

# EXMINSTER PARISH COUNCIL

*servicing the community*

## Grant Application Form for Voluntary Organisations

(S137 Local Government Act 1972)

The Parish Council can spend money under s137 LGA 1972 where:

- it does not have a statutory power elsewhere;
- the grant request is made on behalf of a voluntary body (including registered charities); and
- the grant will benefit the community, or any inhabitants of Exminster

Under S137, there is **no power** to award a grant to an individual.

Grants will be available from the 1<sup>st</sup> April each year and applications will be considered at the next appropriate Parish Council Meeting Only one grant can be given to the same applicant in any one financial year.

Exminster Parish Council has set aside a grant budget of £3000 for the 2021/2022 financial year. Applicants are invited to apply for up to £500 of grant funding, each application is considered and discussed by the Parish Council to determine the level of funding awarded.

Exminster Parish Council, within the limitation of the resources available, wishes to support voluntary organisations who are engaged in helping those who live in the Parish. The Council will therefore consider offering grant aid to those bodies who meet the following criteria:

- The services, facilities and/or activities for which the grant is sought, are wholly or mainly benefitting the residents of Exminster.
- There is a need in Exminster for the specific services, facilities and/or activities.
- The organisation is a registered charity or “not for profit” organisation.
- The organisation has financial need which will be assisted by the grant sought or without which the services, facilities and/or activities could not be provided or could be provided at a much reduced level.
- The organisation actively encourages disadvantaged groups in the Exminster community to make use of the services, facilities and/or activities provided.

Written notification of the Council decision will be sent to the applicant. If successful the payment will be sent as soon as practicable afterwards, with a feedback form for completion at the end of the project or by the end of the financial year (31st March), whichever is sooner. This procedure is to satisfy our auditors on how the grant was spent and who benefitted.

Completed forms should be returned, **preferably by email**, with a copy of the organisation’s most recent accounts and balance sheet (if accounts are not available, a forecast or budget will suffice) to:

**clerk@exminsterparishcouncil.gov.uk**

or by post to:

**Mrs Jill Daw**  
**Clerk to the Parish Council**  
**PO Box 30**  
**Exeter**  
**EX6 8XX**

Should you wish to discuss your application, please telephone the Clerk on 07599 762634.

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Please complete in dark ink and block capital letters, or type:

Date of application:	
Name of organisation:	
Charity number (if applicable):	
Name of contact:	
Contact address:	
Contact telephone number:	
Contact e-mail address:	
Position in organisation:	
Organisation's principle aims and objectives:	
What services, facilities and/or activities does your organisation provide?	
Approximately, how many Exminster residents benefit from the above service, facility and/or activity?	
Purpose for which grant aid is sought:	
Amount of grant aid sought:	
Please state briefly how a grant would benefit the community and/or residents of Exminster:	
Other sources of funding being sought:	
Have you previously received a grant/donation from Exminster Parish Council? (if yes, please state when, the amount and purpose of the grant).	
Copy of the organisation's most recent accounts and balance sheet enclosed Yes/No (if no please give reason)	
Account details for BACS payment if successful	