

AGENDA

Chair: Kevin Smith

- 24/323 Present
- 24/324 Apologies received from
- 24/325 Declaration of interest on agenda items
- 24/326 Dispensation requests regarding Code of Conduct
- 24/327 Public open session (maximum 10 minutes)
- 24/328 To confirm the draft minutes of the Exminster Parish Council meeting held on 3 June 2024 are an accurate record
- 24/329 Clerks report
- 24/330 To agree the amendments to the following Staff policies & procedures
 1. Staff Sickness Absence policy
 2. Health & Safety policy
 3. Complaints Procedure
- 24/331 To agree retrospective approval to employ another member of staff on a zero hours contract to provide annual leave cover for the public toilet caretaker/litter picker and any other supplementary tasks - Clerk
- 24/332 To give delegated authority to the Clerk in consultation with the two Councillors on the interview panel, to complete the recruitment, selection and appointment process₇ for the new staff position

FINANCE MATTERS

- 24/333 RFO's report
- 24/334 Payments for approval
- 24/335 Draft accounts for May
 1. Budget Comparison Report
 2. Balance Sheet

PLANNING MATTERS

- 24/336 Planning applications
 1. DCC/4395/2024, Variation of Condition No. 3 of planning permission reference DCC/4200/2020 (Realignment of the Chudleigh Road and creation of 2 new junctions with the existing Chudleigh Road and the A379) to allow ground improvement and bulk earthwork to commence prior to any other Matford Brook Corridor works being implemented. at Chudleigh Road, Exeter, EX2 9SQ
 2. 24/00723/CLDE, Spurway Farm , Days-Pottles Lane - Certificate of Lawfulness for continuous occupation of units F and G in non-compliance with holiday condition
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SCRG7BPZKIX00>

3. 24/00774/CLDE, Highfield , Matford Park Farm - Certificate of lawfulness for non-compliance with agricultural occupancy condition and alterations to existing dwelling
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDG28DPZL9T00>

24/337 Planning decisions

1. [24/00674/HOU | Single storey side extension | 37 Oak Close Exminster Devon EX6 8ST \(teignbridge.gov.uk\)](#) – GRANTED
2. 24/00663/HOU | Roof alteration works including new and replacement dormer windows to North and South elevations and single storey replacement side extension Pitthayes Main Road Exminster Devon EX6 8AP - GRANTED

SOUTH WEST EXETER DEVELOPMENT

- 24/338 To report the outcome of the Devon County Council Cabinet meeting held on the 12 June regarding the Community Centre - Clerk
- 24/339 To agree the proposed data sharing agreement with Real Ideas – Cllr Churchward
- 24/340 Other SW Exeter matters
- 24/341 Councillor’s reports – for information only
- 24/342 Public open session (maximum 10 minutes)
- 24/343 It is proposed that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 24/344 – 24/348 (part II) having due regard to the confidential nature of the business to be transacted

PART II

- 24/344 To agree the minutes of the part II meeting held on the 3 June are an accurate record
- 24/345 Update on Due Diligence
- 24/346 To review and consider acceptance of a quotation for structural opinion
- 24/347 To receive advice on the Community Use Agreement
- 24/348 Advice on CIL

Date of next meeting 1 July 2024