

Chairman: Kevin Smith

Action

22/432 Present

Cllr Brian Aird (BA), Cllr Sheila Churchward (SC), Cllr Sarah Ladyman (SL), Cllr Derek Madge (DM), Cllr Lisa May (LM), Cllr Charles Nuttall (CN), Cllr Kevin Smith (KS), Cllr Lorne Smyth (LS).

Clerk: Mrs Jill Daw (JD)

Deputy Clerk: Mrs Helen Hibbins (HH)

Devon County Councillor: Alan Connett (AC)

Teignbridge District Councillor: Charles Nuttall (CN)

Public: 4

22/433 Apologies accepted from

None offered.

22/434 Declaration of interest on Agenda Items

None declared.

22/435 Dispensation requests regarding Code of Conduct

None received.

22/436 Public open session (maximum 10 minutes)

Comments:

1. PC Hawkins and his colleague would hold a police surgery in Coffee in the Corner on 20th December from 10:00 to 12:00. The Deputy Clerk would ensure that this was advertised.
2. The Parish Council were complimented on the Christmas tree and its new lights.
3. There was a large pothole on Reddaway Drive near the junction with Farm House Rise.

HH

22/437 To confirm the Draft Minutes of the EPC Meeting held on 21 November 2022 are an accurate record

Resolved.

Action

22/438 County Councillors Report on items other than those on the agenda

Devon County Councillor Alan Connett reported:

1. Traffic congestion through the village had been caused by roadworks near the Devon Hotel Roundabout. Cllr Connett had made Highways aware of the situation.
2. The planning application for the proposed electrical substation (near Matford Mews) had been submitted.
3. The Director of Children's Services at Devon County Council (DCC) had been dismissed due to continuing shortcomings and overspends in the department.
4. Dog fouling had been reported near Berrybrook Garage. The Dog Warden at TDC had been contacted.
5. Mud on the road between the Devon Hotel and Peamore was still an issue and would be raised with Sarah Ratnage (DCC).
6. Cllr Connett would be stepping down as a Teignbridge District Councillor in May 2023 but would remain on DCC.

22/439 District Councillors Reports on items other than those on the agenda

Teignbridge District Councillor Charles Nuttall reported:

1. A meeting regarding the TDC Local Plan exception sites would take place on Thursday 15 December. Details of the sites would be in the public domain when the agenda was published on TDC's website on Thursday 8 December.

22/440 Chairman's Report

1. The Chairman would attend the DCC Autumn Briefing by Cllr John Hart on Wednesday 7 December.
2. The Village Pantomime had successfully returned this year after two years' absence due to the pandemic.
3. Councillors were thanked for their work over the past year.

22/441 Clerk's Report

1. Doddiscomsleigh Parish Council had written to thank the Parish Council for its response regarding concerns about TDC's planning department. Further communication would follow when responses from other Parish Council's had been collated.
2. A resident of a house neighbouring the Stowey Arms had asked advice about trimming the large tree near to the footpath that was encroaching on their property.

Action

3. Thanks were extended to Cllr Madge and Phil Doucas for erecting and lighting the Christmas Tree. It was agreed that the old lights would be donated to Hospiscare for refurbishment.
4. Following a conversation with the leader of the Wildlife Warden network at Teignbridge, it was agreed that the Green Spaces Group would carry out the role of the Wildlife Warden for Exminster.
5. The Environment Working Party had advised that a “soft plastics” collection point would be provided on the patio at Coffee on the Corner from 9 January 2023 in the form of a grey recycling bin.
6. The third Exminster Nature Recovery Project Progress Report had been circulated to Council.
7. Exminster Methodist Church’s December ‘Outlook’ magazine had been circulated to Council.
8. The Parish Council’s response to the Exeter Plan Consultation Document had been submitted.
9. The November Police report had been received and circulated.

PROPERTY & AMENITIES MATTERS

22/442 To consider quotes for repairs to the Victory Hall roof tiles

Three quotations had been received from local contractors.

It was resolved to accept the quotation from JFG Roofing in the sum of £1,719 plus VAT.

The contractor would be asked to check for further issues during the work.

It was possible that there may be some disruption to the Coffee Shop while the scaffolding tower was in place.

JD

22/443 To consider a request from the Green Space Group to hold a Wassail in the village orchard

It was agreed to hold the Wassail on Saturday 28 January between 3pm and 6pm. The assembly point would be at Deepway Green Car Park. There would be a procession to the Orchard where the trees would be blessed/toasted. Mulled cider and apple cake would be served.

The risk assessment for the 2020 Wassail would be reviewed and revised if necessary.

