

AGENDA

Chairman: Kevin Smith

- 23/203 Election of Chairman and Declaration of Acceptance of Office
- 23/204 Election of Vice-Chairman and Declaration of Acceptance of Office
- 23/205 To confirm completion of the Declaration of Acceptance of Office by all sitting Councillors and introduction of those present
- 23/206 Present
- 23/207 Apologies received from
- 23/208 Declaration of interest on Agenda Items
- 23/209 Dispensation requests regarding Code of Conduct
- 23/210 Public open session (maximum 10 minutes)
- 23/211 To confirm the Draft Minutes of the EPC Meeting held on 2 May 2023 are an accurate record
- 23/212 Review of delegation arrangements to committees, sub-committees, employees and other local authorities
- 23/213 To note that the review of Terms of Reference for committees, advisory committees, and working parties were carried out in June 2022
- 23/214 Receipt of nominations to existing committees, advisory committees and working parties
 - /1 Green Spaces Working Group
 - i. Council members
 - ii. Community members
 - /2 Community Resilience Working Party
 - i. Council members
 - ii. Community members
 - /3 Environment Working Party
 - i. Council members
 - ii. Community members
 - /4 Matford Planning Working Party

- i. Council members
 - ii. Community members
- /5 Budget Working Party
- 23/215 To appoint Lead Councillors to the following positions
 - /1 Planning
 - /2 Finance
 - /3 Property & Amenities
 - /4 Footpath Warden
 - /5 Highways
 - /6 Data Protection
 - /7 Green Space Working Party
 - /8 Environment Working Party
 - /9 Community Resilience Working Party
- 23/216 To appoint two Internal Controllers
- 23/217 To review:
 - /1 Exminster Parish Council Standing Orders
 - /2 Financial Regulations
 - /3 To confirm bank signatories
- 23/218 Review of representation on or work with external bodies and arrangements for reporting back.
 - /1 Deepway Centre Trust – 1 Trustee
 - /2 Victory Hall Trust - 3 Trustees
 - /3 To Feoffees Parish Council representatives, to re-appoint in election years only
- 23/219 Review of inventory of land and assets including buildings and office equipment.
- 23/220 Review and confirmation of arrangements for insurance cover in respect of all insured risks.
- 23/221 Review of the Council's and/or employees' memberships of other bodies

- 23/222 Review the Council's complaints procedure
- 23/223 Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
- 23/224 Review the Council's policy for dealing with the press/media
- 23/225 Review of the Council's employment policies and procedures
- 23/226 Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
- 23/227 Determining the dates, times and place of ordinary meetings of the full Council for the year ahead
- 23/228 Confirmation of Direct Debit Payments
- 23/229 County Councillors Report on items other than those on the agenda
- 23/230 District Councillors Reports on items other than those on the agenda
- 23/231 Chairman's Report
- 23/232 Clerk's Report
- 23/233 To consider a proposal to nominate Councillor Sarah Ladyman as its Parish Road Warden
- 23/234 To update Council regarding the research into the use of pesticides in the village – Cllr Ladyman
- 23/235 To update Council on discussions regarding the proposed Community Development Worker role for the Parish – Cllr May

Finance Matters

- 23/236 RFO's report
- 23/237 Accounts for Approval
- 23/238 Draft accounts for April 2023
1. Budget Comparison Report
 2. Balance Sheet

Property Matters

- 23/239 To agree a payment of £524 +vat for works completed to the interior of the public toilet - Clerk

- 23/240 To agree a payment of £1128.30+vat for supplementary works completed whilst installing new external doors to the Victory Hall and public toilet - Clerk
- 23/241 To agree a payment of £640+vat for emergency repairs to the Victory Hall wooden floor - Clerk

Planning Matters

- 23/242 Planning Applications
- /1 23/00657/HOU, 104 Milbury Farm Meadow - Replacement garage and adjoining outbuilding

<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RT3R7RPZMKP00>

- 23/243 Planning Decisions
- 23/244 To note any planning matters regarding the Matford development
- 23/245
 1. Planning
 2. Community Centre
- 23/246 Councillors' Reports – for information only
- 23/247 Public Open Session – (Maximum 10 minutes)

Date of next meeting: Monday 5 June 2023 19:30 in the Victory Hall