

Chair: Kevin Smith

**Action**

**22/366 Present**

Cllr Brian Aird (BA), Cllr Sarah Ladyman (SL), Cllr Derek Madge (DM), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS).

Clerk: Mrs Jill Daw (JD)

Deputy Clerk: Mrs Helen Hibbins (HH)

Public: 1

**22/367 Apologies accepted from**

Cllr Lisa May (LM) - illness

Cllr Charles Nuttall (CN) – personal reasons

Cllr Sheila Churchward (SC) – personal reasons

**22/368 Declaration of interest on Agenda Items**

None declared.

**22/369 Dispensation requests regarding Code of Conduct**

None received.

**22/370 Public open session (maximum 10 minutes)**

No comments.

**22/371 To confirm the Draft Minutes of the EPC Meeting held on 3 October 2022 are an accurate record**

Resolved.

**22/372 Clerk's Report**

1. A volunteer, on behalf of Connect Exminster, had come forward to organise the bi-annual community litter picks.
2. As in previous years, there would be no second Parish Council meeting in December. (It was due to be held on 19 December).
3. A fixed-point photography site would be installed on the boardwalk facing towards the Wilderness. This was in conjunction with the Devon Wildlife Trust project to provide a record of changing treescapes.

**Action**

4. The Japanese Knotweed in the Wilderness had been effectively treated for a second time.
5. Delegated authority (2 x £400) had been used to instruct work on the oak tree in the Wilderness and the Silver Birch and Lime trees at Spurfield.
6. The Chair thanked the members of the Environment Working Party and extended team who were involved in the very successful Environment Fair on 15 October. Special thanks went to Cllr Churchward and David Nappin (Chair of Environment Working Party) for organising it and the school children for performing a song. The Clerk would write to the Headteacher to thank the school.

JD

**22/373 To update Council on a meeting held with the new Neighbourhood Beat Officer**

The Clerk, Deputy Clerk and Chair met with new Neighbourhood Beat Officer, Dave Hawkins, on 10 October.

PC Hawkins covered 12 parishes including Chudleigh, Exminster and the Teign Valley.

There is no longer a PCSO allocated to this area.

PC Hawkins intended to provide monthly crime reports to the Parish Council, would attend Parish Council meetings when available and was keen to meet with the community by attending existing meetings or local places (e.g., the Coffee Shop).

**22/374 To report on the desk-top exercise undertaken by the Community Resilience Working Party to test aspects of the emergency plan**

Members of the Community Emergency Response Team (the Chair, Clerk, Deputy Clerk and Mrs Caroline Aird) met and tested the plan against a fictional scenario, lead by Mr Jim Tappin.

It was agreed that some equipment would be useful, such as hi-visibility vests, batteries and torches to be kept on standby.

The Clerk would write and thank Mr Tappin for his assistance.

In the light of a recent event in the village, the Clerk had clarified that only a senior officer in the emergency services could designate a major incident which would trigger the use of the plan.

**PROPERTY & AMENITIES MATTERS**

**22/375 To agree the terms of drawdown for the community coffee shop by the Victory Hall Trust**

**Action**

It was resolved that the funds received by the Parish Council following the dissolution of Coffee on the Corner Community Interest Company, totalling £10440.53, are ringfenced by the Parish Council to support a not-for-profit community coffee shop in Exminster village.

Grant applications should be made to draw down the funds that will be considered at a Full Parish Council meeting.

The Clerk would inform the Victory Hall Trust of the resolution.

JD

**22/376 To agree a maximum budget of £500 for the purchase of and lighting of the village Christmas tree**

Resolved.

It was noted that this was for the cost of the tree and the attendance of electrician to test and install the lights.

A further proposal on the purchase of new lights would be brought to a future Parish Council meeting.

JD

**FINANCE MATTERS**

**22/377 RFO's report**

1. Direct Debits during August and September 2022

<b>August</b>	
NatWest bankline	£3.20
Utility Warehouse	-£195.38
EE	£31.46
NEST	£159.30
<b>September</b>	
NatWest bankline	£3.60
Utility Warehouse	£169.80
EE	£31.46
NEST	£159.30

2. Detailed questions had been received from a resident relating to various aspects of Parish Council finances including CIL. The resident had been advised of a timeframe for receiving a response, based on the RFO's workload.

**Action**

**22/378 Accounts for Approval**

It was resolved to approve payments in the sum of £6266.77.

HH

**22/379 Draft accounts for September 2022**

**1. Budget Comparison Report**

Noted.

**2. Balance Sheet**

Noted.

**22/380 To appoint members to the Budget Working Party**

Due to Councillor absences, this would be officially agreed at the next meeting.

JD

**PLANNING MATTERS**

**22/381 Planning Applications**

**1. 22/01872/HOU, Redlands, Deepway Gardens - Remodelling and extension to include raising of ridge height and revised roof form, and addition of two storey gable features to front and rear (revised scheme)**

This was a variation to the planning permission granted on 5 September 2022. The Parish Council and neighbours had objected to the application.

It was resolved to repeat the objection (previously submitted) due to the increased ridge height, loss of amenity of neighbouring properties (due to overlooking), potential light pollution and non-conformance with Neighbourhood Development Plan policy EXM3 (quality of design) and policies in the TDC Local Plan (S2a/k, S11c, WE8a/c).]

**2. 22/01749/HOU, 14 Dawlish Road - Single storey side/front extension**

The extension would complement the existing dwelling and fulfilled Neighbourhood Development Plan policy EXM3 (quality of design).

It was resolved to support the application requesting that the applicant provided biodiversity enhancement measures such as bat, bee, bird, hedgehog and insect habitats to meet Exminster Parish's Environment Plan.

HH

**22/382 Planning Decisions**

**Action**

Noted as listed below.

1. **22/01519/HOU, 150 Milbury Farm Meadow - Two storey and single storey extension - GRANTED**

**OTHER PLANNING MATTERS**

**22/383 To note any planning matters regarding the Matford development**

**1. Planning**

No update

**2. Community Centre**

A meeting took place with representatives from the NHS and Devon County Council on 10 October.

Matters relating to ownership and maintenance of the land were discussed.

There was reluctance from Devon County Council to involve Teignbridge District Council in discussions about land ownership even though the land would be transferred from the developer to TDC in the first instance.

Principles of ownership needed to be agreed by the end of the year prior to submission of a planning application.

Cllr Aird noted that the Parish Council had some difficult decisions to make and the criteria against they should be judged was unclear.

Cllrs Aird, Smith and the Deputy Clerk would meet to discuss the way forward.

HH

**22/384 Councillors' Reports – for information only**

1. Cllr Smith asked whether Councillors would like to go out for a Christmas Meal this year. Councillors expressed interest.

**22/385 Public Open Session – (Maximum 10 minutes)**

No comments.

The meeting closed at 20:40

Date of next meeting: Monday November 7 2022 at 19:30 in the Victory Hall

Signed:...Kevin Smith..... Date:...7 November 2023.....