FINANCE MATTERS

22/444 Accounts for Approval

It was resolved to approve payments in the sum of £1578.29.

HH

Action

22/445 To update Council on the Budget Working Party meeting held on the 25th November

Notes from the meeting had been circulated.

Policies were reviewed and updated to be brought to the Parish Council in January.

Discussion took place on

- The level of sinking funds held
- How the different requirements of Matford and Exminster could be met through the precept
- Affordability of the precept to residents
- Matters relating to staffing

The next meeting would take place on Friday 9 December at 14:00.

PLANNING MATTERS

22/446 Planning Decisions

1. **19/01781/MAJ - Land At South West Exeter, Markham Lane - Details of layout, scale, landscaping and appearance, in respect of a proposal for 163 dwellings (Parcel 16b) and associated, infrastructure and open space pursuant to the grant of outline planning permission (15/00708/MAJ dated 2nd November 2018) - NOTICE OF APPROVAL OF RESERVED MATTERS**

OTHER PLANNING MATTERS

22/447 To consider a request from the developer of the planned inert soil landfill and temporary recycling centre at Lower Brenton for a meeting regarding the public consultation on new plans for that site.

Cllr Smith outlined the background to the application. The Parish Council had strongly objected, prior to the original application being withdrawn.

The public consultation, instigated by the developer was already underway and would close on Tuesday 10 January.

To date, the consultation had not been well publicised. Cllr Ladyman was unable to attend the webinar that was scheduled for Tuesday 6 December, but had been advised that it would be recorded and available afterwards. The link would be circulated to Councillors when received.

SL

To bring the consultation to the attention of the public, a link to the developer's information would be posted on Facebook.

HH

Action

Shillingford and Kenn Parish Councils had also received an invitation to meet with the developer. It was suggested that all three Parish Councils met with the developer at the same time for transparency and open discussion. The Clerk would inform Shillingford and Kenn Parish Councils of Exminster's suggestion.

JD

22/448 To note any planning matters regarding the Matford development

1. Planning

No update

2. Community Centre

A draft financial projection report for the Community Centre had been received from Consult QRD. This would be considered by members of the Matford Working Party and questions directed back for clarification.

ENVIRONMENTAL MATTERS

22/449 To consider the provision of a Co Bike Station in Dryfield carpark in the sum of £20,518.04

The proposal and recommendation were summarised by Cllr Churchward.

A 4-bike powered, maintained, stocked and re-supplied station would cost £18,800 (payable over 3 years) and the cost of the electrical connection was £1431.70.

NALC legal topic note 89 – sustainable energy and electric vehicle charging - was referenced for appropriate powers.

Councillors were surprised at the increase in cost compared to the original estimate when the project was first discussed. Questions were raised about the level of service agreement, how the instalments would be phased over the 3-year term and whether any other local Parish Councils had undertaken a similar project. There was also mention of matched funding in the paper and further details of how much and where this would come from were required.

It was explained that in order for TDC to agree to lease the land to Co-bikes, commitment was required from the Parish Council. This was described as a "chicken and egg" situation that could prevent the project from progressing.

Council agreed that it was inclined to support the project, but not at the cost specified.

It was agreed to

- investigate the matched funding offer.
- seek reassurance about the operational arrangements for re-stocking.
- request an extension to the quotation from Western Power.

Action

- ask Exeter City Council for advice and research whether other Parish Councils had undertaken similar projects.

SC/LM

Cllr May would assist Cllr Churchward with the project.

22/450 To investigate provision of a Hybrid Community Car in Dryfield carpark

Co-cars would require a minimum income of £618 per month – underwritten by the Parish Council.

Contact with the company had been unreliable to date.

It was agreed to stop pursuing this item.

22/451 To agree to complete the consultation questionnaire on the Devon Electric Vehicle Charging Strategy on behalf of the Parish Council

A draft response to the questionnaire had been circulated and it was agreed to submit the response without amendment.

JD

22/452 Councillors' Reports – for information only

1. Cllr Nuttall may be unavailable to attend meetings from mid-January to mid-February.

22/453 Public Open Session – (Maximum 10 minutes)

No comments.

22/454 It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from item 22/455 (part II) having due regard to the confidential nature of the business to be transacted.

Resolved.

Part II

22/455 To update Council on the annual staff performance reviews – Chairman

Refer to part II notes.

The meeting closed at 21:30

Date of next Meeting: Tuesday 3 January 2023 at 19:30 in the Victory Hall, Main Road, Exminster

Signed:....Kevin Smith..... Date:....6 January 2023.....