

Chairman: Kevin Smith

- 24/1 Present
- 24/2 Apologies received from
- 24/3 Declaration of interest on Agenda Items
- 24/4 Dispensation requests regarding Code of Conduct
- 24/5 Public open session (maximum 10 minutes)
- 24/6 To confirm the Draft Minutes of the EPC Meeting held on 4 December 2023 are an accurate record
- 24/7 County Councillors Report on items other than those on the agenda
- 24/8 District Councillors Reports on items other than those on the agenda
- 24/9 Chairman's Report
- 24/10 Clerk's Report
- 24/11 To agree that the Clerk on behalf of the Parish Council will sign the licence required to allow contractors to work on the land (currently in the ownership of Vistry to potentially be transferred to the Parish Council) that the Community Centre will be built on as specified in the S106 agreement dated 2 November 2018 between Teignbridge District Council, Devon County Council, Bovis Homes Limited (Vistry) and other parties, subject to satisfactory legal advice
- 24/12 To consider the following:
1. To approve the proposal to modernise the Information Communication Technology used by Exminster Parish Council staff and Councillors.
  2. If the above is approved, to instruct Cloudy IT to commence the project and to approve the payment of £2033.75 to Cloudy IT

### **Property & Amenities Matters**

- 24/13 To consider a request from the Green Space Group to hold a Wassail procession on 27<sup>th</sup> January from Deepway Green car park and finishing in the village orchard.

### **Finance Matters**

- 24/14 To note accounts paid up until the 13<sup>th</sup> December 2023 as previously authorised, minute 23/563 refers
- 24/15 To note the November finance reports have been circulated to Council
- 24/16 To receive an update from the Finance Working Party on the draft budget for 2024/25.
- 24/17 To receive a report on the latest TDC housing trajectory for Matford and consider the implications.
- 24/18 To approve £1,050 plus VAT for Consult QRD to carry out the following work:
1. Align the income and expenditure with the new profile of home building in Matford
  2. A sensitivity assessment if the car parking was limited to 29 shared spaces
  3. A split of the annual maintenance and sinking fund between the internal and external works
- 24/19 To receive a report and agree a response to TDC's CIL consultation – Cllr Wood

**Planning Matters**

- 24/20 Planning Applications  
23/01881/HOU, 32 Crockwells Close - Single storey rear extension and alterations to front elevation
- 24/21 Planning Decisions
- /1 23/02065/CLDP, Turf Hotel - Certificate of Lawfulness proposed for confirmation that operations have been commenced on application 16/00201/FUL (Demolition of existing storage building and replacement with single storey timber holiday lodge for use in connection with the adjacent Turf Hotel) – **CONFIRMED BY TDC**
- /2 23/02026/TPO, 28 Pridhams Way - Remove the Beech tree branch overhanging my neighbours building on the left-hand side and to cut back the

branches and raise the crown on the far side of the Beech tree where it is overhanging the Main Road **GRANTED**

Other Planning Matters

- 24/22 To review comments previously submitted and now being considered in the Appeal against the refusal of 22/02108/VAR: Variation of condition 10 on planning permission 20/01299/FUL (Demolition of existing bungalow and garage and construction of four dwellings, garages, associated parking and infrastructure) to amend boundary structure and agree any further comments that Council wishes to add - Cllr Churchward
- 24/23 To consider the response from Mike Deaton, Chief Planner, Devon County Council to the letter sent to DCC regarding the Lower Brenton Farm planning application DCC/4337/2023 and agree a reply if deemed appropriate
- 24/24 To note any planning matters regarding the Matford development
1. Planning
  2. Community Centre
- Neighbourhood Development Plan Matters**
- 24/25 To update Council on the current situation regarding the delivery of the Household Questionnaires.
- 24/26 To request and agree funding to host a thank you event on the 29<sup>th</sup> January for all volunteers who helped with the above project.
- 24/27 Councillors' Reports – for information only
- 24/28 Public Open Session – (Maximum 10 minutes)

Date of next meeting: Monday 15 January 2024 at 19:00 in the Victory Hall