

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Chairman: Kevin Smith

Action

21/220 Present

Cllr Brian Aird (BA), Cllr Sheila Churchward (SC), Cllr Derek Madge (DM), Cllr Charles Nuttall (CN), Cllr Kevin Smith (KS)

Clerk: Mrs Jill Daw (JD)

Deputy Clerk: Mrs Helen Hibbins (HH)

Teignbridge District Councillor: Charles Nuttall (CN)

Public: 1

21/221 Apologies accepted from

Cllr Lorne Smyth (LS) - illness

Cllr Renata Szewczyk (RS)

Devon County Councillor Alan Connett

21/222 Declaration of interest on Agenda Items

None.

21/223 Dispensation requests regarding Code of Conduct

None received.

21/224 Public open session (maximum 10 minutes)

Comments:

1. Would it be possible for Tesco to adjust the stock delivery time as the shop was often closed, due to the delivery, mid morning? Several residents had commented that this was inconvenient.

JD

21/225 To confirm the Draft Minutes of the EPC Meeting held on the 17 May 2021 are an accurate record

Resolved.

21/226 County Councillors Report on items other than those on the agenda

Devon County Councillor Alan Connett was not present.

21/227 District Councillors Reports on items other than those on the agenda

Teignbridge District Councillor Charles Nuttall reported:

1. Complaints had been received about the slow decision time on planning applications, TDC Planning Office is currently extremely busy.

21/228 Chairman's Report

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Action

1. Westbank had won the Queens Award for Voluntary Services for efforts during the Covid Pandemic. It was agreed that the Parish Council would write a letter of congratulation.

JD

21/229 Clerk's Report

1. An email had been received from Mel Stride, MP confirming that the Parish Council were aware of the proposed removal of the telephone box near the Victory Hall. Support was offered if the Parish Council wanted to object to the proposal.
2. Exminster Primary School had enquired whether the Parish Council would consider assisting with a playground extension using CIL funds. Following extensive research, it was determined that this would not be possible under the current powers of the Parish Council.
3. A fire, lit at the end of the footpath leading up to Deepway Green by youths, had been reported to the police.
4. A response had been received from the Devon Partnership NHS Trust following flooding of some Eager Way properties with run off water from its land. The Parish Council had put residents in contact with the NHS Trust.
5. There appeared to be an issue with the drains underneath Piggy Lane footpath. South West Water would looking into this and the lane may be closed for the duration of the works. It was unknown when the work would take place.
6. A Councillor from Alderholt had visited the village and, following a tour from a representative of the Green Spaces Group, sent an email saying how impressed she was with the group's work and requested further information about how it had been set-up.
7. An email from an ecologist working on the Grey Long-Eared Bat project recommended a change in the grass cutting schedule for Crockwells Meadow. This had been forwarded to the Green Spaces Group and Environment Working Party.
8. It had been suggested that a large recycling bin was installed at the Deepway Car Park. The size and space requirement for the bin needed to be explored further.
9. A resident had emailed to ask whether a plaque or notice could be erected in the cemetery to acknowledge the numerous unmarked graves of patients who died at the old Exe Vale Hospital. The resident had been asked to come up with a suitable suggestion.
10. An email had been received regarding speeding traffic through Sentries Orchard. The resident asked whether it was possible for the speed limit

JD

JD

JD

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Action

to be reduced from 20mph to 10mph. It was suggested to refer the resident to Helen Frankpitt at Devon County Council

21/230 To review and approve the Councils Standing Orders

There were two amendments in the NALC model policy.

- The ability to hold remote meetings had been removed.
- There was a change in the public contract procurement threshold.

JD

It was resolved to approve the revised Standing Orders.

21/231 To review and approve the Protocol Marking the Death of a Senior National Figure

The protocol had been reviewed in the light of the recent death of the Duke of Edinburgh. The revised Protocol had been circulated.

Further amendments for clarity were proposed at the meeting.

It was resolved to approve the protocol subject to the amendments.

JD

PROPERTY & AMENITIES MATTERS

21/232 To update Council on actions arising from a meeting held with Exminster Preschool on 23 February 2021

At the meeting with Exminster Pre-school Trust on 23 February, it was agreed that the Parish Council would review the parcels of land it owned to determine if any were any areas suitable for leasing to the Pre-school on which a new building could be erected.

A table was presented with the pros and cons of each parcel. The sites under consideration were Spurfield, the land above the Deepway Centre, the grassed area below the Bowling Green (Reddaway Drive) and Crockwells Meadow.

The common statement against all of the areas is that they would involve the loss of Public Open Space (POS). This was contrary to the Parish Council's aspirations of obtaining more POS in the Parish, rather than allow development on existing space.

The following comments were made during discussion:

- Would it be possible to purchase land to lease to Pre-school? (For example the land behind Eager Way).
- The loss of POS would be detrimental. Since the start of the Covid Pandemic, the POS had been much more widely used.

It was agreed to write to the Pre-school explaining that Council had considered all land in its ownership and deemed all sites unsuitable due to the loss of POS.

