

PARISH COUNCIL MEETING

Monday 3 June 2024 at 7.00pm

Victory Hall, Main Road, Exminster

AGENDA

Chair: Kevin Smith

- 24/294 Present
- 24/295 Apologies received from
- 24/296 Declaration of interest on agenda items
- 24/297 Public open session (maximum 10 minutes)
- 24/298 To confirm the draft minutes of the Exminster Parish Council meeting held on 20 May 2024 are an accurate record
- 24/299 County Councillors Report on items other than those on the agenda
- 24/300 District Councillors Report on items other than those on the agenda
- 24/301 Chair's Report
- 24/302 Clerk's Report
- 24/303 To note receipt of the May Police report
- 24/304 To agree the reviewed Risk Assessment
- 24/305 To agree the reviewed Business Continuity Plan
- 24/306 To agree the following amendments to the Staff procedures and policies
 - 1. Disciplinary procedure
 - 2. Grievance policy
 - 3. Maternity, Paternity, Adoption policy
 - 4. Sickness Absence policy
- 24/307 To note the following policies have been reviewed with no amendment
 - 1. Equality Diversity policy
- 24/308 To update Council on matters relating to the following Trusts:
 - 1. Victory Hall Trust
 - 2. Deepway Centre Trust
- 24/309 To approve the Annual Governance Statement for the 2023/24 Financial Year (AGAR section 1)
- 24/310 To approve the Statement of Accounts for the 2023/24 Financial Year (AGAR section 2)

PROPERTY AND AMENITIES MATTERS

- 24/311 To approve Cllr Smith to be appointed as joint Lead Councillor for Property & Amenities

FINANCE MATTERS

- 24/312 Payments for approval

PLANNING MATTERS

- 24/313 Planning applications

1. [24/00763/MAJ | Removal of conditions 4 and 5 on permission 06/08216/MAJ \(Change of use and conversion of existing barns to 12 holiday let units\) relating to the buildings being occupied for holiday use, to enable permanent residential use | Numbers 1-12 Pottles Barns Days-Pottles Lane Exeter Exminster Devon EX6 8BB \(teignbridge.gov.uk\)](#)
2. [24/00786/TPO | T4476 - Lime - Remove major hazardous deadwood overhanging footpath T4480 - Lime - Remove major hazardous deadwood overhanging footpath, reduce side of norther crown aspect by 2 metres with a maximum diameter of cut of 60mm, remove 2x 75mm lateral branches which arise from a subdominant parent stem at 6m above ground level over the north eastern aspect | Footpath To North Lodge And Verges Ngr 294007 88124 Road To North Lodge Exminster Devon EX6 8TB \(teignbridge.gov.uk\)](#)

24/314 Planning decisions

1. 24/00668/HOU, 69 Brownlees - Conversion of existing garage to habitable space and single storey rear extension - GRANT OF CONDITIONAL PLANNING PERMISSION
2. 23/02100/HOU, 38 Glebelands - Dormer roof extension (retrospective) - REFUSAL OF PLANNING PERMISSION
3. 24/00552/HOU | Front single storey extension | 8 Sentrays Orchard Exminster Devon EX6 8UD (teignbridge.gov.uk) PERMISSION GRANTED

SOUTH WEST EXETER DEVELOPMENT

24/315 Update on matters relating to the SW Exeter development.

ENVIRONMENT MATTERS

24/316 Councillors reports – for information only

24/317 Public open session (maximum 10 minutes)

24/318 It is proposed that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 319 - 322 (part II) having due regard to the confidential nature of the business to be transacted

PART II

24/319 To agree the notes of the part II meeting held on the 20 May 2024

24/320 To review the Community Use agreement

24/321 To review and consider acceptance of a quotation for structural opinion

24/322 Update on Due Diligence

Date of next meeting 17 June in the Victory Hall