

Exminster Parish Council Meeting
Agenda - Annual Council Meeting
Tuesday 4 May 2021 at 19:00 – to be held remotely

21/153	Election of Chairman and Declaration of Acceptance of Office
21/154	Election of Vice-Chairman
21/155	Public open session (maximum 10 minutes)
21/156	Present
21/157	Apologies accepted from
21/158	Declaration of interest on Agenda Items
21/159	Dispensation requests regarding Code of Conduct
21/160	To confirm the Draft Minutes of the EPC Meeting held on 6 April 2021 are an accurate record
21/161	Review of delegation arrangements to committees, sub-committees, employees and other local authorities
21/162	To note that the review of Terms of Reference for committees, advisory committees, and working parties were carried out in June
21/163	Receipt of nominations to existing committees, advisory committees and working parties
/1	Green Spaces Working Party i. Council members ii. Community members
/2	Community Plan Working Party i. Council member
/3	Community Resilience Working Party i. Council members ii. Community members
/4	Environment Working Party i. Council members ii. Community members
/5	Matford Planning Working Party i. Council members ii. Community members
/6	Budget Working Party
	To appoint Lead Councillors to the following positions
/1	Planning
/2	Property and Amenities
/3	Footpath Warden
/4	Highways
/5	Data Protection
/6	Green Spaces Working Group
/7	Community Plan Working Party
/8	Community Resilience Working Party
21/164	To appoint two Internal Controllers
21/165	To Review:
/1	Exminster Parish Council Standing Orders
/2	Financial Regulations
/3	To confirm bank signatories
21/166	Review of representation on or work with external bodies and arrangements for reporting back.
/1	Deepway Centre Trust – 1 Trustee
/2	Victory Hall Trust - 3 Trustees
/3	Affirmation of Feoffees Membership and Parish Council representatives
/4	TALC Representatives – 2 nominations
21/167	Review of inventory of land and assets including buildings and office equipment.
21/168	Review and confirmation of arrangements for insurance cover in respect of all insured risks.

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21/169	Review of the Council's and/or employees' memberships of other bodies.
21/170	Review the Council's complaints procedure
21/171	Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
21/172	Review the Council's policy for dealing with the press/media.
21/173	Review of the Council's employment policies and procedures
21/174	Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
21/175	Determining the dates, times and place of ordinary meetings of the full Council for the year ahead.
21/176	Confirmation of Direct Debit Payments
21/177	County Councillors Report on items other than those on the agenda
21/178	District Councillors Reports on items other than those on the agenda
21/179	Chairman's Report
21/180	Clerk's Report
21/181	Update on Exminster Speedwatch project – Cllr Aird
21/182	Property & Amenity Matters
21/183	To review the current Council policy for Deepway Green that permits mobile commercial food businesses to use the car park
21/184	To consider a request from an additional mobile commercial food business to trade in the car park at Deepway Green
21/185	To consider a request to use the MUGA/Deepway Green facilities, one evening a week to hold Kettlebell classes
	Finance Matters
21/186	Accounts for Approval
21/187	To consider the Internal Auditor's report for the 2020/21 Financial Year
	Planning Matters
21/188	Planning Applications – Cllr Churchward
/1	RQ/DCC/4227/2021, Crablake Farm, Exminster, Exeter, EX6 8GA - On-farm composting of garden waste in an open windrow, with all compost used on the holding at Crablake Farm https://planning.devon.gov.uk/PlanDisp.aspx?AppNo=DCC/4227/2021&cuuid=23677396-2068-4892-98BA-27AE84258767
/2	21/00770/CONSLT, EXMINSTER – Teignbridge - Proposed removal of payphones https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00770/CONSLT&MN=Y
/3	21/00830/TPO, 4 Brunel View - Fell one ash https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00830/TPO&MN=Y
21/189	Planning Decisions
/1	21/00856/TPO, South Lodge, Main Rd - Crown lift one lime to 5m above ground, crown reduce by up to 1.5m and crown thin by 15%. Crown lift two sycamore to 6m above ground and crown thin by up to 20%. Remove epicormic growth - GRANTED
/2	20/00453/FUL, Heavitree Brewery Plc, Trood Lane - Eight dwellings in three phases REFUSED
/3	21/00446/HOU, 42 Milbury Farm Meadow - Two storey extension and conversion of garage GRANTED
21/190	Other Planning Matters
21/191	Councillors Reports – for information only
21/192	Public Open Session – (Maximum 10 minutes)
Date of next meeting: Monday 17 May 2022 7.30pm – Victory Hall	