

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

Chairman: Kevin Smith

Action

### **20/385 Present**

Cllr Brian Aird (BA), Cllr Sheila Churchward (SC), Cllr Derek Madge (DM), Cllr Charles Nuttall (CN), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS), Cllr Renata Szewczyk (RS).

Clerk: Mrs Jill Daw (JD)

Deputy Clerk: Mrs Helen Hibbins (HH)

Devon County Councillor: Alan Connett (AC)

Teignbridge District Councillor: Charles Nuttall (CN)

Public: 0

### **20/386 Apologies accepted from**

Cllr John Ponsford (JP)

### **20/387 Declaration of interest on Agenda Items**

Cllr Smith declared an interest in item 20/402 as a Trustee of the Victory Hall.

### **20/388 Dispensation requests regarding Code of Conduct**

None received.

### **20/389 Public open session (maximum 10 minutes)**

No public present.

### **20/390 To approve the draft Minutes of the EPC Meeting held on 16 November 2020**

Resolved.

### **20/391 County Councillors Report on items other than those on the agenda**

Devon County Councillor Alan Connett reported:

1. The potential for a safe crossing point at the northern end of the village (near the motorway bridge) had been raised. It was possible that funding may be available as the crossing was part of a cycle path. The proposal from Highways was for a pedestrian refuge.
2. Work on the A379 junction for the new school in the South West Exeter development was due to start. Lane closures would be in place in the new year. Contractors had been asked to clean the mud from the road more frequently; particularly near the Trood Lane junction.

### **20/392 District Councillors Reports on items other than those on the agenda**

Teignbridge District Councillor Charles Nuttall reported:

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

### Action

1. The potential siting of Airband poles in Crockwells Close could cause issues for residents accessing their properties. Several locations had been considered and Cllr Churchward was following this up with Airband.
2. Progress had been made with Speedwatch. Caroline Aird had been trained to use the speed monitoring equipment and Cllr Aird would be trained soon. The location for monitoring needed to be authorised by the Police.
3. Cllr Aird asked for progress on the installation of Vehicle Activated Signs in the village. Cllr Connett explained the process that needed to be followed and that it was not currently Devon County Council (DCC) policy to allow siting of the signs by Parish Councils without involvement from Highways. Cllr Aird asked for the purchase and installation of the signs to be on the Agenda for the January meeting.

JD/  
BA

### 20/393 Chairman's Report

1. The Chairman would attend a briefing on DCC's budget proposals for the next financial year and report back at a future Parish Council meeting.

### 20/394 Clerk's Report

1. Cllr Connett had requested an amendment to the recent Traffic Regulation Order relating to parking restrictions opposite Milestone Cottages, near the entrance to Exminster Hill as the yellow lines were marked on the wrong side of the road. Other parking restrictions on the order were in the vicinity of Jupes Close, Berrybrook Meadow and Farmhouse Rise.
2. A letter had been sent to residents near Minster Park and Reddaway Drive discouraging the dumping of garden waste on Parish Council land.
3. Footpath 13a between A379 and Trood Lane had been closed to allow South West Exeter development works to take place. The path would remain closed for six months.
4. In recognition of the goodwill and co-operation that Airband had enjoyed in Exminster, it was offering a free internet connection to the Victory Hall and/or Deepway Centre. The Victory Hall and Deepway Centre Trustees had been asked for thoughts on the proposal. Airband were also open to alternative suggestions.
5. Bloor Homes had advised that the business unit at Milbury Reach was on the market for circa £150,000. Cllr Aird suggested that this should be discussed at the Parish Council meeting in January. It was agreed that the Clerk would arrange a viewing of the unit as soon as possible.

JD/  
DM/  
BA

### 20/395 To consider the dissolution of the Exminster Neighbourhood Development Plan Implementation Group (ENDPIG)

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

		Action
	<p>The bulk of the work associated with the implementation of the Neighbourhood Development Plan had been completed. The group had not met for over a year. The objectives listed in the Terms of Reference were outlined and it was thought that most of these had been addressed or could be handled within normal Parish Council business.</p> <p>It was thought that it would be more beneficial to convene a Neighbourhood Development Plan review group when the Teignbridge District Council (TDC) Local Plan review was complete.</p> <p>It was resolved to dissolve ENDPIG with immediate effect.</p> <p>A letter of thanks would be sent to the community members of the group.</p>	
20/396	<p><b><u>To consider the dissolution of the Parish Asset Management Steering Group</u></b></p> <p>It was resolved to dissolve the Parish Asset Management Steering Group with immediate effect.</p>	JD
20/397	<p><b><u>To consider the future of the Community Plan Working Party</u></b></p> <p>As Cllr Watts had agreed to assist with writing up the plan, the group should continue to oversee the process.</p> <p>The existing members of the Working Party would continue in post and would be reconfirmed at the January Parish Council meeting.</p>	JD
20/398	<p><b><u>To consider the role of the Parish Council to encourage sustainable energy</u></b></p> <p>The Environment Working Party requested that the Parish Council wrote to TDC to demonstrate support for the provision of green energy (specifically in this case, solar power).</p> <p>To date, there had not been a planning application to set up a Solar Farm in the Parish. However, if an application was brought forward then the Parish Council would consider it in the same way that any other application was considered.</p> <p>It was questioned whether there would be any benefit in declaring this support to TDC as the Parish Council was already a consultee on all planning applications.</p> <p>Cllr Churchward suggested that the Parish Council should consider declaring a climate emergency in the same way that many other local Parishes had. It was agreed that a proposal for this would be on the agenda in February. This would be consistent with the Parish Council's approach to environmental matters.</p> <p>It was suggested that this could also be a topic at the Annual Parish Meeting in March.</p>	JD/ SC
20/399	<p><b><u>To update Council on matters relating to the Community Emergency Plan and approve amendments to the Community Resilience Working Party terms of reference</u></b></p>	

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

### Action

A meeting of the Community Resilience Working Party had taken place. The draft plan was revised and would be proposed for approval in January.

