

AGENDA

Chair: Kevin Smith

25/27 Present

25/28 Apologies received from

25/29 Declaration of interest on agenda items

25/30 Dispensation requests regarding Code of Conduct

25/31 Public open session (maximum 10 minutes)

25/32 To confirm the draft minutes of the Exminster Parish Council meeting held on 6 January are an accurate record

25/33 Clerks report

25/34 To note receipt of the monthly Police report

25/35 To update Council on the project to create an Exminster Community Kitchen Garden – Cllr Churchward

25/36 To review the Devon County Council Position Statement on Inert Waste Landfill Capacity – Cllr Churchward

25/37 To agree arrangements for the Annual Parish Meeting

25/38 To consider renewing the annual subscription to Tozers Solicitors for their Council Legal Advice Service in the sum of £1,500 plus VAT – Clerk

25/39 It is proposed by Councillor May and seconded by Councillor Wood that a Staffing Committee, as strongly recommended in the NALC Good Councillor's Guide 2024 and endorsed by the TDC Monitoring Officer, is formed with the outline terms of reference as circulated with the agenda – Cllr May

25/40 If 25/39 is agreed, to nominate Councillors onto that Committee

FINANCE MATTERS

25/41 Approval of Reserves Policy

25/42 Approval of Budget and Precept for 2025/26 Financial Year

25/43 Approval of communication to residents regarding the Budget and Precept for publication

25/44 To consider a grant application from the Exminster Feoffees in the sum of £1400

25/45 To consider a grant application from Exminster Baby & Toddler Group in the sum of £500

25/46 RFO's report

25/47 To consider authorising delegate access for Exe Bookkeeping and Payroll Services to the NEST account

25/48 Draft accounts for December 2024

1. Budget Comparison Report

2. Balance Sheet

25/49 Payments for approval

25/50 To receive nominations to the Finance Working Party

PLANNING MATTERS

25/51 Planning applications

1. [24/01981/FUL | Two additional poly tunnels | New Leaf Farm House Rise Exminster Devon EX6 8AB](#)
2. [DCC/4337/2023 - Proposed landfill at Lower Brenton Farm, Kennford.](#)
3. [24/02055/TPO | T5 - Horse Chestnut - Dismantle in stages to near ground level | Land Adjacent To Greenacre Trood Lane Matford EX2 8XX](#)

25/52 Planning decisions

SOUTH WEST EXETER DEVELOPMENT

25/53 Update on matters

NEIGHBOURHOOD DEVELOPMENT PLAN MATTERS

25/54 It is proposed by Councillor Wood and seconded by Councillor Goodey that the indicative cost quote of £1,225 (plus VAT) from Devon Communities Together for a top-level analysis of the quantitative questions and a listing of the answers to qualitative questions be approved – Cllr Wood

ENVIRONMENT MATTERS

25/55 The Environment Working Party requests that the Council contact Devon Highways to approve a 2m x 3m wildflower bed below the bench on Dawlish Road – Cllr Churchward

25/56 Councillors' reports – for information only

25/57 Public open session (maximum 10 minutes)

25/58 It is proposed that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from item 25/59 (part II) having due regard to the confidential nature of the business to be transacted

PART II

25/59 To update Council on the complaint received on the 21st November 2024 and agree the response - Chairman

Date of next meeting 3 February 2025