

AGENDA

Chair: Kevin Smith

- 24/452 Present
- 24/453 Apologies received from
- 24/454 Declaration of interest on agenda items
- 24/455 Dispensation requests regarding Code of Conduct
- 24/456 Public open session (maximum 10 minutes)
- 24/457 To confirm the draft minutes of the Exminster Parish Council meeting held on 19 August 2024 are an accurate record.
- 24/458 County Councillors Report on items other than those on the agenda
- 24/459 District Councillors Report on items other than those on the agenda
- 24/460 Chair's Report
- 24/461 Clerk's Report
- 24/462 To note the Councillor Code of Conduct has been reviewed with no changes - Local Government Association Model Councillor Code of Conduct 2020 still applies
- 24/463 To appoint a Lead Councillor for Environment Matters
- 24/464 To agree amendments to the Neighbourhood Development Plan 2020-2040 Working Party terms of reference

PROPERTY AND AMENITIES MATTERS

- 24/465 To agree the purchase of a new seat for the Deepway Green play area to replace the previous one removed on H&S grounds, in the sum of £552 + vat Clerk
- 24/466 To consider legal advice relating to the request from Exminster Pre-school to continue using the area to the side of the Deepway Centre on a long-term basis

FINANCE MATTERS

- 24/467 To add Cllrs Sheila Churchward and Gary Wheatly and remove Lorne Smyth as signatories to the Natwest Bank accounts it is agreed that:
 1. If we add or remove Authorised Signatories in the "Add or Remove Authorised Signatories" section on the "About your request" page of the form, the Bank will update our mandate accordingly for the accounts we specify in the form's "About your business" section.
 2. If we change the Signing Rules in the "Change the Signing Rules on the Mandate" section on the "About your request" page of the form, the Bank will update our mandate accordingly for the accounts we specify in the form's "About your business" sectionAnd the current mandate will continue as amended.

PLANNING MATTERS

24/468 Planning applications

1. [24/01279/VAR | Variation of condition 2 on planning permission 23/01911/FUL \(Dwelling and Garage\) change of proposed plans | Greenacre Trood Lane Matford Devon EX2 8XX \(teignbridge.gov.uk\)](#)

24/469 Planning decisions

1. 24/00168/MOD, Old Matford House, Old Matford Lane - Modification of Section 106 agreement on planning permission 22/00145/FUL – REFUSED
2. 24/00960/FUL | Full planning permission for the erection of 6 dwellings including landscaping, car parking, infrastructure and associated works, and vehicular access | Victoria Heights Chudleigh Road Alphington Exeter Devon (teignbridge.gov.uk) – GRANTED
3. 19/01779/MAJ, Land At South West Exeter NGR 292377 88776, Matford - for reserved matter details (layout, scale, landscaping and appearance) related to Parcel 8b for 193 dwellings, including associated infrastructure and open space, pursuant to the outline element of hybrid planning permission 15/00708/MAJ (dated 2nd November 2018) -APPROVAL OF NON-MATERIAL AMENDMENT

SOUTH WEST EXETER DEVELOPMENT

24/470 Update on matters

NEIGHBOURHOOD DEVELOPMENT PLAN MATTERS

24/471 To approve a quotation from Exe-Valley Printers in the sum £3,151 plus VAT for the printing of Neighbourhood Development Plan update leaflets, household questionnaires and return envelopes.

24/472 To approve a budget figure of £150 for postage and delivery of update leaflets to Matford and outlying properties.

24/473 To approve a quotation from Devon Communities Together for a Housing Needs Survey of £3,937 plus VAT.

24/474 To approve a quotation from Devon Communities Together for analysis of an additional household questionnaire (budgeting for a 60% return rate) £4,440 plus VAT.

24/475 To approve a quotation for drafting Neighbourhood Development Plan Policies at a day rate of £650 per day. (Work expected to take no more than 5 days).

24/476 Councillors reports – for information only

24/477 Public open session (maximum 10 minutes)

24/478 It is proposed that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from items 24/479 to 24/482 (part II) having due regard to the confidential nature of the business to be transacted

PART II

24/479 To agree the notes of the part II meeting held on the 19 August 2024

24/480 Staff Appraisals

24/481 Due Diligence

24/482 To approve a quotation capped at £5,000 plus VAT from PFK Francis Clark to check the Due Diligence figures and calculations.

Date of next meeting 16 September 2024