JD

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Action

21/233 To approve recommended maintenance work on the skate park in the sum of £4465.95 plus VAT

The quotation was partly for remedial work (highlighted by the recent RoSPA inspection) and partly for future-proofing the skate park equipment. Cllr Smyth had looked at the quotation prior to the meeting and deemed it necessary.

It was resolved to approve the maintenance work in the sum of £4465.95 plus VAT and to ask that the work took place outside of the school holidays.

HH

FINANCE MATTERS

21/234 Accounts for Approval

It was resolved to approve payments in the sum of £2126.24

HH

21/235 To review and approve the Councils Risk Assessment 2021-22

The minimal proposed amendments were highlighted in the circulated document.

It was suggested that the the Tozers legal advice contract was added under the litigation section.

It was resolved to approve the updated Risk Assessment, subject to the above amendment.

JD

21/236 To consider a grant application from Westbank Community Health & Care Centre in the sum of £500

The grant was sought to contribute to the “100 working together to end loneliness” campaign; aiming to reduce the effects of loneliness, especially for those finding it hard to engage with community life post Covid.

It was noted that this was project was not exclusive to Exminster.

It was resolved to approve the grant in the sum of £500.00.

JD/HH

PLANNING MATTERS

21/237 Planning Applications

/1 21/00909/FUL, Endfield Bungalow , Lane To Endfield Bungalow - Proposed two-storey dwelling to replace existing bungalow

The applicant proposed to replace the single storey red brick and tile bungalow with a two storey white plaster and brown wood house.

It was thought that this would appear incongruous against the new Cavanna development from where it would be clearly visible.

It was resolved to support the application and comment:

- The property would be visible for several miles, therefore, the materials used in the new residence should respect the visual quality of its

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Action

setting, in accordance with Neighbourhood Development Plan policies EXM3 (quality of design) and EXM2 (open countryside). The materials used should be sustainable. Building for Life 12 criteria should be adhered to.

- To meet Exminster Parish Council's biodiversity expectations, the applicant should include bird, bee and bat habitats in the development.
- The Parish Council will be guided by the Teignbridge Arboricultural Officer, however, Teignbridge District Council are asked to again note Exminster Parish Council's dismay that any healthy trees be felled before their natural time because planning permission allowed homes to be built too close. All forms of flora and fauna contribute to the health and wellbeing within Exminster Parish and the Council seeks reassurance that future planning applications prioritise biodiversity and other long-term environmental issues

HH

21/238 Planning Decisions

- /1 **21/00585/CLDP – 6 Higher Aboveway – certificate of lawfulness for proposed installation of four obscured windows to side - GRANTED**

OTHER PLANNING MATTERS

21/239 To discuss matters relating to the Local Plan Review

The 8 week consultation period on the draft plan was due to start on 14 June.

Within the Parish of Exminster there were 7 sites proposed (some of these were adjacent to others). This would increase the number of houses in the Parish by over 3000 by 2035.

It was imperative that the Parish Council formulated a robust response to the consultation and it was agreed that a Working Party of Cllrs Churchward, Smith, Nuttall and Aird would be established.

Residents should be made aware of the proposals within the consultation and asked to contribute individually. It was agreed that a leaflet drop to all houses in the Parish was essential to highlight this. Costings for printing and delivery would be sought. It was suggested that a double sided A4 page would be sufficient. The Deputy Clerk would draft this – to be discussed by the Working Party.

JD

HH

Advice would be taken on whether to include the impact of the increase in traffic in the response and potentially to employ an expert to evaluate this.

CN/JD

Involvement with neighbouring Parishes would be advantageous.

An initial meeting of the Working Party (via Zoom) would be convened in the week beginning 14 June.

JD/HH

Exminster Parish Council Meeting

Minutes

7.30 pm Monday 7 June 2021 – Victory Hall, Main Road, Exminster

Action

21/240 To consider producing a 'Welcome leaflet' to distribute to new householders on the Matford development

The leaflet was considered to be a good idea and initiated a discussion on further measures that could be taken to inform and direct new residents to local services.

It was agreed that a role description for a Community Enabler should be considered. Broadclyst Town Council should be contacted for information on this as the role had been created for the Cranbrook development.

JD

It was noted that the website would be the main information hub (as it could be regularly updated) and that the leaflet should signpost that.

The Deputy Clerk would draft a suitable leaflet.

HH/JD

21/241 To note any planning matters regarding the Matford development

None to report.

21/242 Councillors' Reports – for information only

1. Cllr Churchward was exploring GIS systems to allow mapping of information for the Environment Working Party.
2. Cllr Churchward had arranged a meeting with Co-cars on 14 June.

21/243 Public Open Session – (Maximum 10 minutes)

No comments.

The meeting closed at: 21:06

Date and time of next meeting: 7.30 pm Monday 21 June

Venue: Victory Hall, Main Road, Exminster

Signed:....Kevin Smith.... Date:...21 June 2021...