

Chairman: Kevin Smith

- 24/220 Election of Chairman and Declaration of Acceptance of Office
- 24/221 Election of Vice-Chairman and Declaration of Acceptance of Office
- 24/222 Present
- 24/223 Apologies received from
- 24/224 Declaration of interest on Agenda Items
- 24/225 Dispensation requests regarding Code of Conduct
- 24/226 Public open session (maximum 10 minutes)
- 24/227 To confirm the Draft Minutes of the EPC Meeting held on 15 April 2024 are an accurate record
- 24/228 Review of delegation arrangements to committees, sub-committees, employees and other local authorities
- 24/229 To note that the review of Terms of Reference for committees, advisory committees, and working parties were carried out in June 2023
- 24/230 Receipt of nominations to existing committees, advisory committees and working parties
 - /1 Finance Working Party
 - I. Council members
 - /2 Community Resilience Working Party
 - i. Council members
 - ii. Community members
 - /3 Green Spaces Working Group
 - i. Council members
 - ii. Community members
 - /4 Environment Working Party
 - i. Council members
 - ii. Community members

- 24/231 To appoint Lead Councillors to the following positions
- /1 Planning
 - /2 Finance
 - /3 Property & Amenities
 - /4 Neighbourhood Development Working Party
 - /5 Footpath Warden
 - /6 Highways
 - /7 Data Protection
 - /8 Green Space Working Party
 - /9 Environment Working Party
 - /10 Community Resilience Working Party
- 24/232 To appoint two Internal Controllers
- 24/233 To review:
- /1 Exminster Parish Council Standing Orders
 - /2 Financial Regulations
 - /3 To confirm bank signatories
- 24/234 Review of representation on or work with external bodies and arrangements for reporting back.
- /1 Deepway Centre Trust – 1 Trustee
 - /2 Victory Hall Trust - 3 Trustees
 - /3 Confirm the Feoffees Parish Council representatives, to re-appoint in election years only
- 24/235 Review of inventory of land and assets including buildings and office equipment.
- 24/236 Review and confirmation of arrangements for insurance cover in respect of all insured risks.
- 24/237 Review of the Council's and/or employees' memberships of other bodies
- 24/238 Review the Council's complaints procedure

- 24/239 Review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
- 24/240 Review the Council's policy for dealing with the press/media
- 24/241 Review of the Council's employment policies and procedures
- 24/242 Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
- 24/243 Determining the dates, times and place of ordinary meetings of the full Council for the year ahead
- 24/244 Confirmation of Direct Debit Payments
- 24/245 County Councillors Report on items other than those on the agenda
- 24/246 District Councillors Reports on items other than those on the agenda
- 24/247 Chairman's Report
- 24/248 Clerk's Report
- 24/249 To note that Teignbridge District Council will be commencing a review of Polling Districts and Polling Places from Friday 19 April 2024 and consider recommendations offered
- 24/250 **South West Exeter Development**
- 24/251 To update Council on matters relating to the SW Exeter development - Chairman
- 24/252 To discuss and agree monitoring arrangements for the Due Diligence on the Devon County Council proposed community centre, which could include one of the clerks being a progress chaser / central contact point and each of the four categories having two Councillors to lead to cover absences
- 24/253 To discuss and agree future engagement with DCC regarding the Community Centre - Chairman
- Finance Matters**
- 24/254 RFO's report
- 24/255 Accounts for Approval

24/256 To approve the accounts summary for FYE 31/03/2024 to be sent to the Internal Auditor

Property Matters

24/257 To receive and agree the recommendations in the Annual Tree Survey

24/258 To consider a request from the Deepway Centre Trust to use land adjacent to the Deepway Centre, near the road, as a temporary fenced of area, for preschool whilst turf is being laid on their enclosed garden - Clerk

Planning Matters

24/259 Planning Applications

1/ 24/00600/MAJ, Land At South West Exeter, Matford - Reserved matters details for layout, scale, landscaping and appearance, in respect of a proposal for 104 dwellings (Parcel 3) and associated infrastructure and open space associated with the outline element of hybrid application 15/00708/MAJ
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SBU494PZJGO00>

/2 24/00668/HOU, 69 Brownlees - Conversion of existing garage to habitable space and single storey rear extension
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SCCMTEPZK1H00>

24/260 Planning Decisions

/1 23/01911/FUL, Greenacre , Trood Lane - Dwelling and garage – GRANT OF CONDITIONAL PLANNING PERMISSION

/2 23/01025/HOU, Hayloft Cottage, Days-Pottles Lane - Single storey rear extension with balcony over - GRANT OF CONDITIONAL PLANNING PERMISSION

/3 24/00509/HOU, Hill Cottage , Exminster Hill - Single storey side extension - GRANTED

/4 15/00708/COND24, Land At South West Exeter NGR 291652 89142, Markham Lane - Partial discharge of condition 20 (ground investigation) relating to Parcels 16a and 16b on planning permission 15/00708/MAJ for outline residential development, mixed use local centre (Use Classes A1, A2, A3, A4, A5, D1, B1), education facilities and sport and recreation, land for

community buildings (Use Class D2), open space, Suitable Alternative Natural Green Spaces (SANGS), Sustainable Urban Drainage Systems works, new access and highways infrastructure including a bridge and related works (approval sought for access) WORKS SHALL PROCEED IN ACCORDANCE WITH THE HEREBY APPROVED DETAILS.

/5 DBX/DCC/4388/2024/24/00449/DCR3 - Variation of condition 2 of planning permission DCC/4355/2023 (erection of a community centre and General Practice Surgery and associated infrastructure provision for vehicle parking, cycle storage, EV charging bays, pedestrian and cycle routes and landscaped spaces) to substitute new drawings at Land to the east of the A379, south of Ellacott Road and adjacent to the new Matford Brook Academy, EX2 0AQ APPLICATION APPROVED WITH CONDITIONS

24/261 To discuss the feasibility of placing signs that highlight local services on the highway at both entrances to the village – Cllr Guagliardo

24/262 Councillors' Reports – for information only

24/263 Public Open Session – (Maximum 10 minutes)

24/264 It is proposed that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 24/265 part II) having due regard to the confidential nature of the business to be transacted.

Part II

24/265 To discuss and agree consultant contracts to cover matters relating to the Due Diligence on the DCC proposed community centre

Date of next meeting: Monday 20 May 2024 19:00 in the Victory Hall