377	RFO's report
20/378	Accounts for Approval
20/379	Draft accounts for October 2020
/1	Budget Comparison Report
/2	Balance Sheet
	Planning Matters
20/380	Planning Applications
/1	17/02041/MAJ, Matford Barton, Dawlish Road - Outline - Residential Development Of Up To 38 Dwellings (Approval Sought For Access – Re revised and additional plans, along with a change in description from 14 dwellings to up to 38 dwellings https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=17/02041/MAJ
/2	20/01924/HOU, Abbotts Ann , Deepway Gardens - Extensions and loft conversion https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=20/01924/HOU&MN=Y
/3	20/02012/HOU, 50 Berrybrook Meadow - Two storey side extension, single storey rear extension and extension to garage https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=20/02012/HOU&MN=Y
20/381	Planning Decisions
20/382	Other Planning Matters
20/383	Councillors Reports – for information only
20/384	Public Open Session – (Maximum 10 minutes)
Date of next meeting: Monday 7 December 2020 – to be held remotely	