The Terms of Reference had been reviewed and it was proposed that the Clerk and Deputy Clerk and the Chairman and Vice Chairman were automatically members of the Working Party to align with the Community Emergency Response Team.

It was resolved to approve the updated Terms of Reference.

JD

The Chairman reported on his attendance at a Community Resilience forum hosted by Devon Communities Together. Virtual “practical” sessions were also outlined, including the use of Zoom as a method of communication in an emergency, the provision of shelters and measures to take for Covid 19

### Property & Amenities Matters

#### **20/400 To consider a request from a mobile food van to use the Deepway Green car park**

The Clerk outlined the request, explaining the food that would be on offer and that the proprietor would prefer to trade on Friday evening.

It was noted that existing businesses in the village (especially the pubs) needed the support of residents and that mobile catering may take some of their business away.

It was resolved to approve the van to trade on Friday evening, for a trial period, on the same terms as the Exe Valley Pizza van. At the end of the trial period, the impact on local businesses would be considered when reviewing whether the arrangement should continue.

JD

#### **20/401 To consider a request from the Green Spaces Group to plant a ‘Landmark Tree’ at Spurfield, Deepway Lane**

Cllr Madge explained the Landmark Tree scheme. Various sites were considered throughout the village but Spurfield was the favoured location.

It was resolved to approve the planting of a landmark tree in Spurfield subject to Cllr Madge agreeing the exact siting of the tree.

DM

#### **20/402 To approve works to the sewer located behind the Victory hall at a cost of no more than £4000**

The Clerk explained that there had been issues with the sewer for many years. Recent clearance had identified a structural problem with the sewer that needed urgent repair. The contractor who had carried out the work so far had submitted a quotation to complete the work.

The work would necessitate the removal of the sheds behind the Victory Hall. It was explained that the quotation did not include removal and reinstallation of the sheds but included resurfacing of the area to a suitable standard

JD

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

### Action

It was resolved to approve the repair at a cost of no more than £4000.00.  
The work would be scheduled early in the new year.

### Finance Matters

#### 20/403 Accounts for Approval

It was resolved to approve payments in the sum of £1080.91

HH

#### 20/404 To consider a Community grant application from Exminster Recreational Trust (ERT) in the sum of £500

The grant request was to fund kit and equipment for the newly established under 7's football team.

Questions were raised about the necessity of purchasing new kit when funds were granted for the same reason last year. It was explained that this was due to a change in sponsorship.

JD

It was agreed to ask ERT to re-submit the application with clarification and breakdown of costs.

#### 20/405 To agree the following:

##### To pay staff wages for the month of December on receipt of details from the payroll bureau.

Resolved.

##### To pay invoices that are received up to 15 December, in consultation with the Chairman or Vice Chairman of the Council.

Resolved.

Payments would be made on 18 December.

HH

### Planning Matters

#### 20/406 20/02166/FUL, 1 Seaton House, Main Road - Change of use of building from chiropractic healthcare clinic (Use Class E) to beauty clinic (Use Class Sui Generis)

The services of the proposed business would not be in competition with Exminster Hair and Beauty.

Clients of the clinic would be expected to use the parking spaces outside the existing shops. This may prove difficult as there was already demand for the spaces.

It was resolved to support the application and comment on the lack of parking.

HH

#### 20/407 Planning Decisions

Noted as listed below.

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

Action

/1 20/01801/HOU, 2B Walnut Close - New Boundary Fence - **GRANTED**

### Other Planning Matters

#### **20/408 To note any planning matters regarding the Matford development**

1. A meeting had taken place with Planning Officer Angharad Williams who would be handing over the South West Exeter development to James Clements in the new year. Cllr Smith and the Deputy Clerk attended the meeting.

Updates on the development:

- The school application was close to being determined. Lighting for the ATP was included in the application and community access was as per the S106 agreement.
- The application for the bridge over the A379 to connect the two sides of the South West Exeter development had been submitted by DCC. In recognition of the work of the NHS during the Covid pandemic, the bridge would be lit with NHS colours.
- The application recently considered by the Parish Council for dwellings at Matford Barton had not yet been determined. Key responses were awaited from the Environment Agency and Conservation. A S106 agreement for the site would come forward with the Reserved Matters and would be strongly related to the others in the South West Exeter development.
- It was suggested that a meeting with James Clements and Sarah Ratnage should be scheduled in the new year.

HH

2. A draft of the updated needs analysis had been received from Consult QRD.
3. A meeting to discuss Housing Infrastructure Funding had been arranged with Sarah Ratnage and the two County Councillors that covered the South West Exeter development area on Wednesday 27 January. The RFO was available to attend. Cllrs Nuttall, Smith and Aird offered to attend.
4. Cllr Aird and the RFO would meet with Ide Lane practice on Friday 11 December to discuss primary care provision in the South West Exeter development.

#### **20/409 Councillors' Reports – for information only**

1. The Chairman reported that the Victory Hall had reopened for events that could be held in line with Government Guidelines.
2. The Chairman reported that a new administrator had been appointed for the Victory Hall.

# Exminster Parish Council Meeting

## Minutes

Monday 7 December 2020 at 19:00 – Remote meeting via internet

### Action

**20/410 Public Open Session – (Maximum 10 minutes)**

No public present.

The meeting closed at 20:50

Date of next meeting: Monday 4<sup>th</sup> January 2021 7.00pm – to be held remotely

Signed:....Kevin Smith.... Date:....4 January 2021.....